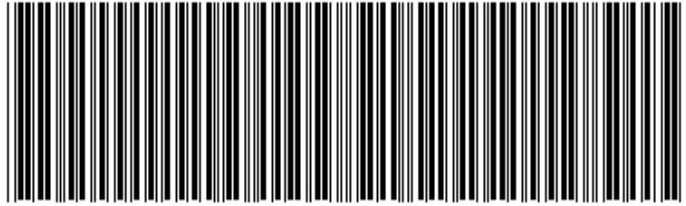


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## Report Summary

**Report Name :** Travel to Austin  
**Employee Name :** Samani, Nithin K.  
**Employee ID :** 705455  
**Company Code :** Dell India Private Limited (7450)  
**Business Unit :** 8796  
**Cost Center :** QEO-RF-GSD-India  
**Report Key :** 5395644  
**Report Id :** 3E8995FDFC76411E8C7D  
**Amount Due Employee :** INR 0.00  
**Amount Due Company Card :** INR 113,167.00

## Receipts to Fax

- ☐ 06/13/2018; Airfare - Domestic; INR 110,721.00;
- ☐ 06/13/2018; Travel Agency Booking Fees; INR 576.00;
- ☐ 06/13/2018; Travel Agency Booking Fees; INR 1,294.00;
- ☐ 06/13/2018; Travel Agency Booking Fees; INR 576.00;

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BOTTOM

BOTTOM

# INSTRUCTIONS FOR FAXING DOCUMENTS

(do not fax this page)

## To fax your receipts:

- **Print** the fax cover page and check for good quality (see below).
- **Prepare** receipts. Either make photocopies, use a clear faxing jacket, or tape receipts to sheets of paper if your fax machine accepts these.
- **Fax** the cover page and receipts to the appropriate number (above).
- **Confirm** that the fax was received. Wait a few minutes, then click the Check Receipts link for this expense report. Keep all receipts at least until the expense report has been paid.

## Quality checklist:

- Use the **highest resolution** possible on your printer
- Print on **plain white** paper
- Print using **portrait** orientation, not landscape
- Make sure the print is **dark and clear**, with no smudges, streaks, or marks
- Check that there are **three barcodes** with the words **TOP** and **BOTTOM**
- Place the pages so the **cover page** is faxed first
- Place the pages **facing correctly** (face down for most fax machines)
- Feed the pages as **straight** as possible
- Set the fax machine to **Fine Resolution** and turn **Polling Off** (if possible)
- Make sure that **halftone** or **photo** mode is not on (if possible)

## To fax receipts again:

If you want to submit additional receipts for the same expense report, or if your receipts appear unclear, fax the additional receipts using the same cover page as before. The newly faxed receipts will be appended to the receipts faxed earlier.

TAX INVOICE

Booking ReferenceRT099M

Passenger Name(s)

EDE/REGANMR

DELL INTL SVCS INDIA PVT LTD  
DIVYASHREE GREENS NO 12  
VARTHUR HOBLI CHALLAGHATTA VILLAGE  
BANGALORE 560071  
GSTIN OF SERVICE RECEIVER - 29AAACH1925Q1Z6  
Place of Supply of Service - Karnataka 29

Agent MOHAMMED ALTAF HUSSAIN

GBT INDIA PRIVATE LIMITED  
MARUTHI INFOTECH CTR,11 AND 12/1,AMARJYOTHI LAYOUT  
KORAMANGALA INTERMEDIATE, INNER RING ROAD  
BANGALORE 560071 INDIA  
GSTIN OF SERVICE PROVIDER - 29AAFCG5409D2ZP

Invoice Details

Invoice Information

Invoice Date	13 June 2018	Trip Request	693382
Invoice	4495959	Job Number	J-DELL
Dossier / Booking Number	RT099M-1G	Customer Ref	Not Applicable
Order By	1	Customer Ref Enhanced	302143

Ticket Information

Ticket Number	2202680955894
Airline Name	LUFTHANSA
Passenger Name	EDE/REGANMR
Ticket Date	13 June 2018

Charges

Ticket Base Fare	64000.00
GST Taxable Value	64000.00
Other Ticket Taxes	46721.00
Total (INR) Ticket Amount	110721.00
Total	110721.00

Flight Details	28 Jun 2018 LUFTHANSA 755 W Class BANGALORE/FRANKFURT 28 Jun 2018 LUFTHANSA 440 W Class FRANKFURT/HOUSTON-INTERCONTINENTAL 28 Jun 2018 UNITED AIRLINES 1429 W Class HOUSTON-INTERCONTINENTAL/AUSTIN 15 Jul 2018 UNITED AIRLINES 2101 W Class AUSTIN/HOUSTON-INTERCONTINENTAL 15 Jul 2018 LUFTHANSA 7600 W Class HOUSTON-INTERCONTINENTAL/FRANKFURT 16 Jul 2018 LUFTHANSA 754 W Class FRANKFURT/BANGALORE
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Fee Information

