

1. INTRODUCTION

1.1 Overview

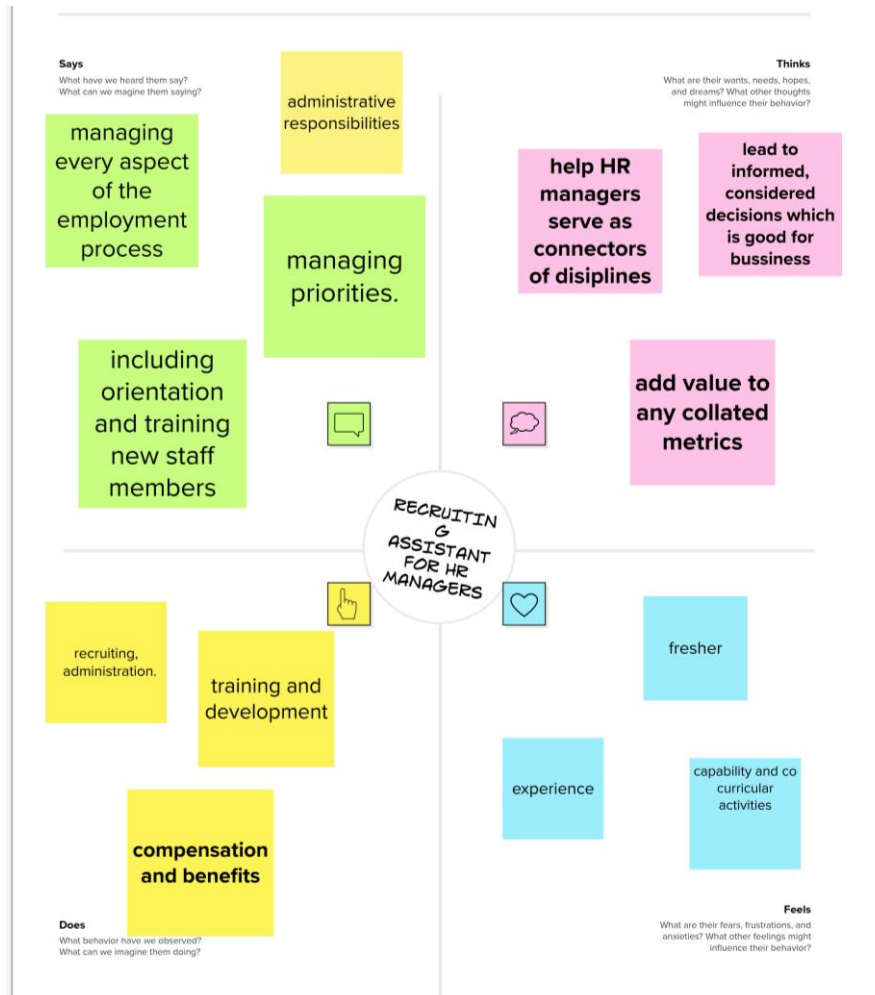
HR professionals manage the human capital of an organization and focus on implementing policies and processes. They can specialize in finding, recruiting, selecting, training, and developing employees, as well as maintaining employee relations or benefits. The Human Resource Manager will lead and direct the routine functions of the Human Resources (HR) department including hiring and interviewing staff, administering pay, benefits, and leave, and enforcing company policies and practices.

