

CONTACT

KAVINMOORTHY S

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OBJECTIVE

To be the part of a reputed organization which provides steady career growth along with job satisfaction, challenges and give value contribution in the success of organization.

EXPERIENCE

22nd May, 2018 -
15th July, 2019

- **KONGU HERBOO CHICKEN Pvt.ltd**

Cashier cum Manager

ROLES AND RESPONSIBILITIES :

Inventory management of stock, Handling of people and customers, Managing Sales of Products and Marketing, Billing of sales in SOS, Purchase Control Management

26, Oct 2020 -

- **Mamuu Group of Companies**

Team Leader

Currently I'm working as a Team Leader in the Mamuu Expo Market LLP which is based on online trading company. With my past work experience, I have taken over the responsibility of Digital Marketing, BPO and Customer Relationship Manager.

EDUCATION

2019 - 2021

- **VIVEKANADHA INSTITUTE OF MANAGEMENT STUDIES**

MBA - HR AND MARKETING

A

2019

- **KONGU ARTS AND SCIENCE COLLEGE**

B.Com (CA)

60 %

2016

- **SHRI GANGA HIGHER SECONDARY SCHOOL**

HSSC

60 %

2014

- **SHRI GANGA MATRICULATION HIGHER SECONDARY SCHOOL**

SSLC

93 %

SKILLS

- Organizational skills
- Time management
- Experience of balancing multiple projects
- Highly IT literate with excellent skills in MS Office
- Strong communication and interpersonal skills

- Marketing, Email marketing, Facebook marketing

PROJECTS

- **WEBSITE DEVELOPEMENT IN HTML**
Created a website for "Kongu Herboo Chicken pvt.ltd" and Presented in Kongu Arts and Science College (Autonomous), Erode
- **Customer Relationship Management Of Mamuu Expo Market LLP**
CRM of Mamuu Expo Market LLP

ACHIEVEMENTS & AWARDS

- Participated in IMRC (INTERCONTINENTAL MANAGEMENT RESEARCH CONSORTIUM) Workshop in "KONGU ARTS AND SCIENCE COLLEGE", Erode.
- Participated in 1 week "C2C Training programme" Organized by "KONGU ARTS AND SCIENCE COLLEGE", Erode
- Participated in 2 days "ERP - Best Practoces in the Global Business Environment" organized by VIVEKANANDA INSTITUTE OF MANAGEMENT STUDIES, Coimbatore, associated by PPTS (India) pvt.ltd
- Cordinated and Oragnized "VIMSMART- 2020" Intercollege fest in VIVEKANANDA INSTITUTE OF MANAGEMENT STUDIES, Coimbatore.
- Interviewed Mr.KARIKAALAN, HR Manager in Priya Construction, Chennai for HR Documentry Link : https://drive.google.com/file/d/1-n6SP_TabXVdLeucYkC4lgQ5_xhTfx6A/view?usp=drivesdk
- Participated in "CASCO- Workshop" in 2017, 2018 and 2019 (FOOD STALL)
- Got Best Customer Relationship in Mamuu Nidhi Ltd, Tirupur

LANGUAGE

- Tamil
- English
- Malayalam

CERTIFICATION COURSE

- Completed Certificate Course in "**EXPORT AND IMPORT MANAGEMENT**" conducted by Kongu Arts and Science College(Autonomous) in 2017
- Completed certificate course in "**HEALTH AND FITNESS MANAGEMENT**" conducted by Kongu Arts and Science College(Autonomous) in 2018
- Completed "**GOOGLE FUNDAMENTALS OF DIGITAL MARKETING**" by Google Digital Unlocked in 2020

DOCUMENTRIES

- **Management Concept :**
Management practices of HP and Amazon-
<https://youtu.be/p7lvmF0XsE0>
Business Outsourcing- <https://youtu.be/wvt6Ci-PFf4>

- **JACK MA-** Rages to Riches - <https://youtu.be/J4KoBg5zwCI>
- **ERP SIMULATION WORK - NESTLE 2020** - <https://youtu.be/vLy01DgWxq4>

INTERESTS

- Administration
- People handling
- Digital marketing
- Time Management
- Marketing Analysis
- Documentation
- Customer Relationship

PERSONAL DETAILS

- Date of Birth : 07/03/1998
- Marital Status : Single
- Nationality : INDIAN

DECLARATION

- I KAVINMOORTHY S, hereby declare that the above given particulars are true to the best of my knowledge and belief.