Fee Applied	Reservation services for transportation HSN - 998551
City	DEL
Reference	2680955894

Charges

Amount	1294.00
Total	1294.00

Goods and Services Tax Information

Charges

CGST @ 0.9% - IN	576.00
SGST @ 0.9% - IN	576.00
Total Goods and Services Tax (INR)	1152.00

Credit Card Information

Charged To Card	AX XXXXXXXXXXXX1002	2446.00
Charged To Card	AX XXXXXXXXXXXX1002	110721.00

Payment Details

Charged by American Express Global Business Travel	2446.00
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Charged by Airline

110721.00

**Total Charge** **113167.00**  
**ONE HUNDRED THIRTEEN THOUSAND ONE HUNDRED SIXTY SEVEN ONLY**

CGST/SGST/IGST (as the case may be) amounts are rounded off to the nearest Rupee in accordance with the Government guidelines. Where amounts contain a part of a Rupee consisting of Paise then if fifty Paise or more, it is increased to one rupee. If less than fifty Paise, it is ignored

The digital signature on this Invoice can be activated by Right click on the digital signature & click validate signature →Select signature properties → Click on show certificate → Under trust, click on add to trusted identities→ Click Ok →Click Validate signature

**Additional Messages**

\*\*\*\*This is a computer/system generated Invoice and it is digitally signed.  
\*\*\*Please note, Refer to your Travel Itinerary for any additional information regarding your Travel Details. \*\*\*

**Travel Information**

This is your Travel Invoice. Important traveller information regarding Check-in times, Insurance, Health & Vaccinations, USA entry requirement, Pricing & Taxes are located on your Travel Itinerary.  
Your itinerary can also be accessed on the internet at <https://mytrips.amexgbt.com> To access your booking you will need your American Express Global Business Travel Booking Reference.

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**Tax is payable on reverse charge – No**

TAX INVOICE

Booking ReferenceRT099M

Passenger Name(s)

EDE/REGANMR

DELL INTL SVCS INDIA PVT LTD  
DIVYASHREE GREENS NO 12  
VARTHUR HOBLI CHALLAGHATTA VILLAGE  
BANGALORE 560071  
GSTIN OF SERVICE RECEIVER - 29AAACH1925Q1Z6  
Place of Supply of Service - Karnataka 29

Agent MOHAMMED ALTAF HUSSAIN

GBT INDIA PRIVATE LIMITED  
MARUTHI INFOTECH CTR,11 AND 12/1,AMARJYOTHI  
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Invoice Details

Invoice Information

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Invoice	4495959	Job Number	J-DELL
Dossier / Booking Number	RT099M-1G	Customer Ref	Not Applicable
Order By	1	Customer Ref Enhanced	302143

Ticket Information

Ticket Number	2202680955894	Ticket Base Fare	64000.00
Airline Name	LUFTHANSA	GST Taxable Value	64000.00
Passenger Name	EDE/REGANMR	Other Ticket Taxes	46721.00
Ticket Date	13 June 2018	Total (INR) Ticket Amount	110721.00
		Total	110721.00

Flight Details	28 Jun 2018 LUFTHANSA 755 W Class BANGALORE/FRANKFURT
	28 Jun 2018 LUFTHANSA 440 W Class FRANKFURT/HOUSTON-INTERCONTINENTAL
	28 Jun 2018 UNITED AIRLINES 1429 W Class HOUSTON-INTERCONTINENTAL/AUSTIN
	15 Jul 2018 UNITED AIRLINES 2101 W Class AUSTIN/HOUSTON-INTERCONTINENTAL
	15 Jul 2018 LUFTHANSA 7600 W Class HOUSTON-INTERCONTINENTAL/FRANKFURT
	16 Jul 2018 LUFTHANSA 754 W Class FRANKFURT/BANGALORE

Fee Information

Fee Applied	Reservation services for transportation HSN - 998551	Charges	
City	DEL	Amount	1294.00
Reference	2680955894		
		Total	1294.00

Goods and Services Tax Information

Charges	
CGST @ 0.9% - IN	576.00
SGST @ 0.9% - IN	576.00
Total Goods and Services Tax (INR)	1152.00

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BANGALORE 560071  
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Place of Supply of Service - Karnataka 29

Agent MOHAMMED ALTAF HUSSAIN

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