

CENTRO ESCOLAR UNIVERSITY

Science Laboratories

Manila * Makati * Malolos

Laboratory Materials Requisition Form

Date Requested

☐ Apparatus ☐ Chemicals/Supplies ☐ Equipment ☐ Models/Charts ☐ Specimen

Please fill out in duplicate and submit to the Laboratory Technician In-Charge following the guidelines: Chemicals/Supplies/Models/Charts - 2 days before the intended use; Equipment – on the day of use; Specimen for instruction - 1 month before its use; Specimen for research – 2 months before its use. Any damage/lost material must be replaced or paid at the Cashier's office before the end of the semester.

Name of Instructor/Graduate School Student	Signature	Subject	Date(s) of use	Time	Day(s)	Room
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QUANTITY	MATERIALS	QUANTITY	MATERIALS

Remarks:

Issued by: _____ Laboratory Technician	Received by: _____ Lab. Instructor/Grad. Sch. Student	Date _____	Returned by: _____ Lab. Instructor/Grad. Sch. Student	Received by: _____ Laboratory Technician	Date _____
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Copies to: Laboratory Technician, Laboratory Instructor/Grad. School Student

AAF – SL 001

03/01/2019