Job Description: Project Lead/Project Manager- Software Development

Position	Project Lead/ Project Manager – Software Development
Job Description	The Incumbent will: ❑ Be the key person accountable for Project Delivery- managing end to end delivery of high quality projects, meeting all required functionality, within allocated schedule and budget. ❑ Managing the team assigned to deliver projects and achieve assigned project goals. ❑ Be responsible to ensure continued customer delight.
Job Responsibility	❑ Own the entire delivery of assigned projects. ❑ Responsible for managing multiple projects involving 15-20-member team consisting of middle layer (PL/GL/TL) and the teams under them. ❑ Responsible for the end to end delivery; ensuring that Project Delivery Metrics are controlled throughout the project lifecycle. Tracking project requirements and implementation throughout different phases. ❑ Participate in business meetings with Function/Delivery Heads; review contracts, carry out risk analysis and mitigation exercises and update the Management on the same. ❑ Project managers should have strong business management, budgeting and analytical skills. ❑ Review and ensure the preparation of the following: ▪ System Architecture ▪ External Specifications & Internal Specifications ▪ Software Development Plan, Configuration Management Plan and Project plan ▪ Technical Documentation ▪ Weekly status updates to all stakeholders ❑ Ensure process and system compliances in the projects. ❑ Exhibit excellent escalation management skills, internal or external. ❑ Manage FPP (Fixed Price Project) & T&M (Time & Material) projects on diverse functional domains ❑ Coordinate, communicate with the client on project related matters. ❑ Coach/ mentor the members in the project and provide necessary support to them. ❑ Performance appraisal/ counselling of the group members. ❑ Evaluate training needs (technical, managerial) and get the required training programs implemented. ❑ Ensure project compliance with Newgen Quality Systems and Procedures.
Desired Profile	❑ The incumbent must be B.E/B. Tech. -CS/ IT/ MCA, M.Tech from a reputed institute, with 10-12 years of relevant industry experience across a wide variety of development projects. ❑ Knowledge of current technological trends in the S/W development industry, such as OOP's, Multi-Tier S/W development, Component Architecture, Web Based S/W ❑ Good experience on Core Java, JSP, Servlets, EJB, Oracle/SQL, planning, budgeting & QA ❑ PMP or PMI certification is desirable. Domain knowledge of BFSI practices is an advantage. ❑ Thorough understanding of Project Management methodologies and tools. ❑ Advanced knowledge of system integration issues and Data Analysis ❑ Understanding the company's vision and goals, business operations and market. ❑ Is adept in stakeholder management and possess the ability to coordinate and prioritize customer requests with the assistance of other managers to ensure customer delight. ❑ Possess good people management skills and is able to manage performance and disciplinary issues, handle employee complaints and grievances and recommend the hiring, termination and promotion of staff; Should be able to train, mentor, motivate and lead a successful team. Should be well versed with attrition related issues and case management. ❑ Should have: Strong leadership abilities, self-driven, critical thinking, analytical abilities, flexibility, adaptability to work schedules, effective verbal and written communication & presentation skills, time management, self-confidence, open to changes & challenges, eye for detail, perseverance, discreetness and diplomacy, analytical thinking, sound independent decision making and team work. Must possess the attitude to deliver solution First Time Right. ❑ Willingness to travel on Short term/Long term within India/Outside India/Client Site
Reports To	Delivery Head
Work Location	Noida/Mumbai (Mahape)/Chennai