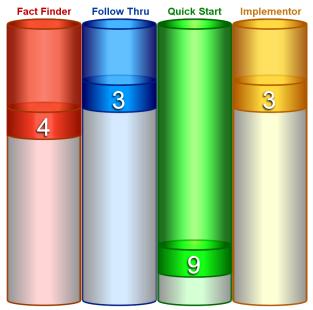
## **CONGRATULATIONS RICHARD**

You Got a Perfect Score on the Kolbe A™ Index

You are uniquely able to take on future-oriented challenges. You lead the way to visionary possibilities and create what others said couldn't be done. You'll say "Yes" before you even know the end of the question – then turn it into a productive adventure.

#### Kolbe Action Modes®



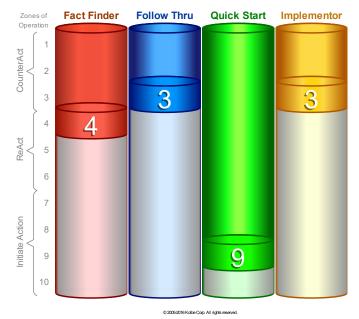
©1997-2016 Kathy Kolbe. All rights reserved.

How do we know this? You told us when you completed the Kolbe A™ Index. Our proprietary algorithm sorted out your answers and came up with the pattern of your MO (Modus Operandi).

Your Kolbe result is so individualized, only 5% of the population is likely to have one just like it.

## RICHARD GOODMAN

#### Kolbe Action Modes®



## Your Kolbe Strengths





Adapt



Innovate



**Envision** 

Kolbe Action Modes are behaviors driven by your instinct

Fact Finder: is how you gather and share information.

Your way of doing it is to **Explain**.

Follow Thru: is how you organize.

Your way of doing it is to **Adapt**.

**QuickStart:** is how you deal with risks and uncertainty.

Your way of doing it is to **Innovate**.

**Implementor:** is how you handle space and tangibles.

Your way of doing it is to **Envision**.

You can count on Kolbe results being constant over time.





#### IT'S WHAT DRIVES YOU, Richard

Your Kolbe result celebrates your **Modes of Operation (MO)**: **4-3-9-3**. It doesn't have anything to do with what your social style is or how smart you are. It's how you will and won't naturally take action.

Kolbe adds a new dimension. Based on wisdom going back to Plato and Aristotle, the Kolbe Theory™ has proven successful with over one million users.

Conables® Tips, individualized for you, will not only help you explain your way of taking action, they will help you control the outcomes. For example:

## Conables® Tips

Tired of Questions like:

Why do you put off making repairs?
Why don't you take better care of your equipment?

→ How about saying:

If you'd broken as many things as I have, you too would stop trying. It's just not my thing.





#### What's so different about the Kolbe Index?

Being a 4-3-9-3 in Kolbe has nothing to do with your personality, social style, or if you are a math whiz. Kolbe Index results deal with a different part of the brain/mind that drives your actions

#### Three Parts of the Mind

Cognitive	Conative	Affective	
Thinking	Doing	Feeling	
IQ	Drive	Desires	
Skills	Instinct	Motivation	
Reason	Necessity	Attitudes	
Knowledge	Mental Energy	tal Energy Preferences	
Experience	Innate Force	Emotions	
Education	Talents	Values	

#### Conative?

Action derived from instinct; purposeful mode of striving, volition. It's a conscious effort to carry out self-determined acts.

If **conative** is a new word for you, join the crowd. It's the long-lost term for one of the most important things you need to know about yourself.



## You have a natural strength in each Action Mode that helps you make better decisions

#### **Action Modes**

#### **Fact Finder**

Your best way of gathering and sharing information is to **Explain**.

#### For instance, you might:

4

Paraphrase reports
Review the data
Edit the details

Use terms properly
Respond appropriately
Test analogies
Clarify specifics

Work within priorities Rewrite and fact-check written material

Start with the highest probability

#### Your best way of organizing is to Adapt.

#### Follow Thru For instance, you might:



Create shortcuts
Create shortcuts
Cut through bureaucracy
Do several things at once
Thrive on interruptions
Create shortcuts
Cut through bureaucracy
Exempted Several things at once
Keep everything accessible
Loosen up rigid processes

Switch tasks frequently

#### **Quick Start**

Your best way of dealing with risks and uncertainty is to Innovate.

