cognizant®

Off-campus hiring

Be part of our journey to make a difference

Cloud Infrastructure and Security Services (CIS)

Engineer Trainee | Graduate Trainee

- Providing IT Infrastructure support
  - Covering cloud and on premise products like Windows, cloud computing, O365, end user computing, desk side services and other business applications to our global customers
- Communication skills
- Written and verbal skills
- Problem solving
- Partner with various business domains like Banking, Finance, Insurance, Communications, Media, Retail, HealthCare, Life Sciences, Technology Consulting etc
- Providing support to 5.6 million users globally to ensure seamless functioning
- Resolve queries effectively

Compensation	4.01 LPA	2.5 LPA
Designation	Engineer Trainee	Graduate Trainee

Why Cognizant?

LinkedIn
"Top Company"
for Career Growth

Forbes
"World's Best
Employers"

Forbes
"Best Employers
for Diversity"

One of Fortune's
most admired
companies for
13 years in a row

Off-campus hiring process for Engineer Trainee / Graduate Trainee

One stop registration for all hiring categories (Engineer Trainee / Graduate Trainee)

Registration

Candidate can register and apply for either role Engineer Trainee / Graduate Trainee based on the education qualification & eligibility

Eligibility check

Screening

Candidates will go through a Communication assessment based on the registration and screening process

Round 1

Communication assessment

(Applicable for Engineer Trainee or Graduate Trainee)

If cleared

All assessment selects will appear for the Aptitude test

Round 2

Aptitude test

(Applicable for Engineer Trainee or Graduate Trainee)

If cleared

Selects from Aptitude test will go through interview round

Round 3

Interview

(Applicable for Engineer Trainee or Graduate Trainee)

If selected

Offer

(Engineer Trainee / Graduate Trainee)

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Eligibility criteria

- Designation –
    - Engineer Trainee - B.E/ B. Tech/ M.E/ M.Tech/ MCA/M.S / M.Sc any domain (full time)
    - Graduate Trainee - Any 3 years graduation program (UG full time degree)
- Experience required – Minimum 3 months to maximum 12 months (Voice, Technical/IT support, Service desk, Desktop support, IT helpdesk)
- 50 % in X, XII, Diploma, UG (full time degree), no standing arrears
- Candidate would need to hold 50% aggregate as per respective university norms (all subjects taken into consideration) with no standing arrears in graduation
- Year of passing should be 2019, 2020, 2021 or 2022

Student information

Mandatory documents for registration:

- The registration link will be shared with the students must scan and upload the below mentioned documents into a single pdf file while registering
    a) Resume attached with passport size photograph
    b) College ID card
    c) All academic documents including the school certificates and college semester mark sheets

Documents for the interview:

- Students should carry a soft copy of the following documents during the online interview:
    a) Resume (maximum of 2 pages) with a high-resolution passport size photograph. Please note that the photograph should be clicked in a light background and both the ears of the candidates must be visible
    b) College approved identification document with photograph. Acceptable documents include - college ID card / hall ticket / marksheet(s) / college portal page / provisional certificate / degree certificate

Job description (Engineer Trainee / Graduate Trainee)

- Responsible for providing IT Infrastructure support covering cloud and on premise products like Windows, cloud computing, O365, end user computing, desk side services and other business applications to our global customers
- Interact with end-users fluently, understand and resolve technical issues over various channels of support
- Hold high degree of conversational skills since written and verbal communication are essential
- Collaborate with 5.6+ million users globally to ensure seamless functioning of business
- Work in partnership with various business domains like Banking, Finance, Insurance, Communications, Media, Retail, HealthCare, Life Sciences, Technology consulting etc.
- Provide expert solutions on infrastructure, applications, hardware and software installations and networking queries
- Accountable for gathering information through client conversation and ensuring optimal resolution
- To maintain business agreed timelines and resolve issues within that time line
- Engage in business interactions with end users to provide innovative approaches
- Evaluate the critical needs of the users and provide quality deliverables to enhance user satisfaction
- Clarify user queries and work collaboratively to ensure there is no business impact
- Using high level of problem solving and critical thinking skills to engage in time-bound tasks
- **Industry standard business hours with rotational shifts to support global customers**
- **Delivery locations across India encouraging relocation based on business requirement**

Skills required

- Good verbal communication skills in English
- Good writing skills in English
- Shift flexibility
- Active listening
- Devising optimal solution based on issues raised
- Problem solving skills
- Collaboration and teamwork
- Knowledge of various relevant technologies

Candidates are requested **to not change their Superset registered email ID at any stage**, from interview process completion till onboarding

Important:

- At any point in time, if the self-profile declared by candidate during the registration process is found to be false or if the candidate is found to have indulged in any sort of malpractice at any stage of hiring till onboarding, then their candidature will become ineligible

Disclaimer:

- Cognizant does not entertain payments of any kind from candidates or vendors for employment. Requests for such payments should be promptly reported to **GenCHRComplianceIND@cognizant.com**
- If you encounter anyone who claims to offer jobs at Cognizant in return for any benefit (monetary or non-monetary), please do not entertain them. Please be informed that Cognizant shall not be held responsible for any such instances or payments you make
- We recommend that you do not respond to spam emails/ messages you do not trust; never disclose your personal or financial details to anyone you do not know. If any such mails purporting to come from Cognizant are received, we advise you to contact us at **GenCHRComplianceIND@cognizant.com**
- Cognizant takes its hiring practices seriously and appreciates you keeping the Company informed of any individuals posing as Cognizant employees who make false job offers using Cognizant's name. We remind you that while recruiting employees, Cognizant will only communicate with you through authentic Cognizant email addresses and Cognizant will never extend any job offers to anyone based on an online application without first conducting an in-person, video, or telephone interview through verified encrypted channels
- To ascertain that you are receiving a genuine call from Cognizant, please ensure to collect the recruiter's details (full name; official email id, employee ID & mobile number) during the call