

Supplier Contact Creation Through FBDI

1. First we have to download the FBDI Template from Oracle for the Supplier and unblock the excel sheet

→ docs.oracle.com/en/cloud/saas/procurement/25a/oefbp/importsuppliercontacts-3024.html#Details

3 Set Service Procurement

K Import Requisitions

4 Sourcing

Import Negotiation Lines

5 Spend Classification

Data Set Import

6 Supplier Model

Import Supplier Addresses

Import Supplier Attachments

Import Supplier Business Classifications

Import Supplier Contacts

Import Supplier Products and Services Categories

Import Supplier Site Assignments

Import Supplier Sites

Import Suppliers

7 Supply Chain Healthcare

Import ExternalPurchase Prices

Name Date modified Type Size

SupplierContactImportTemplate 28-02-2025 11:04 Microsoft Excel M... 203 KB

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Import Supplier Contacts

Imports supplier contacts from external sources into Oracle Fusion Supplier Model.

Details

- Object owner: Procurement:Supplier Model:Supplier
- UCM account: prc/supplier/import

File Links

File	Link
XLSM template	SupplierContactImportTemplate.xlsm
Control files	<ul style="list-style-type: none">Supplier Contacts Import Control FileSupplier Contacts Import Address Control File

Job and Table Links

Name	Link
Scheduled process	Import Supplier Contacts
Tables	<ul style="list-style-type: none">POZ_SUP_CONTACTS_INTPOZ_SUP_CONTACT_ADDRESSES_INT

SupplierContactImportTemplate Properties

General Digital Signatures Security Details Previous Versions

Type of file: Microsoft Excel Macro-Enabled Worksheet (.xlsm)

Opens with: Excel Change...

Location: C:\Users\meets\Desktop\FBDI_BPA\Suppliers\FBDI\Suppliers\SupplierAddress\SupplierAddress.xlsm

Size: 202 KB (2,07,705 bytes)

Size on disk: 204 KB (2,08,896 bytes)

Created: 28 February 2025, 16:36:53

Modified: 28 February 2025, 11:04:02

Accessed: 03 March 2025, 11:45:21

Attributes: Read-only Hidden Advanced...

OK Cancel Apply

Download if it is blocked, unblock it, it looks good

- ## 2. Enter the Required details in the template

Supplier Contacts Interface

Batch ID	Import Action	Supplier Name*	Prefix	First Name	Middle Name	Administrative Contact	E-Mail
Test_4567	CREATE	PQR Company	Test			Testsupplier@gmail.com	

Supplier Contact Addresses Interface

Batch ID	Import Action	Supplier Name*	Address Name	First Name	Last Name	E-Mail
Test_4567	CREATE	PQR Company	New_address1	Test	User	Testsupplier@gmail.com

POZ_SUP_CONTACT_ADDRESSES_INT

Batch ID	Import Action	Supplier Name*	Prefix	First Name	Middle	Role 1	Role 2	Role 3	Role 4
Test_4567	CREATE	PQR Company	Test			ORA_POS_SUPPLIER_SALES_REPRESENTATIVE_JOB	ORA_POS_SUPPLIER_CUSTOMER_SERVICE_REPRESENTATIVE_JOB	ORA_POS_SUPPLIER_CUSTOMER_JOB	ORA_POS_SUPPLIER_Demand_Planner_JOB

ORASupplierImportTemplate

Batch ID	Import Action	Supplier Name*	Prefix	First Name	Middle	Role 1	Role 2	Role 3	Role 4
Test_4567	CREATE	PQR Company	Test			ORA_POS_SUPPLIER_SALES_REPRESENTATIVE_JOB	ORA_POS_SUPPLIER_CUSTOMER_SERVICE_REPRESENTATIVE_JOB	ORA_POS_SUPPLIER_CUSTOMER_JOB	ORA_POS_SUPPLIER_Demand_Planner_JOB

- After entering all the details save and , go to first tab, Click on Generate csv file.

The screenshot shows the 'Supplier Addresses Interface' Excel template. It includes sections for 'Overview', 'Preparing the Table Data', and 'Loading the Data'. A 'Generate CSV File' button is highlighted. Below the template, a second Excel window shows a table structure with columns labeled 'CREATE', 'Comp>New_address', 'Test', 'User', and 'Testsuppli Test_4567 END'. A message box from Microsoft Excel says 'CSV and ZIP file have been created.'.

