

Inventory Accuracy methods: (or) counting methods:-

Physical counting:- system on-hand / warehouse on-hand should be same

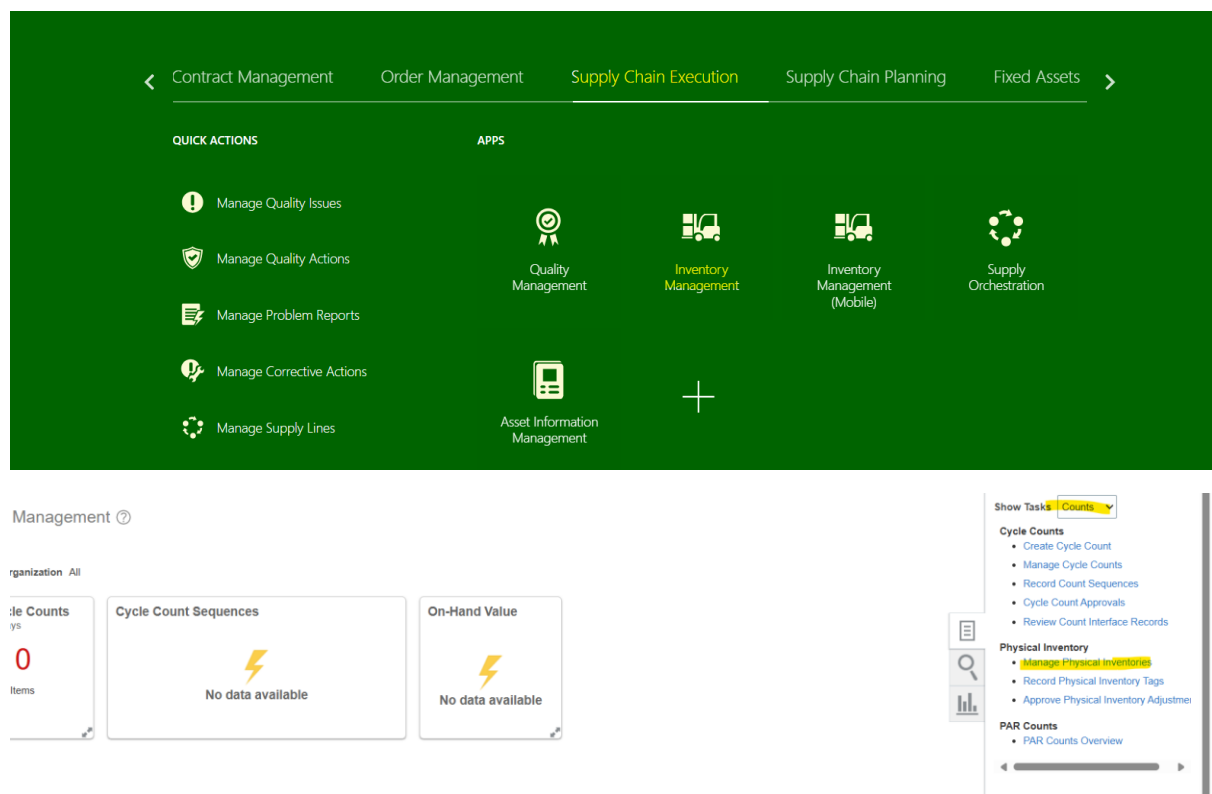
We need to freeze all the inventory/ sub inventory transactions, if you want to do counting.

It will do quarterly bases, half yearly and yearly basis.

Steps:-

1. Manage Physical Inventory
2. Generate Physical inventory snapshot
3. Generate Physical inventory tags
4. Print physical inventory tag listing report
5. Record Physical inventory
6. Approve Physical inventory adjustments
7. Post physical Inventory adjustments

Navigation> Supply chain execution> Inventory management

**1. Manage physical Inventory:-**

Click on + symbol

Create Physical Inventory

Primary Details

Name: Physical_dec_2024 Date: 12/5/24

Description: Physical_dec_2024

☐ Exclude zero balances ☒ Dynamic tags allowed

Subinventories

Subinventories to Count: ☐ All ☒ Specific

Approvals

Approval Type: If out of tolerance

Positive Quantity Tolerance Percentage:

Negative Quantity Tolerance Percentage:

Tags

Tag Type: Default Starting Default Tag:

Select Subinventories

Search: Go

Available: APL MinMax, Completed, Inspection, Quarantine, Staging

Selected: Stores

OK Cancel

Enter the Physical inventory name and description. You can select all the sub inventories or specific sub inventory required from the list as shown above.