1.2 Purpose

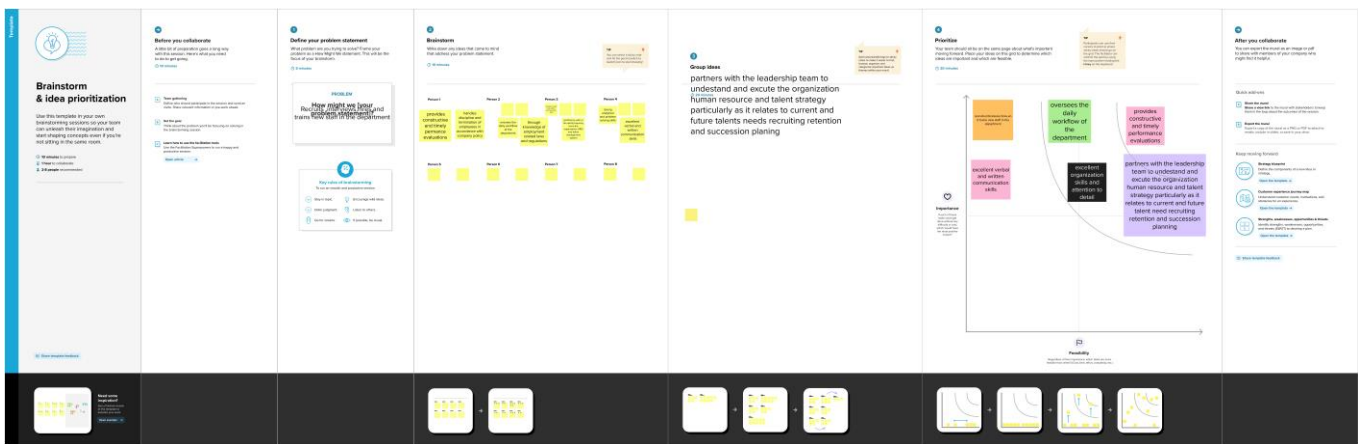
In simplest terms, the HR (Human Resources) department is a group who is responsible for managing the employee life cycle (i.e., recruiting, hiring, onboarding, training, and firing employees) and administering employee benefits.

2. PROBLEM DEFINITION & DESIGN THINKING

2.1 Empathy Map



2.2 Ideation & Brainstorming Map



3. RESULT

3.1 Data Model

Object name	Fields in the Object	
Job posting	Field label	Data Type
	Job posting	Job posting side
	Job posting number	Job posting number Auto Number

object for Job	Field label	Data Type
	object for Job Number	object for Job Auto Number
Review	Field label	Data Type
	Review number	Review Auto Number

3.2 Activity & Screenshot

Milestone 1- Salesforce: Activity1: Creating a Salesforce Developer Org:

The screenshot shows the Salesforce Setup interface. The top navigation bar includes 'Setup', 'Home', and 'Object Manager'. A search bar is present. The left sidebar contains a 'Quick Find' search bar and a list of setup categories: Setup Home, ADMINISTRATION (Users, Data, Email), and PLATFORM TOOLS (Subscription Management, Apps, Feature Settings, Slack, MuleSoft, Einstein, Objects and Fields). The main content area displays the 'SETUP Home' dashboard with three featured cards: 'Get Started with Einstein Bots', 'Mobile Publisher', and 'Real-time Collaborative Docs'. Below these cards is a 'Most Recently Used' section listing 10 items, including users like Mathumitha M, Ganesh Gelli, and Hr Manager. On the right, a user profile dropdown for 'Mathumitha M' is open, showing options for 'Settings', 'Log Out', 'DISPLAY DENSITY' (Comfy, Compact), and 'OPTIONS' (Switch to Salesforce Classic, Add Username).

Milestone 2-Object:

Activity 1:

Create a custom object for Job posting :

The screenshot shows the Salesforce Setup interface for creating a custom object. The browser address bar displays a URL from a development environment. The page title is 'Job Posting | Salesforce'. The navigation bar includes 'Setup', 'Home', and 'Object Manager'. The left sidebar lists various setup options, with 'Details' selected. The main content area is titled 'Edit Custom Object Job Posting' and contains the 'Custom Object Definition Edit' form. The form includes fields for 'Label' (Job Posting), 'Plural Label' (job posting sites), 'Object Name' (Job_POsting), and 'Description'. A 'Context-Sensitive Help Setting' is also present, with options to open the standard Salesforce.com Help & Training window or a Visualforce page. The Windows taskbar at the bottom shows the date as 03-05-2023 and the time as 03:15.

