



## Quick Tips (Broadband)

ENERGY  
*select*®

### Access Online Programming (Web Portal Login)

1. Go to [energyselectportal.gulfpower.com](http://energyselectportal.gulfpower.com) and the Secure Login page will appear.
2. Enter Login ID and password provided at right.
3. To update personal information, select **Edit My Profile**.
4. To access online Customer User Guide, select **Manuals**.
5. To exit Web Portal, select **Log Out**.



LOGIN ID: \_\_\_\_\_

PASSWORD: \_\_\_\_\_

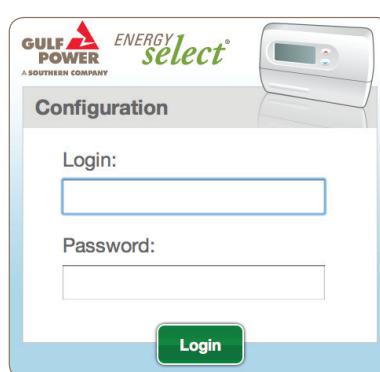
### Forgot Password?

1. Go to [energyselectportal.gulfpower.com](http://energyselectportal.gulfpower.com) and the Secure Login page will appear.
2. Select **Forgot Password?**
3. Provide the email address associated with your Energy Select account and a temporary password will be sent to you.
4. From the email provided, log in to the portal using the link and temporary password, you will then be prompted to create a new password.



### Access Mobile Site

1. Go to [esmobile.gulfpower.com](http://esmobile.gulfpower.com) and the Secure Login page will appear.
2. Enter your Login ID and password.
3. Once logged in, you have the ability to either:
  - Set and Clear Permanent Holds
  - Turn HVAC On/Off

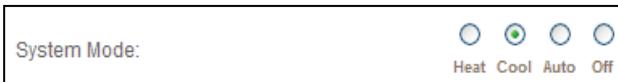


Questions?  
Call Customer Service  
at 1-877-655-4001

## Online Programming (Cooling & Heating)

### Begin Online Programming

- After personal information has been updated, select **Dashboard Home** which reveals an overview of the system status. You may then change the **System Mode** from this screen.



- To program your system settings, go to the program bar, hover over **Program Settings**, then select **Device Programs** from the drop-down box.
- Changes can be made by Time of Day, Price Response or a combination of both.

DEVICE Test Board PROGRAM TYPE  
Weekday/Weekend Weekday/Sat/Sun 7-Day

PRICE RESPONSE SETTINGS

Price Period	Price/kWh	Cool*	Heat*	Active?
LOW		71	60	<input type="checkbox"/>
MEDIUM		77	73	<input type="checkbox"/>
HIGH		78	66	<input checked="" type="checkbox"/>
CRITICAL		80	62	<input checked="" type="checkbox"/>

When you activate a price period (Low, Medium, High) the normal Time of Day Settings are overridden to use the price response setting for that price period, and the modifications are reflected on the graph.

TIME OF DAY SETTINGS

WEEKDAYS	MORNING	DAY	EVENING	NIGHT
MODE	5:00 am 80°	1:00 pm 78°	6:00 pm 78°	11:00 pm 77°
Cooling:	5:00 am 80°	6:00 am 71°	12:30 pm 68°	11:45 pm 68°
Heating:	5:00 am 68°	6:00 am 71°	12:30 pm 68°	11:45 pm 68°

- The check box in the **Active** column must be checked for Price Response to be enabled (Price Response overrides the Time of Day settings).
- Once changes have been made, select the **Save Changes To Device** button.

### Setting Holds (Temporary, Permanent and Scheduled)

- In the program bar, hover over **Program Settings**, then select **Set and Schedule Holds** from the drop-down box.
- Select a device, and then select the desired hold. Once you have set a desired temperature, you must select the **Apply Hold** button.
- To remove a hold, follow the same steps as setting a hold, but select the **Remove Hold** button.

SET AND SCHEDULE HOLDS		
Select Device	Select Action	Mode
Test Board	Temporary Hold	Cool
WH (H1)	Permanent Hold	Temp F
Pool (P1)	Scheduled Hold	75

SET AND SCHEDULE HOLDS		
Select Device	Select Action	Remove Hold
Test Board	Temporary Hold	
WH (H1)	Permanent Hold	
Pool (P1)	Scheduled Hold	

# Online Programming (Water Heaters, Pool Pumps and Appliances)

## Begin Online Programming

1. After personal information has been updated, select **Dashboard Home** which reveals an overview of the system status.
2. To program your system settings, go to the program bar, hover over **Program Settings**, then select **Device Programs** from the drop-down box.
3. Changes can be made by Time of Day, Price Response or a combination of both.