Approvals

Approval Type: Never

Positive Quantity Tolerance Percentage: Always

Negative Quantity Tolerance Percentage: Never

Tags

Tag Type: Default

Starting Default Tag: 001

Starting Blank Tag:

Number of Blank Tags:

Tag generation sequence

Sequence 1: Subinventory

Sequence 2: Locator

Sequence 3: Item

Sequence 4: Revision

Approval type you can select : always/never/ if out of tolerance

Save and close.

2. Generate Physical Inventory snapshot

Manage Physical Inventories

Search Results

Name	Description	Date	Approval Type	Snapshot Date	Dynamic Tags Allowed	Adjustments Posted	Subinventories
Physical_dec_2024	Physical_dec_2024	12/5/24	Never		<input checked="" type="checkbox"/>	—	1

The screenshot shows the 'Manage Physical Inventories' page in the Vision application. A search has been performed, resulting in a table with one entry for 'dec_2024'. An 'Actions' menu is open, highlighting 'Generate Physical Inventory Snapshot'.

Name	Description	Date	Approval Type	Snapshot Date	Dynamic Tags Allowed	Adjustments Posted	Subinvent
dec_2024		12/5/24	Never		✓	---	1

Snapshot → we are going to freeze the inventory. Generating the snapshot count of the items in the subinventory.

The screenshot shows the 'Manage Physical Inventories' page with a search results table. A process details view is open for 'Generate Physical Inventory Snapshot' (Process ID: 7494201), showing its status as 'Succeeded'.

Name	Description	Date	Approval Type	Snapshot Date	Dynamic Tags Allowed	Adjustments Posted	Subinvent
Physical Inventory Snapshot	Physical Inventory Snapshot	12/5/24	Never		✓	---	1

Name	Metadata Name	Process ID	Status	Scheduled Time	Submission Time	Submission Notes
Resubmit Undelivered Signals	ResubmitUndeliveredSign...	7494211	Wait	12/5/24 5:37 PM UTC	12/5/24 5:27 PM UTC	Resubmit Undelivered Signals
Generate Physical Inventory Snapshot	InvPiGenerateSnapshotJob	7494201	Succeeded	12/5/24 5:25 PM UTC	12/5/24 5:25 PM UTC	Physical Inventory Job
Resubmit Undelivered Signals	ResubmitUndeliveredSign...	7494190	Succeeded	12/5/24 5:27 PM UTC	12/5/24 5:17 PM UTC	Resubmit Undelivered Signals
Product Management Search Ingest Job	PMSearchingestJobDef	7494178	Succeeded	12/5/24 5:10 PM UTC	12/5/24 5:10 PM UTC	PMSearchingestJobDef@Immediately

3. Generate Physical inventory tags:-

Re query the Mange physical inventory

Manage Physical Inventories

Inventory Organization 001 [Change Organization](#)

Done

Create
Edit
Delete
Generate Physical Inventory Snapshot
Generate Physical Inventory Tags
Record Physical Inventory Tags
Approve Physical Inventory Adjustments
Post Physical Inventory Adjustments
Purge Physical Inventory

Approval Type Equals
Dynamic tags allowed Equals
Adjustments Posted Equals

Search Reset Add Fields Reorder

Name	Description	Date	Approval Type	Snapshot Date	Dynamic Tags Allowed	Adjustments Posted	Subinventories
Physical_dec_2024	Physical_dec_2024	12/5/24	Never	12/5/24 5:25 PM	✓	—	1

Goto actions/ Click on Generate Physical Inventory Tags.

Information

Your process 7494212 was submitted

OK

Search

Name
Date
Snapshot Date
Dynamic tags allowed
Adjustments Posted

Submission Time After 12/5/24 4:28 PM (UTC+00:00) Coordinated Universal Time (UTC)
Submission Notes Contains
Submitted By

Search Results

View Flat List Hierarchy

Actions View Schedule New Process Resubmit Put On Hold Cancel Process Release Process View Log

Name	Metadata Name	Process ID	Status	Scheduled Time	Submission Time	Submission Notes
Generate Physical Inventory Tags	InvPiGeneratePhysicalInv...	7494212	Succeeded	12/5/24 5:30 PM UTC	12/5/24 5:30 PM UTC	Physical Inventory Job

