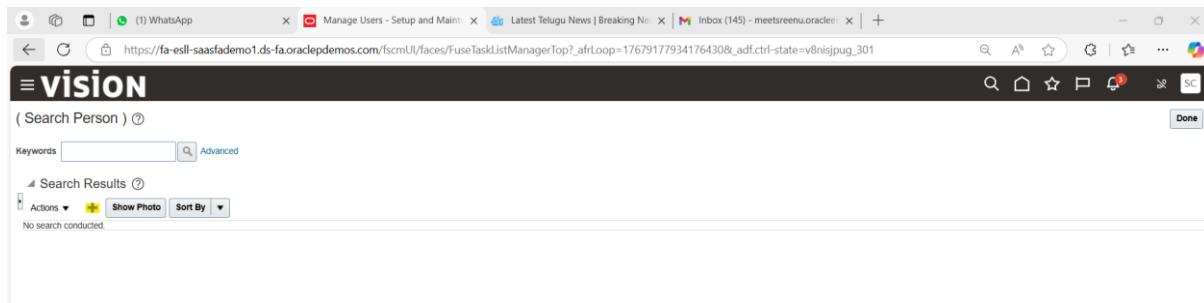


Creating Users: -

1. **Employee user:** PR Purchase requisition, po creation, transactions
2. **Implementation user:** - Necessary for performing setups and configurations.

Nvigation: Global Search> Manage users

Click on + Symbol



Click on + Symbol

Create User

Personal Details

- Last Name: Chekuri
- Hire Date: 11/28/24
- First Name: Sreenu
- Phone: 09632301652
- Middle Names
- Title
- Work Mobile Phone
- Work Fax
- Email: meetsreenu.oracleerp@gmail.com

User Details

- Enter user name: User Name: Sreenu.chekuri
- Link user account:
- No user account selected.

User Notification Preferences

- Send user name and password

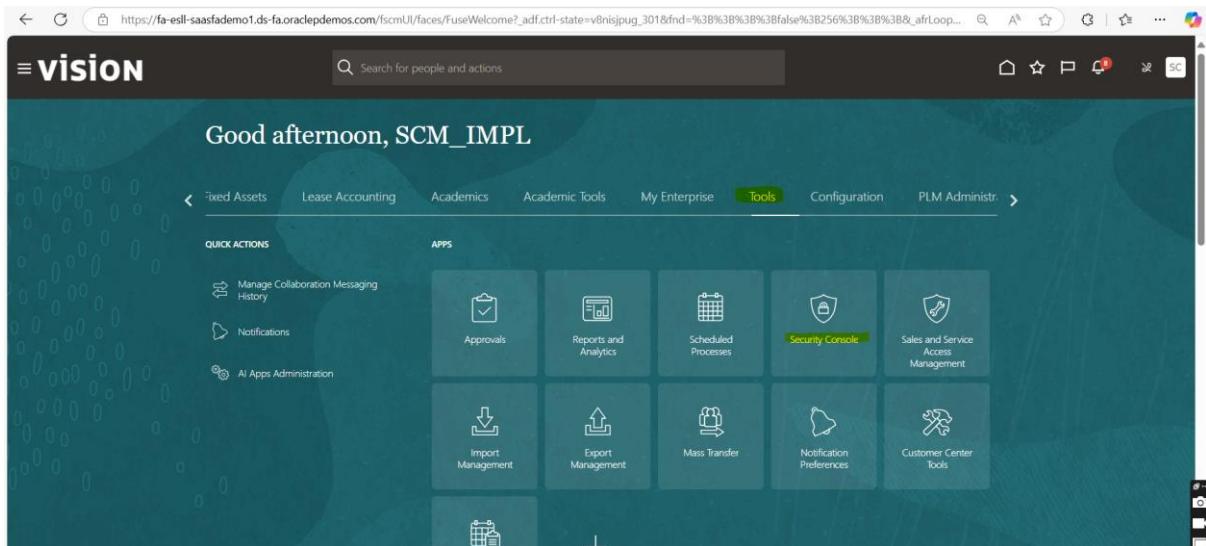
Employment Information

- Person Type: Employee
- Legal Employer: US1 Legal Entity
- Business Unit: US1 Business Unit
- Job
- Grade
- Department
- Location
- Mail Stop
- Manager

Enter first name, last name, e-mail, person type, legal entity, and Business Unit

Save and close. So we have created Employee user successfully.

Add the roles to the user.



Navigation> Tools> Security console

Goto Users> Search with our user name.

