

Dong Nie

Dear Madam/Sir,

From careers website of HSBC, I learned about you are hiring Customer Information Management Analyst. I am very interested in this position. I believed that my education and background are appropriate for this job.

I learned that this position focus on information analyzing. This is what I want to pursue in my future career, extracting valuable information from data to help others.

Besides my interests, I think I am qualified for this position. First the master program at Math department of UCSD provides me a strong theoretical background. The solid mathematic foundation would help me to understand new idea and methods encountered in the work quickly. Second I am proficient with statistical analyzing software such as SAS (Certified Base Programmer) and R, and database software such as SQL and Access. In undergraduate study, I built up a database for a logistic company using Access. During my internship at Board Trac and UCSD, I participated in several market research and clinical projects. Each phase of Experiment design, Data collection and data analyze enhance my ability to see problem clearly and accurately and to considers every factor thoroughly. Those ability and coding experiences will help me do a good job in my future work.

I have attached my resume for your review. I would appreciate the opportunity to discuss a position with you, and will contact you in a week or ten days to answer any questions you may have and to see if you need any other information from me. Thank you for your consideration.

Sincerely,

Dong Nie