4. Print physical inventory tag listing report:-

Goto Tools/ Schedule new process, run the process

Search

Name
Process ID 7494212
Status
Submission Time After 12/5/24 4:28 PM (UTC+00:00) Coordinated Universal Time (UTC)
Submission Notes Contains
Submitted By

Search Results

View Flat List Hierarchy

Actions View Schedule New Process Resubmit Put On Hold Cancel Process Release Process View Log

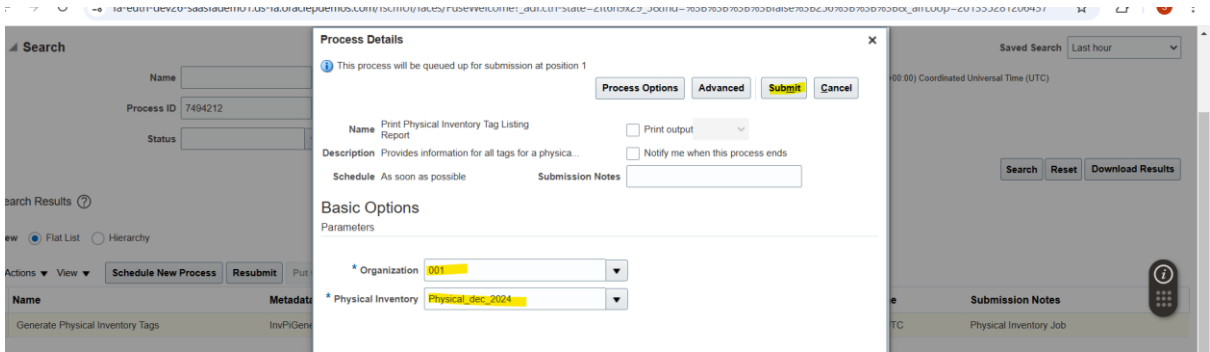
Schedule New Process

Type Job Job Set

Name Print Physical Inventory Tag Listing Report

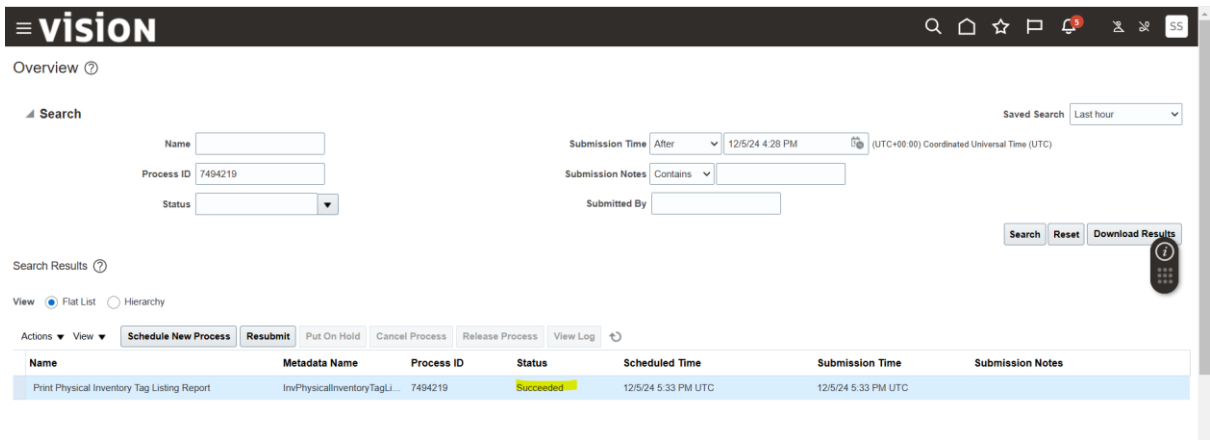
Description Provides information for all tags for a physical inventory.