The screenshot shows the Oracle Fusion Security Console User Accounts page. The URL is https://fa-esll-saasfademo1.ds.fa.oraclepdemos.com/hcmUI/faces/FndOverview?fdn=%3B%3B%3Bfalse%3B256%3B%3B&fdnGlobalItemNodeid=ASE_FUSE_SECUR... . The page title is "User Accounts". On the left, there is a sidebar with links: Roles, Users (which is highlighted in yellow), Analytics, Certificates, User Categories, and Single Sign-On. The main content area has a search bar at the top with "User Name" set to "Sreenu.chekuri". Below the search bar is a table titled "Search Results" with columns: Display Name, User, Status, and Action. There is one row in the table for "Sreenu Chekuri" with "User Name" "Sreenu.chekuri", "Email" "meetscreenu.oracleerp@gmail.com", "Status" "Active", and "Locked" "No".

Click on user name to reset the password and to add the roles.

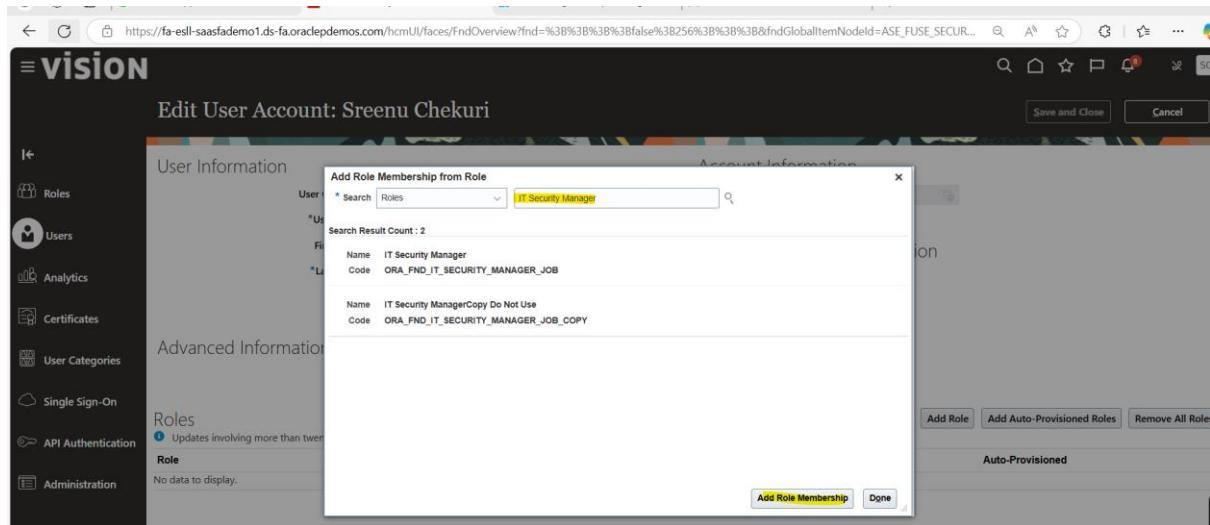
The screenshot shows the Oracle Fusion User Account Details page for "Sreenu Chekuri". The URL is https://fa-esll-saasfademo1.ds.fa.oraclepdemos.com/hcmUI/faces/FndOverview?fdn=%3B%3B%3Bfalse%3B256%3B%3B&fdnGlobalItemNodeid=ASE_FUSE_SECUR... . The page title is "User Account Details: Sreenu Chekuri". On the left, there is a sidebar with links: Roles, Users (highlighted in yellow), Analytics, Certificates, User Categories, Single Sign-On, API Authentication, and Administration. The main content area is divided into sections: "User Information" (User Category: DEFAULT, User Name: Sreenu.chekuri, First Name: Sreenu, Last Name: Chekuri, Email: meetsscreenu.oracleerp@gmail.com, Phone:), "Account Information" (Password Expiration Date: Active checked, Locked: checked), "Associated Worker Information" (Worker Name: Sreenu Chekuri, Person Number: 6702, Manager: , Job: , Business Unit: US1 Business Unit, Department:), "Advanced Information" (checkbox: Enable Administration Access for Sign In-Sign Out Audit REST API), and "Roles" (Role: No data to display). At the top right, there are buttons for "Reset Password", "Edit", and "Done".

Click on reset password

Enter the password and also confirm password, click on rest password.

