
DILLIBABU A.

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PROFESSIONAL SUMMARY

Results-driven finance professional with 7 years of experience in Taxation, Financial Planning & Analysis, Auditing, Financial Reporting, Accounts Receivable & Payable. Demonstrated expertise across sectors including Automobile, Manufacturing, Airline, Trading, and Services. Proven ability to deliver high-quality solutions in dynamic environments. Seeking an opportunity in Accounting & Finance to apply knowledge, drive performance, and support business growth.

EDUCATION

- **Cost and Management Accountant** – Final Level
 - **Chartered Accountant** – Intermediate Level
 - **B.Com in Accounting & Finance**, Vivekananda College, University of Madras (2014–2017) – 72%
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CORE SKILLS

- **Accounting Tools:** SAP, Xero, QuickBooks, Zoho Books, Tally
 - **Reporting Tools:** Power BI, Power Pivot, Excel Automation & Macros
 - **Expertise Areas:** Costing, Taxation (GST, BAS, ITR), Financial Reporting, FP&A, GL Review, Treasury Management, Audit Coordination, Process Improvement
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PROFESSIONAL EXPERIENCE

Senior Accounts Executive

AccSource KPO Pvt. Ltd., Chennai | *Sep 2024 – Present*

- Managed bookkeeping and prepared financial statements in line with business policies.
 - Handled Australian Tax and BAS returns for individuals, trusts, and companies.
 - Developed client-specific ad-hoc reports for analysis and compliance.
 - Conducted General Ledger reviews to ensure accuracy and completeness.
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Accounting & Audit Executive

K R Sarangapani & Co, Chennai | *Feb 2021 – Aug 2024*

- Delivered detailed financial and cost analysis for strategic decision-making.
 - Led reporting functions including internal audits, variance analysis, and compliance reporting.
 - Planned and executed audits (Statutory, Internal, Stock, Tax, GST, etc.).
 - Ensured timely filing of GST, TDS, ITR, and ROC forms.
 - Managed treasury operations including AP/AR; coordinated internal teams for workflow efficiency.
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Article Assistant

R V Chander and Associates, Chennai | *Mar 2020 – Nov 2020*

- Finalized financial statements with reconciliations and supporting documentation.
 - Conducted audits and documented observations for reporting.
 - Streamlined GST filings for multistate clients.
 - Presented updates on changes in accounting and tax regulations.
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Senior Process Associate – FP&A

Accenture Solutions Pvt. Ltd., Chennai | *Jul 2017 – Mar 2019*

- Analysed financial reports to identify leakage in income and expenses.
 - Managed month-end closure activities and journal entries.
 - Prepared budgets and forecasts, collaborated with stakeholders for alignment.
 - Delivered insightful variance analysis and ad-hoc financial reports.
 - Created Power BI dashboards to automate and standardize reporting.
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KEY ACHIEVEMENTS

- Detected significant unclaimed ITC and unpaid taxes during audits.
 - Developed semi-automated systems saving 15–20 minutes daily.
 - Designed dynamic Power BI dashboards to track daily financials.
 - Migrated 8 years of data from Zoho Books to Xero accurately and on time.
 - Created automated invoicing and GST filing templates for multiple-state entities.
 - Optimized AR/AP reporting processes with minimal manual effort.
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HOBBIES

- Cooking | Watching Movies | Reading
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