

## Supplier Site Creation Through FBDI

1. First we have to download the FBDI Template from Oracle for the Supplier and unblock the excel sheet

The screenshot shows the Oracle Help Center page for 'File-Based Data Import (FBDI) for Procurement'. The page is titled 'Import Supplier Site Assignments' and provides information on how to import supplier site assignments from external sources into the Oracle Fusion Supplier Model. The 'Details' section lists the object owner as 'Procurement:Supplier Model:Supplier' and the UCM account as 'prc/supplier/import'. The 'File Links' section includes a table with the following data:

File	Link
XL SM template	<a href="#">SupplierSiteAssignmentImportTemplate.xlsm</a>
Control files	<ul style="list-style-type: none"> <li><a href="#">Supplier Site Assignments Import Control File</a></li> </ul>

The 'Job and Table Links' section is also visible but not fully detailed in the image.

Download if it is blocked, unblock it, it looks good

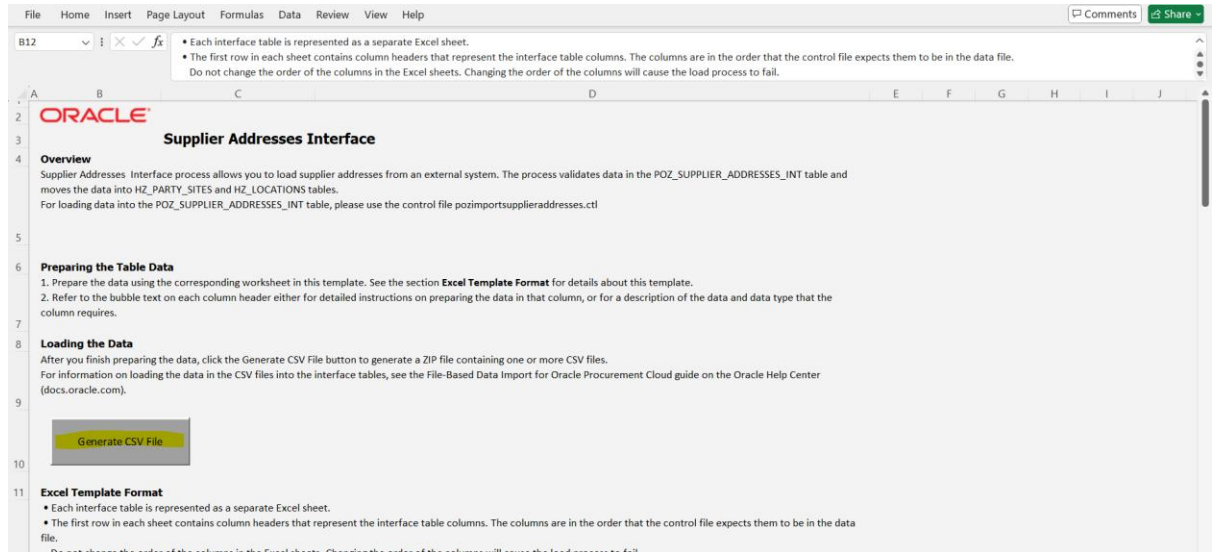
The screenshot shows a Windows File Explorer window displaying the 'SupplierSiteImportTemplate' file. The file properties dialog box is open, showing the 'Security' tab. The 'Security' section indicates that the file came from another computer and might be blocked to help protect the computer. The 'Unblock' button is highlighted, indicating that the file should be unblocked.

2. Enter the Required details in the template

The screenshot shows the 'Supplier Site Assignments Interface' Excel template. The template includes columns for Batch ID, Import Action, Supplier Name, Supplier Site, Procurement BU, Client BU, Bill to BU, and Ship-to Location. The data entered in the template is as follows:

Batch ID	Import Action	Supplier Name	Supplier Site	Procurement BU	Client BU	Bill to BU	Ship-to Location
	CREATE	PQR Company	New_address1	Delta Kogya BU	Delta Kogya BU	Delta Kogya BU	

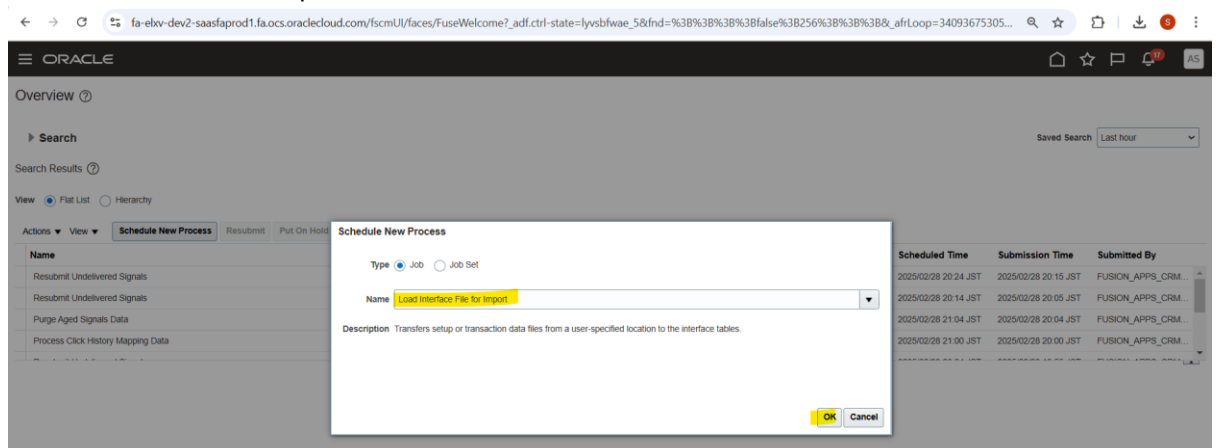
3. After entering all the details save and , go to first tab, Click on Generate csv file.