Job Posting | Salesforce

governmentartsandscienc707-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0115i000002ZaaX/edit?address=%2F0115i000002ZaaX%2Fe%3FretUR...

Search Setup

Setup Home Object Manager

SETUP > OBJECT MANAGER

Job Posting

Details

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Restriction Rules

Scoping Rules

Edit Custom Object

Job Posting

Custom Object Definition Edit

Save Save & New Cancel

Custom Object Information

The singular and plural labels are used in tabs, page layouts, and reports. Be careful when changing the name or label as it may affect existing integrations and merge templates.

Label **Job Posting** Example: Account

Plural Label **job posting sites** Example: Accounts

Starts with vowel sound ☐

The Object Name is used when referencing the object via the API.

Object Name **Job_POsting** Example: Account

Description

Context-Sensitive Help Setting

☒ Open the standard Salesforce.com Help & Training window

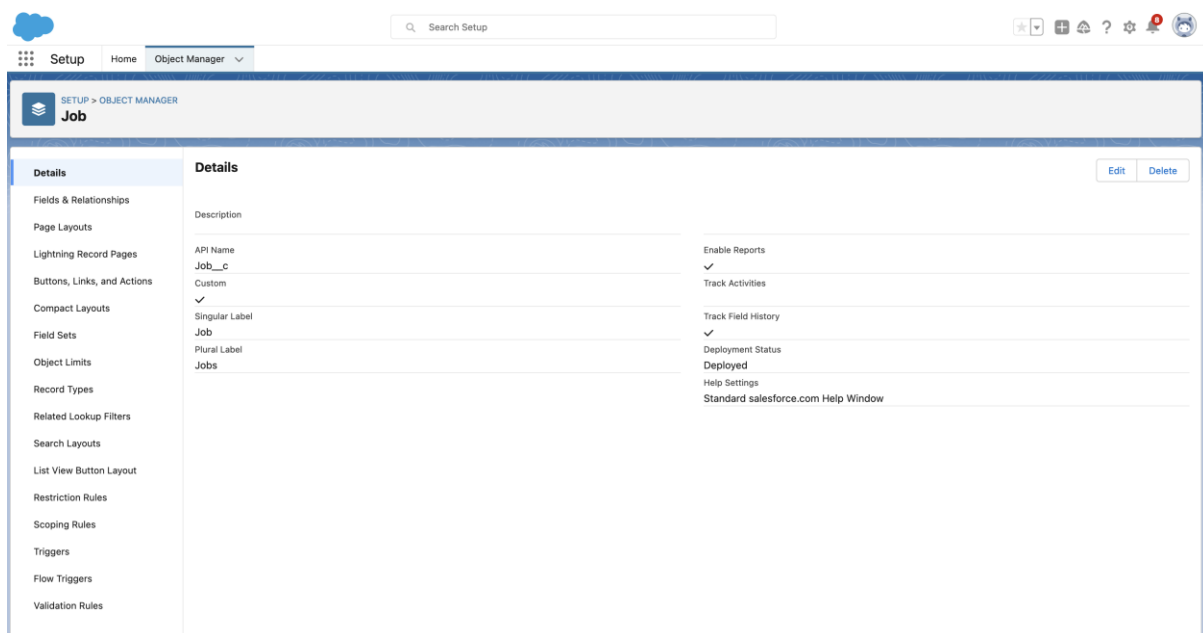
☐ Open a window using a Visualforce page

Type here to search

ENG 03:15 03-05-2023

Activity 2:

Create a custom object for Job:



The screenshot shows the Salesforce Setup interface for a custom object named 'Job'. The top navigation bar includes the Setup icon, a search bar, and various utility icons. The left sidebar lists various setup categories, with 'Details' selected. The main content area displays the 'Details' page for the 'Job' object, which includes fields for Description, API Name, Custom, Singular Label, Plural Label, and a list of settings like Enable Reports, Track Activities, Track Field History, Deployment Status, Help Settings, and Standard salesforce.com Help Window.

