## Mayank Bhardwaj

**<u>mbhrdwaj@gmail.com</u>** | **№** 9013191886

**LinkedIn Profile** 

## **Profile Summary**

- **✓** 10+ years of expertise in IT Service Management, Operations, and Automation
- Led 200+ automation projects, saving \$2M+ annually using Microsoft Power Automate, Automation Anywhere, and UiPath
- ✓ Strategic leader focused on enhancing revenue, efficiency, and customer experience
- **✓** Proven success in high-impact RPA & AI implementations across diverse industries
- Strong analytical mindset with expertise in process optimization and automation strategy

## **⊟** Work Experience

Senior Project Manager | CLA Global IVC | Jul 2024 - Present

- Spearheading AI & RPA implementations to optimize business operations
- Developed and optimized bots, significantly reducing manual workload
- Managed multi-functional teams, aligning automation with business goals
- Ensured regulatory compliance, securing data protection and governance
- Optimized automation efficiency, saving millions annually

Deputy Manager | WNS | Mar 2023 - Jun 2024

- Awarded Tech Genius for automating 83 reports for client SITA
- Led Automation Team for SITA, identifying high-ROI projects
- Mark Implemented ITIL-based automation frameworks for operational efficiency
- Reduced processing time & costs with cutting-edge automation solutions

Project Manager & Operations (PMO) | WNS | Jun 2019 - Feb 2023

- Led RPA projects using Power Automate, Python, ITSM, SIAM
- Streamlined workflows through Agile & ITIL methodologies
- Mentored junior team members, fostering a culture of automation excellence
- **♦** Optimized vendor & resource management, improving efficiency

IPC Manager | IBM | Jan 2017 - May 2019

- Managed SLA, incident, change & risk management for global clients
- Acted as the primary client liaison, ensuring SLA compliance & reporting
- Led major incident recovery efforts, reducing downtime and costs

Practitioner | IBM | May 2015 - Nov 2016

- Managed SLA and SLO performance tracking, ensuring client satisfaction
- Resolved & escalated client issues, improving service reliability
- **Wey Projects**
- Reporting Automation | Jan 2023 Jun 2023
- **✓** Automated 83 reports using Microsoft Power Automate Desktop
- **✓** Improved ITIL tracking & decision-making for business users
- **▼** Tools Used: Microsoft Power Automate Desktop, SharePoint, Excel
- **(#)** Web/UI Automation for Network Devices | Aug 2023 Mar 2024
- ✓ Automated real-time data scraping & UI interactions for network devices
- ✓ Stored critical data in Dataverse for streamlined access & reporting
- **▼** Tools Used: Power Automate, Excel, Dataverse, Putty
- **(3)** Vendor Billing Audits for Network Devices | Aug 2023 Mar 2024
- **✓** Automated PDF data extraction & ITSM verification
- ✓ Integrated email & Teams approvals, reducing manual errors
- **▼** Tools Used: Power Automate, Excel, Dataverse, Salesforce Web

**★** Skills & Expertise **Leadership & Management: ✓** Team Leadership | Project Management | Vendor & SLA Management ✓ Risk, Incident & Change Management | ITIL Process Optimization **Technical Skills: ✓** Robotic Process Automation (RPA) | Microsoft Power Automate | Python ✓ Process Automation | Microsoft Excel | Agile & ITIL Methodologies **✓** ITSM | SIAM | Power BI | Automation Anywhere | Data Analysis **✓** Web Scraping | UI Automation | Dataverse | Salesforce **Achievements** Tech Genius Award: Recognized at WNS for automating 83 reports (\$) \$2M+ Annual Savings: Delivered via high-impact RPA projects **©** Led 200+ automation initiatives, significantly boosting operational efficiency Mentored automation teams, fostering a culture of innovation **Education Bachelor's Degree in Electronics & Communications Engineering** 

## Echelon Institute of Technology | 2010 - 2014

**Certifications** 

**✓** CCNA Certified

**✓** IBM Design Thinking Practitioner

**✓** Big Data Foundations - Level 1 (IBM)

- **✓** Automation Anywhere RPA
- **✓** Microsoft Power Automate Training (LinkedIn)
- **✓** ITIL Service Operation ITIL Certified
- **✓** Power BI & Data Visualization

Ready to drive automation excellence? Let's connect!

.