

Date: 04-10-2025

To

SWEETY RAI
81, Ram Jatan Singh Lane Patna,
New Jakkanpur, Patna,
Bihar - 800001

Subject: Contract Closure Notification and Asset Handover

Dear Sweety Rai,

As per the request from our customer, Wipro, we were required to submit the necessary documents for work order extensions. Accordingly, we from Buzzworks had reached out to you seeking the required support. However, since we did not receive any response from your end, the extension process could not be completed.

Therefore, in line with the existing work order terms, we confirm that your contract has ended effective 30th September 2025.

We sincerely thank you for your association during the contract period and greatly appreciate your contributions towards the project.

We kindly request you to return the allocated assets to the customer location and obtain an acknowledgment of the same.

Thanking you

For Buzzworks Business Services Pvt. Ltd.,


Authorised Signatory

Registered Office:

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