Request for Leave

Leave Type

Annual ▾

Date

mm/dd/yyyy   mm/dd/yyyy

Coverage

Comments

[View leave days]

Days selected

DATE	DAY OF THE WEEK	CUSTOM DAY
1/2/3030	Tuesday	0.0
2/2/3030	Wednesday	0.0
3/2/3030	Thursday	0.0
4/2/3030	Friday	0.0

Leave Balances

Annual	12 days
Sick	15 days
Exam	4 days

Who's Out

John Doe	12 days
Jennifer Smyth	4 days
Jorja Smith	5 days

Leave History

LEAVE TYPE	START DATE	END DATE	STATUS
Exam	1/2/3030	1/2/3030	Pending
Annual	1/2/3030	1/2/3030	Approved
Sick	1/2/3030	1/2/3030	Approved
Annual	1/2/3030	1/2/3030	Declined