#### For instance, you might:



Create a sense of urgency
Initiate change
Improvise solutions

Brainstorm possibilities
Originate options
Generate slogans
Defy the odds

Promote alternatives Ad lib stories and presentations

Negotiate shortcuts

Portray symbolically

#### **Implementor**



Your best way of tackling space and tangibles is to **Envision**.

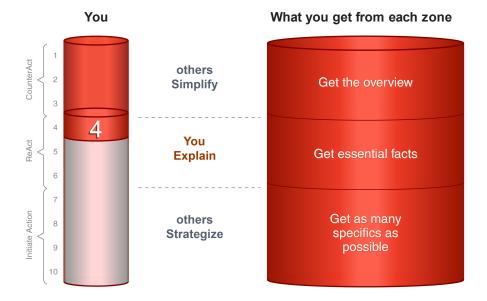
#### For instance, you might:

Find intangible methods
Create virtual presentations
Conceptualize solutions
Envision circumstances
Capture the essence

Find intangible methods
Jury-rig fixes
Sketch ideas
Simulate actual situations
Concoct out of thin air



# Deal with information in the way that's best for you and let others do the rest.



## Conables® Tips

## Take charge of your Fact Finder instinct!

Do



- Select appropriate choices
- Ask for specifics
- Rate alternatives
- Check back
- Fill in missing information

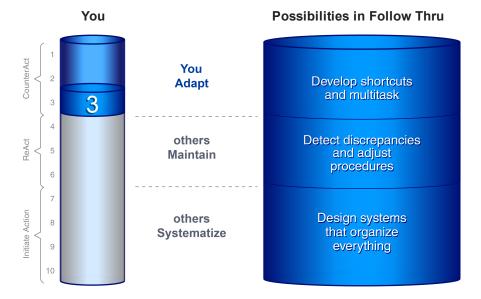
Don't



- Take data for granted
- Ignore historical evidence
- Get immersed in complexities
- Oversimplify
- Re-read all the fine print



# When organizing, you have an instinct to *Adapt*. Don't let others force you into doing it *their* way!



#### Conables® Tips

#### It's how YOU Follow Thru that matters.

Do



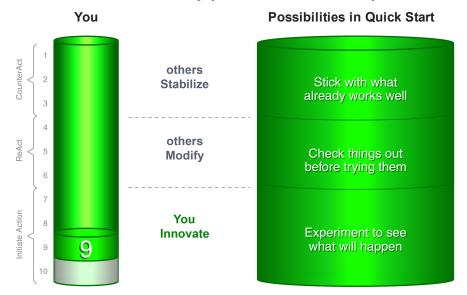
- Find shortcuts
- Keep what you use easy to see and reach
- Try random approaches
- Actively pursue multiple projects
- Deal with tasks as they arise

Don't



- Stick with step-by-step procedures
- Repeat patterns
- Adhere to redundant systems
- Be overly scheduled
- Succumb to rigid routines

## In the midst of uncertainty you shine because you Innovate.



## Conables® Tips

How you deal with uncertainty is actually quite certain.

Do



- Race the clock
- Take on challenges
- Promote alternatives
- Experiment
- Do things at the last minute

Don't



- Conform
- Hesitate
- → Be afraid to fail
- Stick closely to the script
- Second guess yourself



# How you show what you mean is part of your "charm." You're perfect just the way you are.

You Possibilities in Implementor CounterAct You **Envision** Picture how things Keep things working the way others ReAct Restore they should Initiate Action others **Protect** 9 10

## Conables® Tips

#### Handle things YOUR way.

#### Do



- See solutions in your mind
- Visualize possibilities
- Conceptualize what could be
- Have discussions without having to be face-to-face
- Make decisions without having tangible evidence

#### Don't



- Take responsibility for maintaining equipment
- Demonstrate the use of mechanical stuff
- Take apart small appliances
- Fix broken parts
- Build many physical models



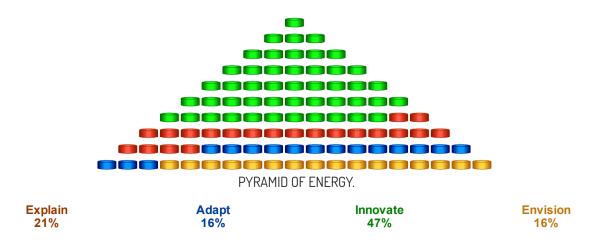
## TIME AND ENERGY

#### Everyone runs out of time and energy.

You can't get time back - once it's used, it's gone - but energy can be renewed.