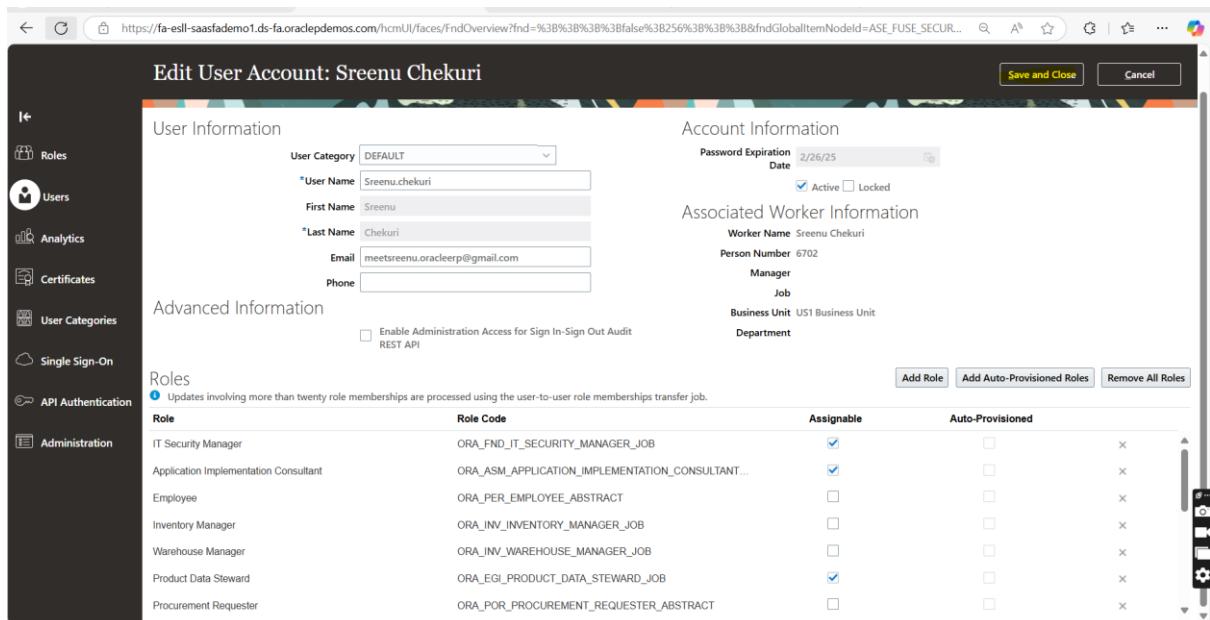
Click on edit to add the roles.

Click on Add role.



Search the required role (it should start with ORA), Click on Add role membership

