Test plan Microsoft teams meeting page

1. Test plan identifier == tp\_teams\_meeting\_page\_2025\_1v

2. Test summary == to test functionalities of microsoft teams meeting page

3. Test items == Encryption status, recording & transcription, chat icon, people, raise, react, view, more, camera, mic,share screen, leave button

4. Features to be tested == Encryption status, people, camera, mic, leave button, raise, react

5. Features not to be tested == view, more,recording & transcription, share screen,chat icon

6. Approach == Manual testing/blackbox testing

7. Item pass/fail criteria

8. Suspension and resumption criteria == 05/08/2025 suspension

9. Test deliverables == Test cases documents, test reports, test plan, test summary report, review documents, bug analysis report etc.

10. Environmental needs == Windows 11 PC, Testlink, smartphone, chrome/firefox browser, network,meeting details

11. Responsibilities == Ninad Nasikkar(prepare test cases and test analysis reports)

12. Staffing and training needs == Selenium webdriver(testers name)

13. Schedule == 05/08/2025

14. Risks & contingencies == No risk!

15. Approval == Tejas Marathe(Manager)