#### YOUR PYRAMID OF MENTAL ENERGY

Your 100 "ergs" of mental energy are equal to the energy available to every other human being. This gives you the same potential power as any CEO or rock star.



Each of your 100 ergs has the same intensity - whether it is in the Initiating, ReActing, or CounterActing zone.

You spend a great amount of your time and energy taking on high-potential challenges and jumping into uncertainties. For you, failure is not a waste of time. It's an essential ingredient to your discovery of truth. But this alone won't ensure your success – you need to use all of your conative strength to make your innovation viable.

Don't let anyone stereotype you as contributing or "being" just one of the Action Modes. Your contribution begins with innovating and continues until you envision the solution.

Self-manage your use of these limited, but renewable, resources. Use them purposefully and they will bring joy to your life.



#### TRUSTING **YOUR** SENSE OF TIME

It's tough to allocate your time, especially when no one but Kolbe has explained the role of your conative assets.

You use time according to <u>your</u> MO. So forget time management advice that doesn't take it into consideration. Everyone has an equal amount of conative energy, used in differing amounts and orders. You use it in your particular order and percentages per mode.



When free to use your strengths:

- 1. You'll start the problem solving process by brainstorming.
- 2. Next you review data.
- 3. Then, you look for shortcuts.
- 4. Finally, Richard, you visualize solutions.

If you work against your grain, you'll never have "enough" time. You will squander it by taking non-productive paths.



#### GET MORE DONE IN LESS TIME.

We can't give you more time, but we have proven leveraging your conative strengths can more than double your productivity.

Here are some ways you can get the multiplier effect from your MO of 4-3-9-3.

#### Conables® Tips

- Commit—but to very little. Target your top priorities. Unlike time, you can replenish conative energy, but it takes downtime to do it.
- y Seize the moment when your ideas surface. Don't wait or debate.

  √>
- After working intensely to meet deadlines, take time to Do Nothing.
- Self-Provoke to get where you want to go. You're responsible for goading yourself to initiate necessary action.

#### Find the Freedom to be Yourself!

Kolbe's **Personal Development Pack** of books and audios can deepen your understanding of your instinctive strengths and help you use them to improve your life.

## **Expand Your Horizons**

Listen to customized audio of Kathy Kolbe discussing YOUR initiating strengths. Gain great insight into how to make them work for you in the **Natural Advantage - Innovator CD** (check **Audible.com** to purchase download).



#### Get Conative, Richard!

Give yourself a deadline, guess if you must, and decide to beat the odds.

#### Conables® Tips

Because most of the world hasn't recognized conation, you may actually have been taught ways of taking action that are absolutely wrong for you.

The truth is you need to describe what's in your mind rather than trying to make it yourself.

A good way to start your day is to check and adjust priorities.

Don't just take our word for it; try it! You may surprise yourself with how much you can get done, and by how natural it feels.

## Conables® Tips

You're likely to procrastinate if you have to fill in lots of forms.

When you need to be persuasive in an unfamiliar situation, wing it. Trust your guts to pull out the right examples and call it as you see it.

You may be acting against your grain without even knowing it. When we work against our grain, we are not only unhappy but also unproductive, wasting our time on things that require too much energy. Instead of robbing yourself of your valuable time and energy, modify the things you need to do so that you can accomplish them in your own way.



#### **COMMUNICATION & RELATIONSHIPS**

## Communication is at the Heart of a Relationship

Communication involves Action, ReAction, CounterAction and InterAction. Of course, emotions cause the desire to communicate while thoughts provide the content. However it's your conative instincts that drive how it plays out.

If you aren't communicating through your conative strengths, you are likely to come across as acting out of character or not being authentic.

We're taught that there is a "right way" to do things. Our essays have the same structure and our resumes look like we've all had the same experiences.

How can you be true to who you are, and win approval too? We give you individualized Conables Tips for communicating in your own way without turning other people off.



"If you get out of kilter with your MO, how do you expect others to "get" who you are?" Kathy Kolbe

#### It's Not Just What You Say, It's How You Say It

#### Conables® Tips

People get it wrong when they think you'll take on <u>any</u> dare. You strive when you're working on deadline, which communicates to others that you would thrive if you lived with constant challenges. It's tough for you not to step in when others seem to be dragging something out.

