

# CREDIT MEMO

ABC Corporation  
123 Business Street  
New York, NY 10001  
Phone: (555) 123-4567  
Email: billing@abccorp.com

**Credit Memo Number:** CM-2024-003  
**Credit Memo Date:** 2024-02-10  
**Original Invoice Number:** INV-2024-003  
**Original Invoice Date:** 2024-01-25  
**Customer:** Retail Partners LLC  
**Customer Address:** 321 Commerce Street, Miami, FL 33101  
**Reason for Credit:** Service quality issue - partial refund

Description	Quantity	Unit Price	Credit Amount
Training Sessions	2	\$150.00	\$300.00

**Subtotal Credit:** \$300.00  
**Tax Credit (8.5%):** \$25.50  
**Total Credit:** \$325.50