

K JEEVA

FRESHER

Enthusiastic and quick-learning graduate with a strong interest. Skilled in time management and adapting to new environments. Looking to contribute to a dynamic team while gaining hands-on experience and building strong professional foundation.



EDUCATION

2022-2025

CAMBRIDGE COLLEGE

- B.com
- CGP - 8

2021-2022

GLOBAL CITY PU COLLEGE

PUC
84%

LANGUAGE

- English
- Hindi
- Tamil
- Kannada

SKILL

- Microsoft Excel
- Microsoft Power point
- Recruitment Process
- Team Collaboration
- Communication Skills
- Goal Oriented

WORK EXPERIENCE

Internship

Grassroots BPO Private Limited

FEB 2025 - MARCH 2025

RECRUITMENT PROCESS

- Participated in end-to-end internship recruitment from posting roles to final selection.
- Conducted initial resume screening and shortlisted candidates.
- Collaborated with team leads to define the role requirements.
- Tracked recruitment metrics and reported progress to HR team.
- Collected and analyzed feedback to improve future hiring cycles.

CONTACT

📞 7411291239

✉ jeevakrishnamurthy2@gmail.com

📍 # 66 Malleshpalya , Bangalore - 560075