

Date: October 19, 2020

INTERNSHIP CONFIRMATION LETTER

Dear Swathi Chandru,

**CMR Institute of Technology
Bangalore**

Congratulations on your selection in our campus hiring program...!

We are delighted to offer you an internship opportunity at our organization. Your internship will start from **January 11, 2021** and end on **June 30, 2021**.

As per company's internship policy, you will be paid a stipend of **INR 30,000 (Rupees Thirty Thousand Only)** per month paid on **pro-rata basis** of actual attendance record of the month. You would be eligible to use our subsidized canteen facility during your internship by paying the applicable charges. You would not be entitled for any other benefit as part of your internship assignment.

Please be informed that this letter does not constitute a contract of employment or guarantee you any employment with Koch Business Solutions India Pvt Ltd. Based on your performance during the internship period, the company may offer you a permanent employment at the end of the internship period.

During your internship with our organization, you shall follow all the rules and regulations of the organization. **Your standard working hours will be 12.00 pm – 9.00 pm on all working days.** Failure to adhere to the rules and regulations may result in termination of your internship assignment.

Please review, sign and return the letter to confirm acceptance, no later than close of business on **November 02, 2020**.

Sincerely,
For Koch Business Solutions India Pvt Ltd.



**Viren Bhatia
Director**

I accept the above terms & conditions:

Signature

Date