

Vacation Rules:-

A vacation rule in fusion is simply a rule or setup that allows you to reassign or delegate all your system notifications to anyone else within the organization. Though it is known as vacation rule, you are not restricted to use it only when you are on vacation. There is no system validation with your absence.

Goto Notifications > More Details > now you can able to see the BPM Worklists

You can able to see the BPM worklist

Click on worklist

Click on the user > preferences

The screenshot shows the Oracle BPM Worklist interface. On the left, there's a sidebar with sections like 'My Tasks (115)', 'Initiated Tasks', and 'Administrative Tasks'. The main area displays a table of tasks with columns for 'Number', 'Creator', and 'Assigned'. A context menu is open for the user 'scm10.student', with options like 'User Details', 'Home', 'Administration', 'Reports', 'Preferences' (which is highlighted in yellow), 'Help', and 'Logout'.

Enable the vacation rules.

This screenshot shows the 'Vacation Period' configuration screen. It has tabs for 'My Rules', 'Other Rules', 'Certificates', 'Notification', and 'Accessibility'. Under 'My Rules', there's a section for 'Vacation Period (Enabled)'. It includes fields for 'Start Date' (12/16/24 1:25 PM) and 'End Date' (12/20/24 1:25 PM). There are also 'Reassign to:' and 'Delegate to:' dropdowns, with 'vishnu' selected in the 'Delegate to:' field. A note at the top says: 'Remove yourself from automatic task assignment by enabling a vacation date range. Optionally, more specific vacation rules can be created under "My Rules".'

We can update it to start and end date.

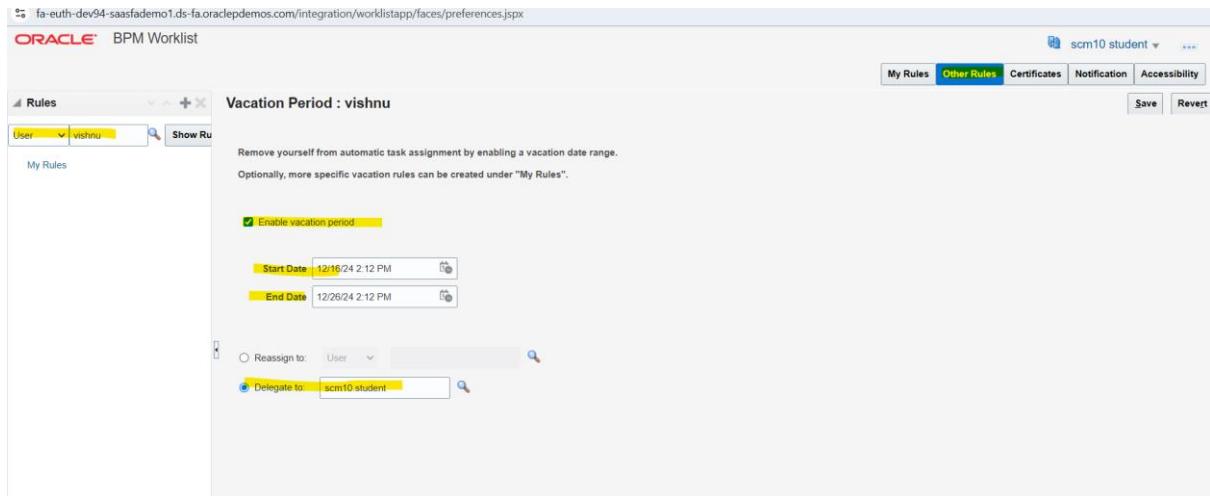
Delegate and those approvals are bypassed from scm10.student during the above period. Save it

This screenshot shows the same 'Vacation Period' configuration screen as before, but with a modal dialog box titled 'Information' that says 'Rule is saved successfully'. The 'OK' button is visible at the bottom of the dialog. The rest of the screen remains the same, showing the configuration fields and the note about bypassing automatic task assignments.

If you want more specific rule we can write from the My rules.

You can assign it to Delegate user/ Reassign it to any employee.

For example, employee forget about setting vacation rule but he went on vacation. Employee who is having administrator access can set the vacation rules for any employee as shown below.



Goto other rules, search the required employee and administrator can set the vacation rule for that particular employee.