The screenshot shows the 'DEVICE' dropdown set to 'WH'. Under 'PROGRAM TYPE', 'Weekday/Weekend' is selected. The 'PRICE RESPONSE SETTINGS' section contains four rows: 'LOW' (Power Available: Yes, Active: checked), 'MEDIUM' (Power Available: No, Active: unchecked), 'HIGH' (Power Available: No, Active: checked), and 'CRITICAL' (Power Available: No, Active: checked). A note below states: 'When you activate a price period (Low, Medium, High) the normal Time of Day Settings are overridden to use the price response setting for that price period, and the modifications are reflected on the graph.' The 'TIME OF DAY SETTINGS' section shows five modes: MORNING, DAY, EVENING, and NIGHT, each with power availability and time settings. A 'Hide Graph View' button is visible.

4. The box in the **Active** column must be checked for Price Response to be enabled (**Price Response overrides the Time of Day settings**).
5. Once changes have been made, select the **Save Changes To Device** button

## Setting Holds (Temporary, Permanent and Scheduled)

1. In the program bar, hover over **Program Settings**, then select **Set and Schedule Holds** from the drop-down box.
2. Select a device, and then select the desired hold. Once you have set a desired operation, you must select the **Apply Hold** button.
3. To remove a hold, follow the same steps as setting a hold, but select the **Remove Hold** button.

The screenshot shows the 'SET AND SCHEDULE HOLDS' page. It lists three devices: 'Test Board', 'WH (H1)', and 'Pool (P1)'. For 'Test Board', 'Select Action' is 'Temporary Hold' and 'Power Available' is 'No'. For 'WH (H1)', 'Select Action' is 'Permanent Hold'. For 'Pool (P1)', 'Select Action' is 'Scheduled Hold'. A green 'Apply Hold' button is at the bottom right.

The screenshot shows the 'SET AND SCHEDULE HOLDS' page with the same device list. For 'Test Board', 'Select Action' is 'Temporary Hold'. For 'WH (H1)', 'Select Action' is 'Permanent Hold'. For 'Pool (P1)', 'Select Action' is 'Scheduled Hold'. A red 'Remove Hold' button is at the top right.

# Programming at the Thermostat

## Managing Cooling

1. Press PRGM twice (Temp set point will begin flashing)
2. Press MODE to select between HEAT and COOL
3. Begin programming in the MOR time period for weekdays (MO TU WE TH FR)
4. Press or to adjust desired temperature
5. Press SELECT (Time begins flashing on display), then using or , adjust temperature for that time period
6. Press PRGM to adjust period (MOR DAY EVE NHT)

Now that you have programmed ‘cooling’ for the MOR time period, MO-FR, you can repeat steps 3 - 5 to program the DAY, EVE and NHT time periods. Once you have programmed MO-FR, press PRGM to set up SA SU, and then repeat steps 3 - 5. Press RUN to apply settings.

### To turn cooling on/off

Press SYSTEM key until screen displays desired system mode.

For example: COOL, HEAT-COOL, HEAT, EMER-HEAT\*, OFF. (\*Heat pumps only)

Note: Cooling is off when the word OFF is displayed to the left of HEAT-COOL.

## Managing Heating

1. Press PRGM twice (Temp set point will begin flashing)
2. Press MODE to select between HEAT and COOL
3. Begin programming in the MOR time period for weekdays (MO TU WE TH FR)
4. Press or to adjust desired temperature
5. Press SELECT (Time begins flashing on display), then using or , adjust temperature for that time period
6. Press PRGM to adjust period (MOR DAY EVE NHT)

Now that you have programmed ‘heating’ for the MOR time period, MO-FR, you can repeat steps 3 - 5 to program the DAY, EVE and NHT time periods. Once you have programmed MO-FR, press PRGM to set-up SA SU, and then repeat steps 3 - 5. Press RUN to apply settings.

### To turn heating on/off

Press SYSTEM key until screen displays desired system mode.

For example: COOL, HEAT-COOL, HEAT, EMER-HEAT\*, OFF. (\*Heat pumps only)

Note: Heating is off when the word OFF is displayed to the left of HEAT-COOL.

## Setting Holds

### Temporary Holds for Cooling/Heating

Press or until desired temperature setpoint is reached. “HOLD” will begin to flash on normal display. (Thermostat will return to normal programming schedule at next programmed time change, when a critical time period begins or when a user clears the hold.)

### Permanent Holds for Cooling/Heating

1. Press or until desired temperature setpoint is reached.
2. Press HOLD key. “HOLD” will appear on normal display.

### Temporary Holds for Water Heater & Appliances

1. Press INFO to access the appliance display which displays your appliance(s), pool pump(s) and water heater(s).
2. Press SYSTEM one or more times until the desired appliance (Ax - appliance, Hx - water heater, Px - pool pump where x is 1 to 8) is displayed.
3. Press to set a Temporary Hold ON for the displayed appliance. The display will change from OFF to ON.
4. To clear the Temporary Hold ON while the correct appliance is displayed, press the RUN button. The display will change from ON to OFF, and the HOLD icon will no longer be displayed.