Setup > OBJECT MANAGER

Job

Details

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

List View Button Layout

Restriction Rules

Scoping Rules

Triggers

Flow Triggers

Validation Rules

Details

Description

API Name
Job__c

Custom
✓

Singular Label
Job

Plural Label
Jobs

Enable Reports
✓

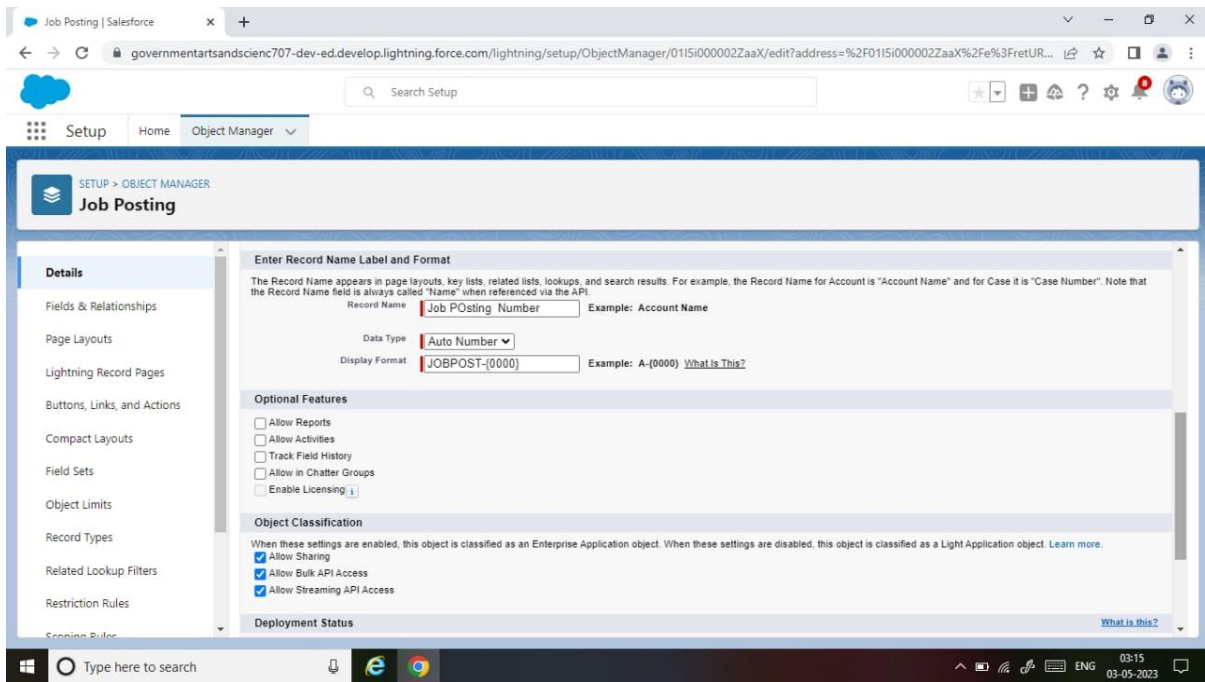
Track Activities

Track Field History
✓

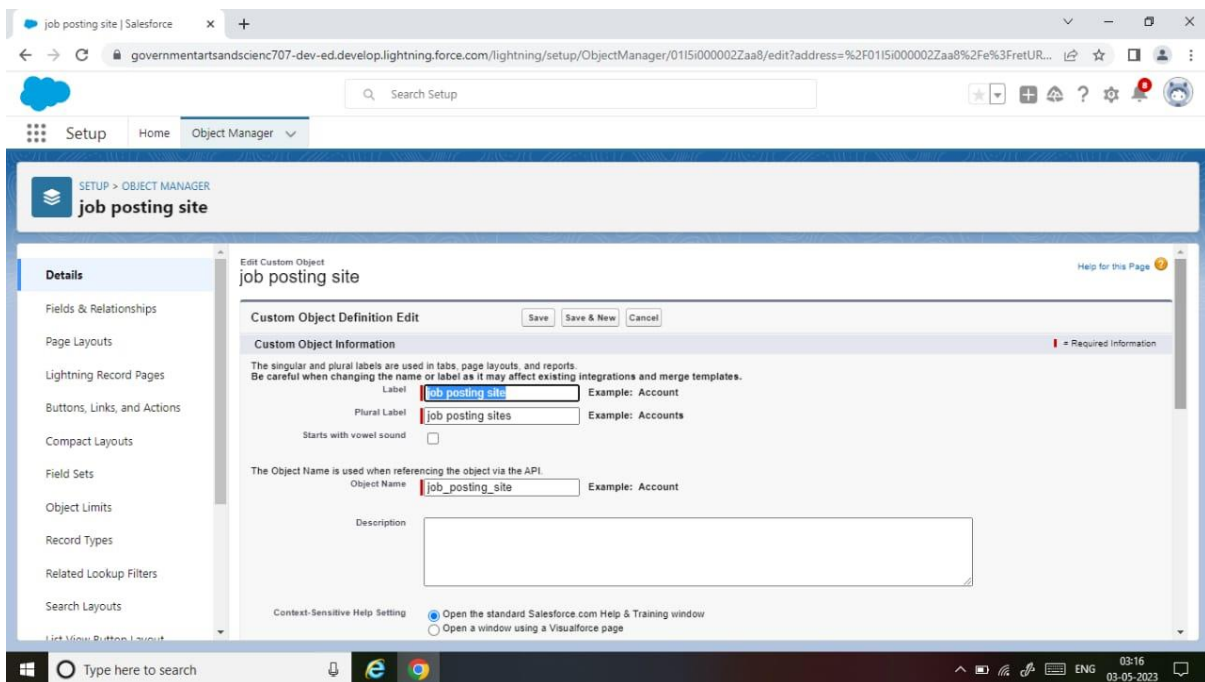
Deployment Status
Deployed

Help Settings
Standard salesforce.com Help Window

Edit Delete



Create a custom object for job posting side :

