

ASUS is a worldwide top-three consumer notebook vendor and maker of the world's best-selling, most award-winning motherboards. A leading enterprise in the new digital era, ASUS designs and manufactures products that perfectly meet the needs of today's digital home and office, with a broad portfolio that includes motherboards, graphics cards, optical drives, displays, desktop, and all-in-one PCs, notebooks, netbooks, servers, multimedia devices, wireless solutions, networking devices, tablets, smartphones, and wearables.

IMPORTANT:

- The hired student shall be appointed as a Graduate Trainee for ASUS India Pvt. Ltd [during probation]
- Would be confirmed on basis of 2 parameters: Performance & Successful completion of the Graduation
- In the probation duration of 3 months, he/she shall be guided/mentored by the Reporting Manager/respective Head of the Department or the Branch Sales Manager/Branch Head/Account Manager/Product Manager
- Stipend during the Graduate Trainee duration
- Based on the performance during the probation he/she shall be confirmed – with the other employee benefits

Compensation: Rs. 5,00,000 per annum with a 90:10 pay mix [fixed : variable component]

Designation:	Graduate Trainee – Sales Coordination [during probation]
Business Vertical:	Commercial PC
Department:	Sales Administration
Location:	Mumbai HO
Branch:	Mumbai
Designation post confirmation:	Executive – Sales Coordination (Commercial PC)

Candidate Profile:

- Interest in Technology & good knowledge of IT products.
- Excellent written and oral communication skills.
- Strongly demonstrated capability to build oneself in to future leader.
- Proficiency in Microsoft Office Suite [Word, Excel, PowerPoint] and Internet/email skills.
- Extreme attention to details
- English written and verbal communication skills
- Ability to Multitask & organize tasks as per priority
- Experience in processing/calculating/analyzing numbers in large scale

JOB DESCRIPTION:

1. Sales System Management:
 - Manage eSales and Salesforce platforms
 - Handle account creation, approvals, and maintenance
 - Conduct system troubleshooting and provide user support
2. Lead Management:
 - Screen leads from various sources and distribute them among branches.
 - Distribute leads among branches
3. Partner Relations:
 - Manage quarterly partner target letters and uploads
 - Oversee partner target acceptance process
 - Create and maintain partner accounts in Salesforce
4. Process Compliance:
 - Send regular reminders for ACMD report uploads
 - Screen and approve account locking requests
 - Manage code mapping and parent code creation
5. Data Collection and Distribution:
 - Collect and manage competition price lists and invoices
 - Compile quarterly partner certificate lists

INTERVIEW PROCESS:

There would be 3 rounds of interview:

- HR
- Detailed technical interview with the Reporting Manager
- Final discussion with the Vice President of Commercial PC & Smartphone

ABOUT ASUS

ASUS is a global brand, headquartered in Taiwan, known for the world's best motherboards, PCs, monitors, graphics cards and routers, and driven to become the most-admired innovative leading technology enterprise. With a global workforce that includes more than 5,000 R&D professionals, ASUS leads the industry through cutting-edge design and innovations made to create the most ubiquitous, intelligent, heartfelt, and joyful smart life for everyone.

Inspired by the In Search of Incredible brand spirit, ASUS has won more than 94,280 green certifications in 2021, and Thomson Reuters' Top 100 Global Tech Leaders and won the Best Laptop Brand by Laptop Mag in 2020. It has recently been awarded Fortune's World's Most Admired Companies in 2022.

ASUS has won over 65,565 Awards Won Since 2001 ASUS is a fastest growing Consumer PC brand in India, according to IDC 2021 (Global Market Research Firm).

Achievements over the years:

- Most Valuable Brand of Taiwan for consistently last 8 years (Interbrand)
- No. 1 Motherboard Brand in the World, has shipped more than 550 million motherboards globally since 1989. Enough to circle the globe nearly 4.2 times
- No. 1 OLED Laptop Brand in World as per GFK & NPD retail data in Q4-2021 to Q1-2022
- No. 1 Gaming Notebook Brand Worldwide as per the GFK 2021 report
- No. 1 Consumer Notebook brand in Asia Pacific as per IDC report - First Half 2021.
- ASUS has been named among the top 10 World's Most Admired Companies by Fortune Magazine from 2015 - 2022
- In India ASUS is a leading player in PC and Smartphone business.
- No.1 Gaming PC and Smartphone brand in India
- Leading brand in Mother Boards, Graphic Cards

For more information on ASUS, please visit our company's web site at www.asus.in