

Job level Hierarchy Implementation:-

Steps:-

1. Create job
2. Assign it to employees
3. Configure Approval Rules Based on Matrix Provided on the Middle
4. Create Transactions/documents
5. Create Transactions/Purchase requisition
6. Verify approval list
7. Verify Approval Notification and approve it.

Sample data:-

Job level EMPLOYEE

ABC Director 30 Buchanan, Michael

ABC Manager 20 Mack, Thomas

ABC Consultant 10 SCM10.STUDENT

I have created three jobs with levels and assigned it to three employees.

Step 1:- Create Job:-

The screenshot shows the SAP Vision 'Job Details' page for the job 'ABC Consultant - ABC_CONSULTANT'. The page is divided into two main sections: 'Basic Details' and 'Job Description'.

Basic Details:

- Effective Start Date: 1/1/51
- Effective End Date: (blank)
- Job Set: Common Set
- Action Reason: (blank)

Job Description:

- Name: ABC Consultant
- Code: ABC_CONSULTANT
- Status: Active
- Full Time or Part Time: (blank)
- Regular or Temporary: (blank)
- Job Family: (blank)
- Job Function: (blank)
- Level: 10
- SSCountries: (blank)
- SScities: (blank)
- Management Level: (blank)
- Medical Checkup Required: No
- Benchmark: No
- Benchmark Job: (blank)
- Progression Job: (blank)
- Attachments: None
- Grade Ladder: (blank)
- Context Value: (blank)

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Job: ABC Manager - ABC_MANAGER

Effective Start Date 1/1/51
Effective End Date

Job Set Common Set
Action Reason

Job Details Evaluation Criteria Profiles

Basic Details

Effective Start Date 1/1/51
Effective End Date

Job Set Common Set

Job Description

Name ABC Manager
Code ABC_MANAGER
Status Active

Full Time or Part Time
Regular or Temporary
Job Family
Job Function
Level 20

SSCountries
SSCities

Management Level
Medical Checkup Required No
Benchmark No
Benchmark Job
Progression Job
Attachments None
Grade Ladder
Context Value

Job: Legislative Information

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Job: ABC Director - ABC_DIRECTOR

Effective Start Date 1/1/51
Effective End Date

Job Set Common Set
Action Reason

Job Details Evaluation Criteria Profiles

Basic Details

Effective Start Date 1/1/51
Effective End Date

Job Set Common Set

Job Description

Name ABC Director
Code ABC_DIRECTOR
Status Active

Full Time or Part Time
Regular or Temporary
Job Family
Job Function
Level 30

SSCountries
SSCities

Management Level
Medical Checkup Required No
Benchmark No
Benchmark Job
Progression Job
Attachments None
Grade Ladder
Context Value

Job: Legislative Information

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Manage Jobs

Search

Advanced Saved Search Active Jobs

** Name
** Code ABC
Status Active

Job Set
Effective As-of Date m/d/yy

** At least one is required

Search Reset Save...

Search Results

View Format Create Edit Compare Export Manage in Spreadsheet

Name	Code	Job Set	Status	Pending Changes	Job Family	Job Function	Management Level
ABC Consultant	ABC_CONSULTANT	Common Set	Active	No			
ABC Director	ABC_DIRECTOR	Common Set	Active	No			
ABC Manager	ABC_MANAGER	Common Set	Active	No			

I have created three jobs with levels 10,20 and 30 respectively.

Step 2:- Mange users:- Assign these jobs to employees

1. Scm10.student

The screenshot shows the 'Edit User' form for 'student, scm10' in the Oracle Vision application. The form is divided into three main sections: Personal Details, User Details, and Employment Information.

Personal Details:

- Last Name: student
- First Name: scm10
- Middle Names: (empty)
- Title: (empty)
- Email: SCM10.STUDENT_euth-dev94@oraclepdemos.com
- Hire Date: 8/13/14
- Phone: 555-5555
- Work Mobile Phone: (empty)
- Work Fax: (empty)

User Details:

- Enter user name: (selected)
- User Name: SCM10.STUDENT
- Active: Active
- Link user account: (not selected)
- No user account selected: (checked)

Employment Information:

- Person Type: Employee
- Legal Employer: US1 Legal Entity
- Business Unit: US1 Business Unit
- Job: ABC Consultant
- Department: (empty)
- Location: (empty)
- Mail Stop: (empty)

2. Mark.Thomas

The screenshot shows the 'Edit User' form for 'Mack, Thomas' in the Oracle Vision application. The form is divided into three main sections: Personal Details, User Details, and Employment Information.

Personal Details:

- Last Name: Mack
- First Name: Thomas
- Middle Names: (empty)
- Title: Mr.
- Email: thomas.mack_euth-dev94@oraclepdemos.com
- Hire Date: 12/22/03
- Phone: 675-5132
- Work Mobile Phone: (empty)
- Work Fax: (empty)

User Details:

- Enter user name: (selected)
- User Name: thomas.mack
- Active: Active
- Link user account: (not selected)
- No user account selected: (checked)

Employment Information:

- Person Type: Employee
- Legal Employer: US1 Legal Entity
- Business Unit: US1 Business Unit
- Job: ABC Manager
- Department: Operations US
- Location: Redwood City
- Mail Stop: (empty)

3. michael.buchanan

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Edit User: Buchanan, Michael

Buttons: Print User History, Save and Close, Cancel

Personal Details

Last Name: Buchanan
First Name: Michael
Middle Names:
Title: Mr.
Email: michael.buchanan_euth-dev94@oraclepdemos.com
Hire Date: 5/9/02
Phone: 675-5170
Work Mobile Phone:
Work Fax:

User Details

☒ Enter user name
User Name: michael.buchanan
☐ Link user account
☒ No user account selected.