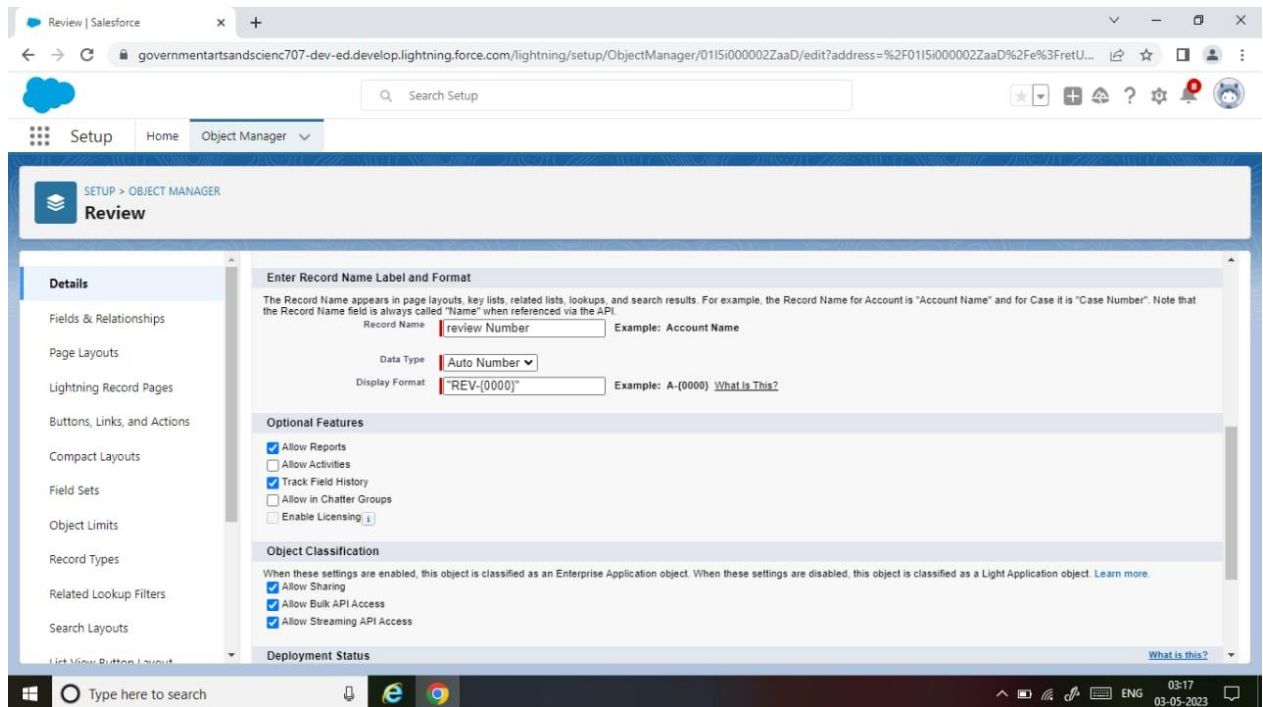


Create a custom object for Review:

The screenshot displays the Salesforce Setup interface for creating a custom object named 'Review'. The browser address bar shows a development URL. The Setup menu is open, and 'Object Manager' is selected. The 'Review' object is being edited, with the 'Details' tab active. The 'Custom Object Definition Edit' section shows the following information:

- Custom Object Information** (Required Information)
- Label:** Review (Example: Account)
- Plural Label:** Reviews (Example: Accounts)
- Starts with vowel sound:** ☐
- The Object Name is used when referencing the object via the API.**
- Object Name:** review (Example: Account)
- Description:** (Empty text area)
- Context-Sensitive Help Setting:** ☒ Open the standard Salesforce.com Help & Training window ☐ Open a window using a Visualforce page

The Windows taskbar at the bottom shows the search bar, task view button, and several open applications (Edge, Chrome). The system clock indicates 03:17 on 03-05-2023.



4. TRAILHEAD PROFILE PUBLIC URL

Team Lead – <https://trailblazer.me/id/nkathiresan>

Team Member 1 –<http://trailblazer.me/id/sathys>

Team Member 2 –<https://trailblazer.me/id/rosir8>

Team Member 3 –<https://trailblazer.me/id/nithyk>

5. ADVANTAGES & DISADVANTAGES

Advantages:

Human resource planning

Hiring workforce

Retaining employees

Enhance organization

Effectiveness

Handles disputes and queries

Motivating employees

Improves employee relations

Disadvantages:

COSTLY SETUP

RECENT ORIGIN UNPREDICTABILITY

IMPROPER DEVELOPMENT

PROGRAMMES

INSUFFICIENT INFORMATION

6. APPLICATIONS

Dear Sir/Madam, I would like to apply for the position of HR Officer at (Institute name). I have a Certificate in Higher Education (educational qualification) in Business and Professional Administration (Subject name) from (university name). I have studied human resources management as part of my course.

7. CONCLUSION

As an AI assistant, I can assist HR managers in various tasks such as recruitment, onboarding, performance management, and employee engagement. I can help automate some of the repetitive tasks, such as screening resumes and scheduling interviews, allowing HR managers to focus on more strategic tasks.

Additionally, I can provide data-driven insights and analytics that can help HR managers make more informed decisions about their workforce. For example, I can analyze employee engagement surveys to identify areas for improvement or track key performance indicators to evaluate the effectiveness of HR programs.

Overall, as an AI assistant, I can help HR managers streamline their processes, increase efficiency, and improve the employee experience, ultimately contributing to the overall success of the organization.

8. FUTURE SCOPE

Human Resource Management Professionals are termed as the backbone of an organization. There is a huge demand for such professionals in both the public and private sectors. No matter if you're looking at startups or big reputed companies, human resources play a crucial role in the formation of a company's future. The human resources management department basically is the team that helps an organization increase productivity while also maintaining employee satisfaction. Due to the great demand for these professionals, this is the right time to start preparing to follow your career as an HR.