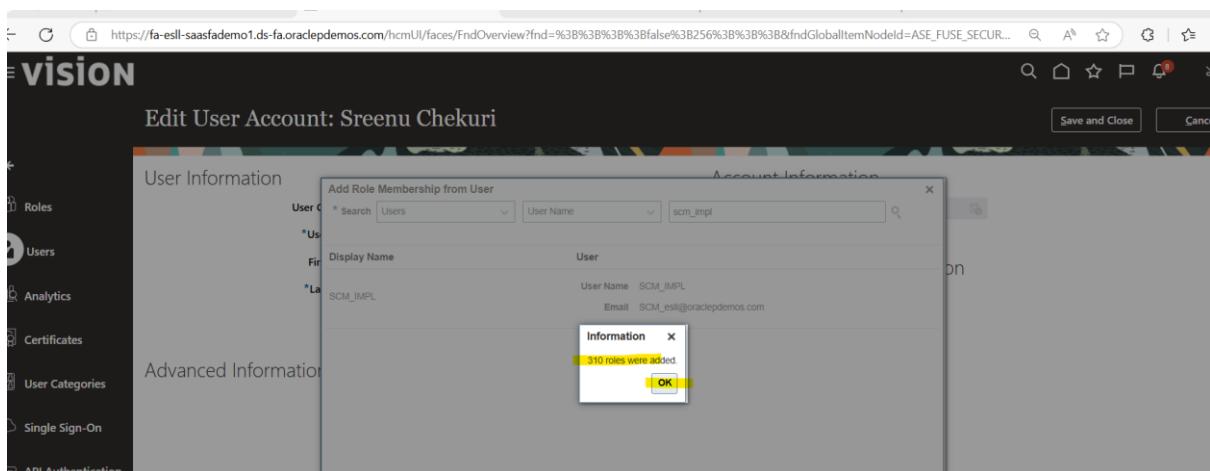
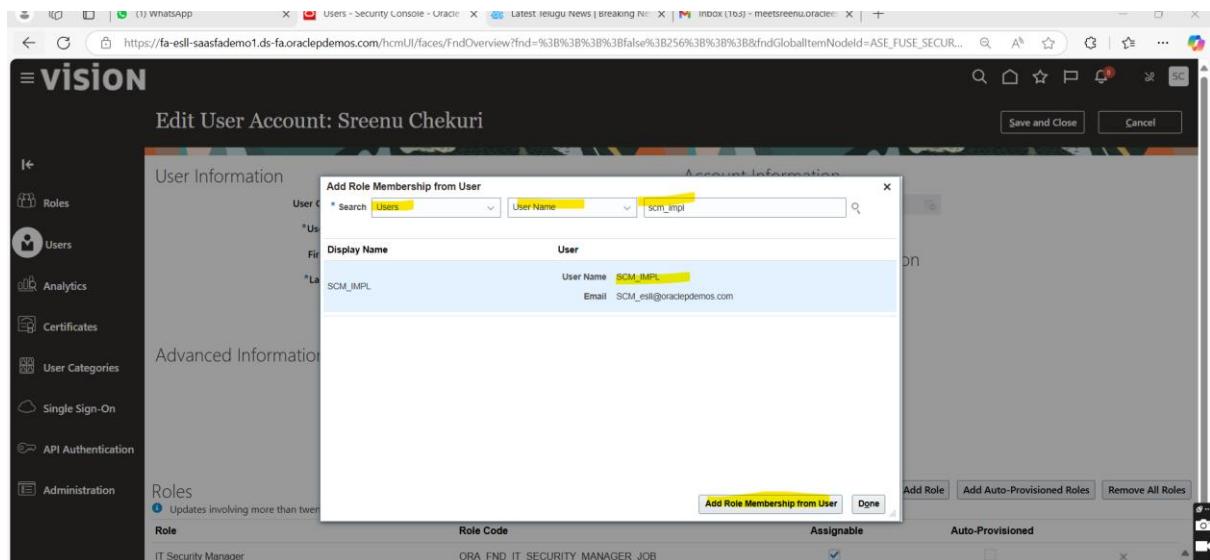
Do it repeatedly for all the roles, once completed click on done.



Click on save and close.

We can also add the roles , by selecting Users instead of roles,

Search the required users, click on Add role membership from the user.



Save and close.

Roles Types:

1. **Abstract Roles:** ex:- Employee (Data access)
2. **Job Roles:** we are providing data access to the Job roles

Important roles: -

S.No	Role	Purpose
1	IT Security manager	responsible for managing user and application security (Security Console)
2	Application Implementation Consultant	To implement and setup different application (Setup and maintenance access)
3	Employee	Provide employee access to ESS Job page, can access workflow notifications (Schedule process access)
4	Inventory Manager	Manages activities in the warehouse such as managing inventory transactions , planning inventory replenishment and managing cycle and physical inventory counts

5	Warehouse Manager	Manages and analyses all warehouse activities including analysing materials management and logistics performance, managing inventory transactions.
6	Product data steward	Executes change requests upon approval and maintains the quality of the product master. Responsible for data loads. Develops consistent data. (Item Creation FBDI)
7	Product Data Manager	Creates and manages items including item attributes, catalogs, item structures, packs, associations, relationships, and catalog assignments common to the Product Manager and Product Data Steward.
8	Procurement Requester	Used to create the purchase requisition on his own requirement
9	Procurement Preparer	Preparing purchase requisition on behalf of another person
10	Advanced procurement requester	Prepares requisitions on behalf of others and has access to advanced requisition creation permissions.
11	Procurement manager	A Procurement Manager manages and directs the purchasing of all the goods and services a company needs.
12	Buyer	working with different parts of the supply chain and logistics sector to identify and source materials, goods or services for your company.
13	Supplier manager	Manages supplier information and authorizes promotion of prospective suppliers to spend-authorized suppliers
14	Supplier Administrator	Manages the profile information for the supplier company. Primary tasks include updating supplier profile information and requesting user accounts to grant employees access to the supplier application.
15	Order Manager	Manages coordination of fulfilment, which includes expediting orders to ensure they are fulfilled properly and on time. Also manages exceptions and issues.
16	Order entry specialist	Individual who is responsible for creating new Sales orders, updating existing orders, and creating order returns.
17	Order orchestration and error recovery manager	manages the recovery of data and errors that occur during order orchestration.
18	Procurement contractor Administrator	Create and manage procurement contracts for awarded suppliers in a negotiation. Manage the negotiation open and close dates, add suppliers to the invitation list, update the collaboration team, and other such operations. Analyze, score, and shortlist negotiation responses.