OK Cancel



Select the organization and physical Inventory(earlier we have created)

Submit it



Click on the output
Seattle

Physical Inventory Physical_dec_2024

Tag	Item	Subinventory	Locator	Revision	Lot	Serial Number	Owning Party Site
001	AS00100	Stores					
	Owning Party	Count UOM	Count Quantity	Counted By			
		Ea					
002	AS00101	Stores					
	Owning Party	Count UOM	Count Quantity	Counted By			
		Ea					
003	AS00102	Stores					
	Owning Party	Count UOM	Count Quantity	Counted By			
		Ea					
004	AS00103	Stores					
	Owning Party	Count UOM	Count Quantity	Counted By			
		Ea					
005	AS00104	Stores					
	Owning Party	Count UOM	Count Quantity	Counted By			
		Ea					
006	AS00105	Stores					
	Owning Party	Count UOM	Count Quantity	Counted By			

5. Record Physical inventory:-

Requery the physical inventory

Select the physical inventory, actions/Record physical Inventory tags

vision

Inventory Organization 001

Change Organization

Done

Manage Physical Inventories

Search

Search Results

Actions

View

+

✕

Create

Edit

Delete

Generate Physical Inventory Snapshot

Generate Physical Inventory Tags

Record Physical Inventory Tags

Approve Physical Inventory Adjustments

Post Physical Inventory Adjustments

Purge Physical Inventory

	Item	Date	Approval Type	Snapshot Date	Dynamic Tags Allowed	Adjustments Posted	Subinvent
	Physical_dec_2024	12/5/24	Never	12/5/24 5:25 PM	✓	—	1

You will get the list

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Inventory Organization 001

Change Orga

Record Physical Inventory Tags: Physical_dec_2024

Save

Save and Close

Search

Search Results

Actions

View

+

Edit Counted By

Change

Tag	Item	Item Description	Tag Type	Serial Number	Count UOM	Count Quantity	Counted By	Void
001	AS00100	Alliance Business Software	Default		Ea		student, scm10	<input type="checkbox"/>
002	AS00101	Alliance Premium Software	Default		Ea		student, scm10	<input type="checkbox"/>
003	AS00102	Oracle Linux	Default		Ea		student, scm10	<input type="checkbox"/>
004	AS00103	Blue Hat Enterprise Linux 6 S...	Default		Ea		student, scm10	<input type="checkbox"/>
005	AS00104	Blue Hat Enterprise Linux 6 S...	Default		Ea		student, scm10	<input type="checkbox"/>
006	AS00105	Blue Hat Enterprise Linux 6 S...	Default		Ea		student, scm10	<input type="checkbox"/>
007	AS00106	Alliance 7 Pro	Default		Ea		student, scm10	<input type="checkbox"/>
008	AS00107	Alliance 7 Ultimate	Default		Ea		student, scm10	<input type="checkbox"/>
009	AS00108	Alliance 8 Pro	Default		Ea		student, scm10	<input type="checkbox"/>

Record Physical Inventory Tags: Physical_dec_2024

Search Results

Tag	Item	Item Description	Tag Type	Serial Number	Count UOM	Count Quantity	Counted By	Void
001	AS00100	Alliance Business Software	Default		Ea	100	student_scm10	<input type="checkbox"/>
002	AS00101	Alliance Premium Software	Default		Ea	150	student_scm10	<input type="checkbox"/>
003	AS00102	Oracle Linux	Default		Ea		student_scm10	<input type="checkbox"/>
004	AS00103	Blue Hat Enterprise Linux 6 S...	Default		Ea		student_scm10	<input type="checkbox"/>
005	AS00104	Blue Hat Enterprise Linux 6 S...	Default		Ea		student_scm10	<input type="checkbox"/>
006	AS00105	Blue Hat Enterprise Linux 6 S...	Default		Ea		student_scm10	<input type="checkbox"/>
007	AS00106	Alliance 7 Pro	Default		Ea		student_scm10	<input type="checkbox"/>
008	AS00107	Alliance 7 Ultimate	Default		Ea		student_scm10	<input type="checkbox"/>
009	AS00108	Alliance 8 Pro	Default		Ea		student_scm10	<input type="checkbox"/>

Then save and close.

6. Approve Physical inventory adjustments:-

Manage Physical Inventories

Search Results

Item	Date	Approval Type	Snapshot Date	Dynamic Tags Allowed	Adjustments Posted	Subinvent
AS00100	12/5/24	Never	12/5/24 5:25 PM	<input checked="" type="checkbox"/>	1	

You will get screen like as below

Approve Physical Inventory Adjustments: Physical_dec_2024

Search Results

Item	Adjustment Status	Reviewer	Snapshot Quantity	Count Quantity	Adjustment UOM	Adjustment Quantity	Adjustment Value	Adjustment Quantity Percentage
AS00100	Pending	Abate, Santino	50	100	Ea	50	3,613.5	100

AS00100 Adjustment: Details

Subinventory Stores Lot Expiration Date

Search the item, you will get the details like this,
Item AS00100 Have 50 quantity, but count quantity is 100, so 50% has been adjusted.