Save the csv and zip files in the required folders and you will get the notifications shown above.

4. Goto tools> Schedule process> Run the ESS Job
Load interface file for import

The screenshot shows the 'Schedule New Process' dialog box over a background of the Oracle Fusion Middleware Control Center. The dialog box has 'Type: Job' selected, 'Name: Load Interface File for Import' entered, and a description: 'Transfers setup or transaction data files from a user-specified location to the interface tables.' A table at the bottom lists scheduled processes.

Scheduled Time	Submission Time	Submitted By
2025/02/28 20:24 JST	2025/02/28 20:15 JST	FUSION_APPs_CRM...
2025/02/28 20:14 JST	2025/02/28 20:05 JST	FUSION_APPs_CRM...
2025/02/28 21:04 JST	2025/02/28 20:04 JST	FUSION_APPs_CRM...
2025/02/28 21:00 JST	2025/02/28 20:00 JST	FUSION_APPs_CRM...

Select the required parameters and submit it.

The image consists of three vertically stacked screenshots from an Oracle EBS application interface.

Screenshot 1: A process submission dialog titled "Process Details". It shows the process name as "Load Interface File for Import" and the description as "Transfers setup or transaction data files from ...". The "Import Process" dropdown is set to "Import Supplier Contacts" and the "Data File" dropdown is set to "PozSupContactsInt.zip". Buttons for "Process Options", "Advanced", "Submit", and "Cancel" are visible. To the right, a list of recent submissions is shown in a table with columns: Time, Submission Time, and Submitted By. Submissions include entries for 15:06 JST, 15:14 JST, 16:04 JST, and 15:04 JST, all submitted by "Anakala_Sumalatha".

Screenshot 2: An overview screen showing a list of processes. The "Load File to Interface" process is highlighted with yellow boxes around its name and the "Import Supplier Contacts" entry in the dropdown. Other visible processes include "Transfer File" and "Load Interface File for Import".

Screenshot 3: A terminal window displaying log output for process ID 2967586. The log shows the SQL command used to trim the "ROLE10" column, the successful loading of 1 row, and the space allocated for the bind array (1032311 bytes). The log concludes with "1 Row successfully loaded." and "Time 5:34 JST 2025/03/03 15:34 JST Submitted E Anakala_Sumalatha".

This program got succeeded.

5. Run the ESS job: Import Supplier Contacts

Schedule New Process

Type: Job

Name: Import Supplier Contacts

Description: Creates and updates supplier contacts and contact addresses from data in the Supplier Contacts and Supplier Contact Addresses open interface tables.

Process Details

Basic Options

Name: Import Supplier Contacts

Description: Creates and updates supplier contacts and contact addresses from data in the Supplier Contacts and Supplier Contact Addresses open interface tables.

Schedule: As soon as possible

Submission Notes:

Process Details

Import Options: New

Report Exceptions Only: No

Batch ID: Test_4567

Process Details

Import Supplier Contacts, 2967608

Status: Succeeded

Schedule Start: 2025/03/03 15:39 JST

Log and Output: Attachment ESS_L_2967608 (1 more...)

Parameters:

The screenshot shows three main windows. The top window is a modal titled 'Schedule New Process' where 'Import Supplier Contacts' is selected as a job. The middle window is the 'Process Details' page for this specific job, showing it's set to run immediately. The bottom window is another 'Process Details' page showing the execution log for the job, which has completed successfully. The interface uses a standard Oracle design with tabs like 'Process Details' and 'Status Details'.

It got succeeded

Supplier Contacts Import Report

Import Action	Supplier	Supplier Number	First Name	Last Name	E-Mail	Address Name
CREATE	PQR Company	10159	Test	User	Testsupplier@gmail.com	New_address1
Total Supplier Contact Addresses Imported 1						

The import program succeeded, so supplier successfully imported.

6. Go and verify the supplier in Manage suppliers from Procurement> suppliers

The address has been created successfully from the FBDI template

Conclusion: we have successfully created Supplier contact through FBDI process.

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