Data access.

Manage data access for the user: -

Navigation: Goto setup and maintenance> Global search> Manage data access for user

The screenshot shows the Oracle Fusion Cloud Supply Chain interface. On the left, there's a sidebar titled 'Functional Areas' with options like 'Initial Users', 'Enterprise Profile', 'Legal Structures', and 'Financial Reporting Structures', all set to 'shared'. In the center, there's a 'Search Tasks' bar and a 'Initial Users' table with one row: 'Run User and Roles Synchronization Process'. On the right, a vertical menu lists various tasks, with 'Search' highlighted.

Search bar: manage data access for user

Name	Type	Details
Manage Data Access for Users	Task	

The screenshot shows the 'Manage Data Access for Users' page. It has a search bar with 'User Name: Sreenu chekuri' and a dropdown for 'Role'. The search results table has columns: User Name, Role, Security Context, and Security Context Value. There are 10 rows for the user 'Sreenu chekuri' with various roles and security contexts.

User Name	Role	Security Context	Security Context Value
Sreenu chekuri	Supplier Manager	Data access set	
Sreenu chekuri	Supplier Manager	Business unit	
Sreenu chekuri	Supplier Manager	Ledger	
Sreenu chekuri	Supplier Manager	Legal entity	
Sreenu chekuri	Supplier Manager	Reference data set	
Sreenu chekuri	Supply Chain Application Administrator	Asset book	
Sreenu chekuri	Supply Chain Application Administrator	Business unit	
Sreenu chekuri	Supply Chain Application Administrator	Cost organization	
Sreenu chekuri	Supply Chain Application Administrator	Manufacturing plant	
Sreenu chekuri	Supply Chain Application Administrator	Inventory organization	

Search with Username and click on + symbol to add the data access.

The screenshot shows the 'Create Data Access for Users' dialog box. It lists several rows of assignments for a user named 'Sreenu chekuri'. The columns are 'User Name', 'Role', 'Security Context', and 'Security Context Value'. The data includes:

User Name	Role	Security Context	Security Context Value
Sreenu chekuri	Order Ord	Business unit	US1 Business Unit
Sreenu chekuri	Order Entt	Business unit	US1 Business Unit
Sreenu chekuri	Order Mar	Business unit	US1 Business Unit
Sreenu chekuri	Receiving	Inventory orga	001
Sreenu chekuri	Procurement	Business unit	US1 Business Unit

After adding all the roles Click on Save and close.

Creating implementation user :-

In Oracle Fusion Applications, an **implementation user** is a user account created specifically for **implementation tasks**, and is not related to a real person or identity such as a user defined in HCM.

Navigation> Tools> Security consoles> Users

The screenshot shows the 'User Accounts' page. The left sidebar has links for Roles, Users, Analytics, Certificates, User Categories, Single Sign-On, API Authentication, and Administration. The main area has a search bar at the top. Below it is a table with columns: User, Status, and Action. The table displays the message 'No data to display.'

Click on Add user Account

The screenshot shows the Oracle Fusion Middleware Security Console interface. On the left, there's a sidebar with icons for Roles, Users, Analytics, Certificates, User Categories, Single Sign-On, API Authentication, and Administration. The main content area has a title 'Add User Account'. It contains several sections:

- Associated Person Information:** Shows 'Associated Person Type' set to 'None'.
- User Information:** Fields include 'User Category' (DEFAULT), 'First Name' (Sreenu), 'Last Name' (C.), 'Email' (empty), 'Phone' (empty), 'User Name' (Sreenu.C.), 'Password' (*****), and 'Confirm Password' (*****).
- Account Information:** Includes 'Active' (checked) and 'Locked' (unchecked) checkboxes.
- Advanced Information:** A checkbox for 'Enable Administration Access for Sign In-Sign Out Audit REST API' is unchecked.
- Roles:** A table with columns 'Role', 'Role Code', 'Assignable', and 'Auto-Provisioned'. It shows a note: 'Updates involving more than twenty role memberships are processed using the user-to-user role memberships transfer job.' Below the table, it says 'No data to display.'

At the bottom right of the form, there are buttons for 'Save and Close' and 'Cancel'.

Enter first name and last name, password. Username will comes by default firstname.lastname as per the rules.

Add the required roles and data access as per the previous steps.