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Approve Physical Inventory Adjustments: Physical_dec_2024 [?](#)

Currency = US Dollar

Save Save and Close Cancel

Search

Search Results

Actions View Approve Reject Reset to Pending Edit Reviewer Abate, Santino Change

Item	Adjustment Status	Reviewer	Snapshot Quantity	Count Quantity	Adjustment UOM	Adjustment Quantity	Adjustment Value	Adjustment Quantity Percentage
AS00100	Approved	...	50	100	Ea	50	3,613.5	100

AS00100 Adjustment: Details

Click on approve, so the adjustment is approved.

Again do it for other item

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Approve Physical Inventory Adjustments: Physical_dec_2024 [?](#)

Currency = US Dollar

Save Save and Close Cancel

Search

Physical Inventory Physical_dec_2024

Item AS00101

Subinventory

Locator

Lot

Serial Number

Adjustment Value Between -

Display Adjustments Equals

Search Reset Add Fields Re

Search Results

Actions View Approve Reject Reset to Pending Edit Reviewer Abate, Santino Change

Item	Adjustment Status	Reviewer	Snapshot Quantity	Count Quantity	Adjustment UOM	Adjustment Quantity	Adjustment Value	Adjustment Quantity Percentage
AS00101	Pending	...	10	150	Ea	140	15,176.7	1,400

AS00101 Adjustment: Details

Subinventory Stores

Locator

Revision

Lot

Owning Party Site

Lot Expiration Date

Serial Number

Secondary Snapshot Quantity

Secondary Count Quantity

Secondary UOM

Click on approve. So it is Approved, save and close

7. Post physical inventory Adjustments:-

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Inventory Organization 001 [Change Organization](#)

Manage Physical Inventories [?](#)

Done

Search

Search Results

Actions View + - X

Create

Edit

Delete

Generate Physical Inventory Snapshot

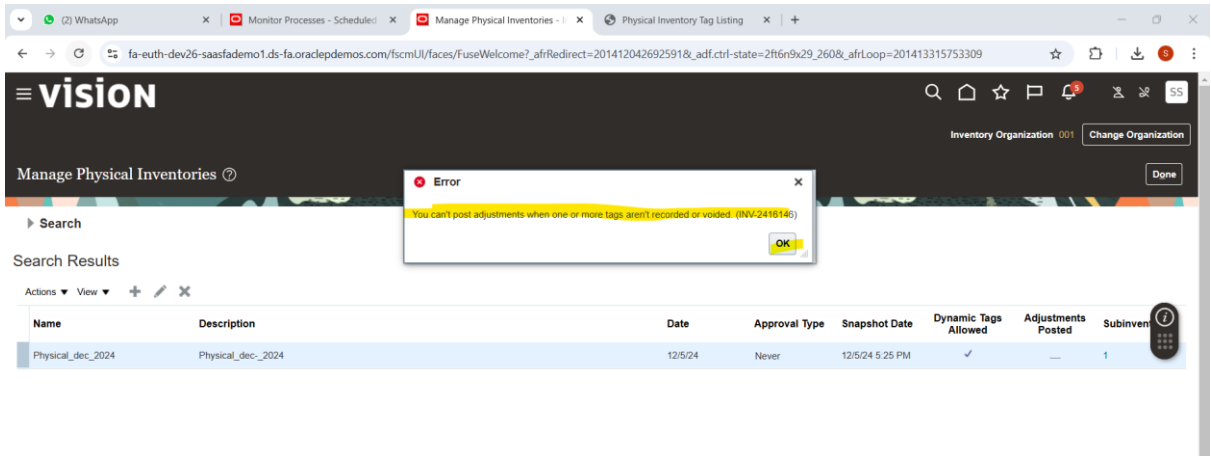
Generate Physical Inventory Tags

Record Physical Inventory Tags

Approve Physical Inventory Adjustments

Post Physical Inventory Adjustments

Item	Date	Approval Type	Snapshot Date	Dynamic Tags Allowed	Adjustments Posted	Subinventories
AS00101	7/23/24	Never	7/23/24 6:50 AM	✓	—	1



Only two records were updated, that's why it is not showing. So many records were not recorded.