Say it rather than write it. Over-prepping and/or doing scripted presentations takes you out of your stride. Brief notes give you all <u>you</u> need.

Knowing the conative make-up of those in the room helps you "talk to the audience," stick in more or fewer examples, and most importantly, use humor – it's your best bet for bridging conative gaps.



## Richard, Communicate Your Way

## Conables® Tips

- Your instincts won't change with age. Be obstinate with people who expect you to conform to age stereotypes – or any other kind of stereotype.
- ✓ Get enough information to know what you're talking about without overdoing it.
- Assert your need to march to your own drummer. Others can take you out of your game by making you match their rhythm.

#### WIN-WIN RELATIONSHIPS

There is no perfect combination of Kolbe results for relationships. The ideal spouse, child, sibling, parent, grandparent, colleague or friend will respect your conative truth and allow you the freedom to be yourself.

"Trying to avoid conflict between people with strong conative differences is impossible. No use pretending – it will come out sooner or later. Discussing the differences doesn't resolve them. It involves them. It turns a clash of wills into a meeting of the minds. You are impelled to act according to your instincts, but you can't compel others to respond the same way." Conative Connection by Kathy Kolbe

People trust what they sense comes from your conative truths.



Conative action never happens in isolation from the other two parts of the mind, the affective and cognitive.





You can improve relationships by understanding similarities and differences in your conative MOs.

In situations with someone who is pretty much your conative clone, you might be able to finish each other's sentences, but it could also lead to: inertia in what you do together or competition for who could do things better or more than the other.

## Conables® Tips

#### When working with someone whose MO is similar to your own:

- Avoid getting stuck in your shared methods by bringing in others with diverse approaches.
- Don't evaluate others by what works best for both of you. For instance, when parents think kids should do things the same way they do them, it often leads to false expectations.

In situations with a person who has very different conative strengths than you do, you can benefit from the resulting Synergy, or the differences can cause conflict and stress.

#### Conables® Tips

#### When working with someone whose MO is very different than yours:

- For you, togetherness may mean doing different things in the same room.
- Don't try to get the other person to work toward shared goals the same way you do.



## CAREER CONSIDERATIONS

#### Look for Opportunities to Contribute Your Conative Strengths

Richard, you do your best work when you strive according to your MO. You're most likely to succeed in jobs that use your conative strengths according to each of the Action Modes.

4	Review,	confirm,	report,	substantiate,	amend
	,	,	,	,	



## Finding Careers that Give You the Freedom to Be Yourself

You have many strengths that could contribute to an organization.

In job interviews, people often say things they think employers want to hear. Yet if they get a job based upon false promises, they usually become frustrated and regret having to live up to them.

Finding a job that lets you use your natural strengths is a formula for success.

Kolbe helps you do that with its Kolbe Career program. It's based on both your instincts and your interests. Our unique expertise helps you discover careers that will give you the freedom to be who you really are.

#### Conables® Tips

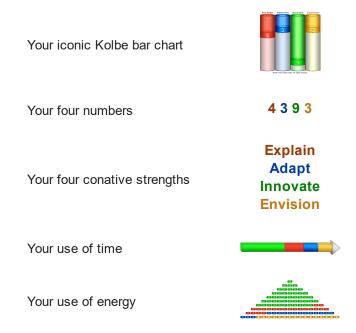
- Evaluate career
   opportunities not only for
   the ways you will be able
   to Initiate Action, but
   also ways to use your
   energy to CounterAct.
   Steer away from careers
   where your
   CounterActing abilities
   will be perceived
   negatively.
- When considering a specific career, see if you can find out the MOs of those who are successful in that role.





#### **SUMMARY & SHARE**

Richard, the information in every section of this report was individualized for you, whether you remember it by:



How ever you visualize your MO – it's important to keep the message of your conative strengths in the front of your mind as you make life empowering decisions.

Now that you know the power of your MO, it's up to you to use it for good purposes. The world needs your conative strengths!

We hope you find this analysis will help you maximize your time and energy and communicate more effectively.

If you took the Index through your organization, check back with your Kolbe Consultant or Administrator for additional services.

Kolbe Certified Experts are available in more than 20 countries and throughout the USA