Active: Active

Employment Information

Person Type: Employee
Legal Employer: US1 Legal Entity
Business Unit: US1 Business Unit
Job: ABC Director
Department: Executive Office
Location: Headquarters
Mail Stop:

Step 3:- Configure Approval Rules

Actions View Format Freeze Detach Wrap Disable

Rule	Priority	Conditions	Enable
US Business Unit less than 5000	Medium	Requisitioning BU Equals US1 Business Unit AND Requisition Approval Amount Less than 5000	✓
Healthcare BU category is Clinical Engi...	Medium	Category Name Equals Clinical Engineering AND Requisitioning BU Equals Healthcare US Business Unit	✓
Requisition Bu equals to US1 amount g...	Medium	Requisitioning BU Equals US1 Business Unit AND Requisition Amount Greater than or equal to 5000	✓
Category Hierarchy Level 1 is not blank	Medium	Procurement Category Hierarchy Level 1 Is not blank	✓
Category Hierarchy Level 2 is not Hard...	Medium	Procurement Category Hierarchy Level 2 Is not blank AND Procurement Category Hierarchy Level 2 Does not equal Hardware	✓

Columns Hidden 1

Requisition Bu equals to US1 amount greater than 5000: Details

Conditions

Condition

AND

- Requisitioning BU Equals US1 Business Unit
- Requisition Amount Greater than or equal to 5000

Actions

Action 1

Action Type: Approval required
Route Using: Job level
Approval Chain Of: Requester
Start With: Requester
Minimum Job Level: 30
Top Worker in Hierarchy: Buchanan, Michael
Include: All approvers

OK Cancel

Save the approvals and deploy it.

fa-euth-dev94-saasfademo1.ds-fa.oraclepemos.com/fscmUI/faces/FuseTaskListManagerTop?_afriLoop=516217626284172&_adf.ctrl-state=17h2dcf47w_1354

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Edit Approval Rules: Header Consensus

DeploySaveSave and CloseCancel

Last Saved 12/14/24 1:56 PM

Approval Task

Requisition Approvals

Version 11.13.24.07.0

Stage Header Stage

Participant Header Consensus

Routing Parallel

Voting Regime Consensus

Rules

ActionsViewFormat+FreezeDetachWrapDisable

Rule	Priority	Conditions	Enabled
US Business Unit less than 5000	Medium	Requisitioning BU Equals US1 Business Unit AND Requisition Approval Amount Less than 5000	<input checked="" type="checkbox"/>
Healthcare BU category is Clinical Engi...	Medium	Category Name Equals Clinical Engineering AND Requisitioning BU Equals Healthcare US Business Unit	<input checked="" type="checkbox"/>
Requisition Bu equals to US1 amount g...	Medium	Requisitioning BU Equals US1 Business Unit AND Requisition Amount Greater than or equal to 5000	<input checked="" type="checkbox"/>
Category Hierarchy Level 1 is not blank	Medium	Procurement Category Hierarchy Level 1 is not blank	<input checked="" type="checkbox"/>
Category Hierarchy Level 2 is not Hard...	Medium	Procurement Category Hierarchy Level 2 is not blank AND Procurement Category Hierarchy Level 2 Does not equal Hardware	<input checked="" type="checkbox"/>

Columns Hidden 1

Create a Requisition and submit for approval:-

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Requisition: PR20240140US

View Life CycleActionsDone

Requisitioning BU US1 Business Unit

Entered By fscm10 student

Description Job_Level testing

Creation Date 12/14/24

Status Approved

Justification

Requisition Amount 10,500.00 USD

Approval Amount 11,497.50 USD

Attachments None

Requisition Lines

ActionsViewFormatFreezeDetachWrap

Line	Item	Description	Category Name	Quantity	UOM	Price	Amount (USD)	Status	Order	Line Life Cycle
1		Job_Level testing	Desktops	15	Ea	700.00 USD	10,500.00	Approved		

Rows Selected 1 Columns Hidden 13

Line 1: Details

Requester fscm10 student

Requested Delivery Date 12/17/24

Deliver-to Location Type Internal

Deliver-to Location Seattle

Destination Type Expense

Buyer Calvin Roth

Suggested Supplier Staples

Supplier Item

Billing

ViewFormatFreezeDetachWrap

Distribution	Charge Account	Percentage	Quantity	Amount (USD)
1	101.10.50500.000.000.000	100	15	10,500.00

I have created a requisition and it will go for approvals based on the job level 30, it will go to all persons in the group. Once they approved. It is in approved status

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Document History: PR20240140US

Done

Entered By fscm10 student

Requisitioning BU US1 Business Unit

Requisition PR20240140US

Description Job_Level testing

Status Approved

Action Performed

Performed By

Action Date

Reference Document

Additional Information

Submit requisition	student, fscm10	12/14/24 12:55 PM	Requisition PR20240140US	
Approve	student, fscm10	12/14/24 12:57 PM		
Approve	Mack, Thomas	12/14/24 1:00 PM		
Approve	Buchanan, Michael	12/14/24 1:02 PM		

Once all the approvers approved then only the requisition status is approved status.

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Requisitions

Shop by Category

Search

More Tasks

Manage Requisitions

Shopping Lists

Requester scm10 student

Recent Requisitions

PR20240140US	Job_Level testing	Approved
PR20240137US	Job_Level testing	Pending approval
PR20240136US	Job_level_Testing	Approved

Recent Purchases

CI Series 2000 Laptop: 17.3

Vision Cloud Management

Vision Data Protection

Alliance Premium Software