

SINDHU K

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SUMMARY

Research Analyst with 1+ years of experience in Excel, SQL, and Power BI. Skilled in data extraction, transformation, visualization, and financial statement analysis. Experienced in automating workflows, ensuring data accuracy, and supporting business decision-making.

SKILLS

Data & Databases: SQL (Joins, Subqueries, CTEs, Window Functions, Aggregations), ETL Pipelines, Data Extraction, Transformation & Validation, Data Integration (Proprietary/Third-party Software)

Excel & Analytics: Advanced Excel (Formulas, Pivot Tables, XLOOKUP/VLOOKUP, IF Formulas, Conditional Formatting, VBA), Data Visualization, KPI Design, Exploratory Data Analysis (EDA)

Financial & Business Analysis: Financial Statement Analysis (Balance Sheet, Income Statement, Cash Flow Statement), Accounting Principles, Reporting & Documentation, Process Optimization, Stakeholder Communication

Tools & Programming: Power BI (DAX, Data Modeling, Dashboards, KPIs), Python (Pandas, NumPy, Matplotlib), Power Automate

WORK EXPERIENCE

Real Time Project Management IT Solutions (RTPM)

Sept 2025 – Present

Research Analyst:

- Configured and maintained automated data feeds and reporting workflows using Excel, Power BI, and internal tools, ensuring seamless data integration.
- Extracted, transformed, and validated operational and financial datasets using SQL and Excel to maintain data accuracy and integrity.
- Built interactive dashboards and reports in Excel and Power BI with advanced formulas, pivot tables, and KPIs to support business decision-making.
- Collaborated with internal teams to document processes, troubleshoot data integration issues, and identify opportunities for process optimization and automation.

Solera Holdings Inc.

May 2023 – April 2024

Associate Software Engineer:

- Developed automated reports and dashboards using SQL, Excel, and Power BI, supporting daily and monthly business operations.
- Extracted and transformed data from multiple sources, performing data validation and cleaning to ensure reliability of reporting.
- Analyzed financial statements and operational data to generate actionable insights for leadership teams. Assisted in workflow automation and process improvement initiatives, reducing manual effort and improving reporting efficiency.

PROJECTS

Project & Operations Data Analytics Platform

Power BI | SQL | Advanced Excel | Python | Dataverse | SharePoint | Power Automate

- Extracted, cleaned, and transformed large datasets using SQL (Joins, Subqueries, Aggregations), Power Query, and Python (Pandas).
- Performed advanced Excel analysis using Pivot Tables, Power Pivot, Lookups (VLOOKUP/XLOOKUP), Conditional Formatting, and data validation.
- Designed optimized data models and defined business KPIs and calculated metrics for reporting and analysis. Built interactive Power BI dashboards using DAX, drill-downs, slicers, and trend analysis for real-time insights.
- Conducted exploratory data analysis (EDA) to identify trends, anomalies, and performance gaps.
- Automated ETL and reporting workflows to ensure accurate, timely, and consistent data refreshes.

EDUCATION

Don Bosco Institute of Technology, Bengaluru

August 2018 – July 2022

B.E. in Electronics and communication

8.0 CGPA

CERTIFICATION

Google Data Analytics Professional Course - [View Certificate](#)