

Thesis submission @ IMS

- 1) Be sure to check the IMS thesis **website**, too, for questions of layout, formatting, statement of authorship aso: <https://www.ims.uni-stuttgart.de/en/teaching/theses/> (esp. **Writing** and **Submitting** sections)
=> Your title page has to include all information given in the LaTeX minimal example

2) Submitting electronically first

For an "electronic first" submission you need to send all documents (specified below) to all of your examiners and supervisors as well as to me.

- I. the **complete and final version of your thesis**. Please note that in this document the **"Erklärung" (statement of authorship) has to be signed**.
- II. A filled in version of the **submission form "Abgabeformular"** (see our website <https://www.ims.uni-stuttgart.de/en/teaching/theses/>), **signed** as well.
- III. A filled in and **signed version of the form "Erklärung bei elektronischer Abgabe"** (=Declaration in case of electronic submission; see page 2 of this document).

Please note: If any of the documents or signatures is missing I will not be able confirm that the thesis was handed in (in time).

Also, the printed out **hard copies** (cf. 3) below), which cannot contain any changes to the electronic file you sent in, need to arrive at the IMS **within 4 weeks**.

3) Format, number and obligatory additions to the hard copies

Within 4 weeks after submission of the electronic version, you need to hand in:

- the **printed copies of your thesis** (one for each examiner/supervisor plus one for the archive unless one examiner/supervisor only wants an electronic copy)
- **one CD** with an abstract in text-format and the thesis in pdf format
- the **originals of forms II and III** (Abgabeformular & Erklärung bei elektronischer Abgabe)
- **one separate title page** (this will go into your file)

Note: If you do not submit the electronic version first, this is the only step involved in the actual submission - and you do not need a Erklärung bei elektronischer Abgabe, of course.

Format of the thesis: you may choose glued binding (Klebebindung) or ring binding.

Generally, you have to hand in **3 copies** (=2 for the examiners/supervisors and one for our archive). **However**,

- a) if your advisor is also your examiner (!BSc MSV only!), you will only need 2 copies.
- b) if you have more than 2 examiners/supervisors you should prepare a copy for all of them (plus one for the archive) - unless anyone of them only wants an electronic copy.

4) Submission of hard copies

To submit the 3 printed hard copies, please either **(i) make an appointment with me** or - and only if you submitted electronically first - **(ii) send them via postal service** to the IMS. In the latter case, make sure that you print the thesis copies directly after we give you the OK for the electronic version and send them off immediately. As the post might take a while I also recommend that you scan the proof that and when you sent the printed copies.

Submitting in person: For format, etc., comp 3) - you will not need to fill out & submit the "Erklärung bei elektronischer Abgabe", though, just the regular submission form.

Erklärung bei elektronischer Abgabe einer Abschlussarbeit

Hiermit bestätige ich, dass

- ich die Druckversion schnellstmöglich nachreiche.
- die Druckversion mit dem elektronischen Exemplar übereinstimmt.
- mir bekannt ist, dass Abweichungen zwischen dem elektronischen Exemplar und der Druckversion als Täuschungsversuch angesehen und entsprechend geahndet werden.

Nishan Chatterjee

(Vor- und Nachname)

Nishan Chatterjee

(Unterschrift)