Name	Date modified	Type	Size
PozSiteAssignmentsInt	03-03-2025 12:51	Microsoft Excel Co...	1 KB
PozSiteAssignmentsInt	03-03-2025 12:51	zip	1 KB
SupplierSiteAssignmentImportTemplate	28-02-2025 11:04	Microsoft Excel M...	378 KB

Save the csv and zip files in the required folders and you will get the notifications shown above.

4. Goto tools> Schedule process> Run the ESS Job  
Load interface file for import



**Process Details**

This process will be queued up for submission at position 1

**Name** Load Interface File for Import

**Description** Transfers setup or transaction data files from ... ☐ Notify me when this process ends

**Schedule** As soon as possible **Submission Notes**

**Basic Options**

**Parameters**

- Import Process** Import Supplier Site Assignments
- Data File** PozSiteAssignmentsIntf.zip

**Process Options** **Advanced** **Submit** **Cancel**

Time	Submission Time	Submitted By
16:12 JST	2025/03/03 16:12 JST	Anakala_Sumalatha
16:11 JST	2025/03/03 16:11 JST	Anakala_Sumalatha
16:11 JST	2025/03/03 16:11 JST	Anakala_Sumalatha

Select the required parameters and submit it.

**Overview**

**Search**

**Search Results**

**View** Flat List Hierarchy

**Actions** View **Schedule New Process** Resubmit Put On Hold Cancel Process Release Process View Log

Name	Process ID	Status	Scheduled Time	Submission Time	Submitted By
Load File to Interface	2968036	Succeeded	2025/03/03 16:23 JST	2025/03/03 16:23 JST	Anakala_Sumalatha
Transfer File	2968035	Succeeded	2025/03/03 16:23 JST	2025/03/03 16:23 JST	Anakala_Sumalatha
Load Interface File for Import	2968034	Succeeded	2025/03/03 16:23 JST	2025/03/03 16:23 JST	Anakala_Sumalatha

This program got succeeded.

## 5. Run the ESS job: Import Supplier Site Assignments

**Schedule New Process**

**Type** Job Job Set

**Name** Import Supplier Site Assignments

**Description** Creates and updates supplier site assignments from data in the Supplier Site Assignments open interface table.

**OK** **Cancel**

**Process Details**

This process will be queued up for submission at position 1

**Name** Import Supplier Site Assignments

**Description** Creates and updates supplier site assignments f... ☐ Notify me when this process ends

**Schedule** As soon as possible **Submission Notes**

**Basic Options**

**Parameters**

- Import Options** New
- Report Exceptions Only** No
- Batch ID**

**Process Options** **Advanced** **Submit** **Cancel**

Time	Submission Time	Submitted By
16:23 JST	2025/03/03 16:23 JST	Anakala_Sumalatha
16:23 JST	2025/03/03 16:23 JST	Anakala_Sumalatha
16:23 JST	2025/03/03 16:23 JST	Anakala_Sumalatha
16:22 JST	2025/03/03 16:22 JST	FUSION_APPS_CRM...

It got succeeded

The import program succeeded, so supplier successfully imported.

**Report 2968039.pdf**

**ORACLE** **Supplier Site Assignments Import Report**

Report Date: 2025/03/03 7:25 GMT+00:00  
Page: 1 of 3  
Request ID: 2968039

Import Options: New  
Report Exceptions Only: No  
Batch ID:

**Import Summary**

Import Outcome	Record Count
Supplier Site Assignments Not Imported	0
Supplier Site Assignments Imported	0

6. Go and verify the supplier in Manage suppliers from Procurement> suppliers

The site has been created successfully from the FBDI template

**ORACLE** **Edit Site: New\_address1**

Procurement BU: Delta Kogyo BU  
Address Name: New\_address1  
Address: 6789, Hitech city, Madapur, HYDERABAD-500081, Telangana, INDIA  
Site: New\_address1  
Inactive Date: yyyy/mm/dd  
Status: Active

\* Site Purpose: ☐ Sourcing only, ☒ Purchasing, ☐ Procurement card, ☒ Pay, ☐ Primary pay  
Attachments: None

General Purchasing Receiving Invoicing Payments **Site Assignments** Qualifications

Actions View Format Autocreate Assignments Freeze Detach Wrap Status Active

* Client BU	Bill-to BU	Ship-to Location	Bill-to Location	Use Withholding Tax	Withholding Tax Group	Liability Distribution	Prepayment Distribution	Bill Payable Distribution
Delta Kogyo BU	Delta Kogyo BU			<input type="checkbox"/>				

Columns Frozen 2

**Conclusion:** we have successfully created Supplier site through FBDI process.

