

CURRICULUM VITAE

Mr. Niraj Suwal

Suryabinayak, 9-Bhaktapur, Nepal

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Objective:

Seeking an opportunity I will be able to leverage my skills, experiences, educational background and expertise to contribute effectively to a dynamic organization, while continuously enhancing my professional growth and making a meaningful impact.

Personal Details:

Name : Niraj Suwal
Permanent Address : Suryabinayak-9,Bhaktapur
Nationality : Nepali
Date of Birth : 2058/01/05
Father's Name : Suraj Suwal
Mother's Name : Anita Suwal
Gender : Male
Languages : English, Nepali and Hindi
Marital Status : Unmarried

Education Qualifications:

Degree/Course	Institution	Board	Year of passing	CGPA
SEE	Proxima Int'l Academy	NEB	2075 (B.S)	3.15
HIGH SCHOOL (Management Faculty)	Khwopa Higher Secondary School	NEB	2079(B.S)	2.05
BACHELOR DEGREE (Bachelor in Computer Application)	Samriddhi College	TU	4 th semester running	-

Experience:

No Experience till now

Language Proficiency:

Language	Reading	Writing	Speaking
English	Good	Good	Good
Hindi	Good	Good	Good
Nepali	Excellent	Excellent	Excellent

Skills

- Strong Believe in team work.
- Flexible and can be able to work in multiple environment.
- Focus towards superior customer satisfaction.
- Basic accounting knowledge
- Mid-level computer knowledge with programming skills and familiar with Ms-Office, Excel, Power point and Office Access
- Self- motivated and ability to communicate with other staff.

Declaration

I hear by declare that the above information furnished is true to my knowledge of best my belief. Your kind information and action is best way to use my abilities. If officially required above mention document will submit.