Nitin Bisht

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Professional Summary

Dedicated and proactive IT student with a solid academic foundation in computer networking, programming, and systems analysis. Skilled in troubleshooting hardware and software issues, configuring IT systems, and providing technical support. Experienced in collaborating with diverse teams on academic and real-world projects, demonstrating strong problem-solving abilities and attention to detail. Passionate about leveraging technology to deliver innovative solutions and continuously advancing technical skills through hands-on learning. Seeking an internship opportunity to contribute to IT operations and gain practical industry experience.

Skills

Technical Skills

- Resolving AV/IT issues for end-users

- Imaging Tools and Diagnostic Software

- Working with Languages such as: Java, JavaScript, HTML, CSS, PHP, SQL and Python.

Soft Skills

- Organization

- Problem Solving

- Team Management

- Leadership

- Communication

- Responsibility

- Teamwork

Work Experience

IT Technician

Renew-IT | November 2022 – February 2023

As an IT Technician, I manage and maintain a variety of hardware, including laptops, desktops, Macs, Surface Pros, monitors, switches, and routers. My responsibilities include imaging, configuring, and deploying IT hardware, securely erasing client data, and documenting processes such as tagging and managing BIOS/administrative locks. I also troubleshoot and perform minor repairs, including part harvesting, and provide field IT services such as deployment, support, and decommissioning. This role requires technical expertise, attention to detail, and a commitment to delivering reliable IT solutions.

Transition Support Officer

Royal Melbourne Institute of Technology | July 2023 – August 2023

As a Transition Support Officer, my position requires me to assist the Chief Operations Officer of RMIT with the commencement of the semester. My role is to support teachers and students with common Audio-visual (AV) and Information Tech (IT) issues faced in classes, this is to create a smooth transition of classes going from online to in-person. And to escalate any concerns or issues, related to the overall structure of RMIT to the Property Manager. As a Transition Support Officer my position requires me to assist the Chief Operations Officer of RMIT with the commencement of the semester. by supporting teachers and students with common Audio-visual (AV) and Information Tech (IT) issues faced in classes.

Education

Bachelor of Information Technology

Royal Melbourne Institute of Technology | June 2023 — (Estimated Completion) December 2025

Academic Projects:

- E-Commerce Website: Developed a fully functional online store in a team using: HTML, CSS, JavaScript, PHP and MySQL.
- Encryption and Decryption Project: Developed a project that encrypts and decrypts text files, using Python and suitable Cryptography Libraries.

Associate Degree of Engineering in Computer Networks

Royal Melbourne Institute of Technology | February 2020 — June 2023

Academic Projects:

- Network Port Scanner: Built a program in Python that scans for open ports in a network, which is used to check for potential vulnerabilities.

Certifications

- **Symmetric Cryptography Essential Training**
  LinkedIn | Issued Jul 2024

- **IT Security: Defence against the digital dark arts**
  Coursera | Issued Jul 2022
  Credential ID: 5B8WML9PG58W

- **System Administration and IT Infrastructure Services**
  Coursera | Issued Jul 2022
  Credential ID: AQ8PGCT7QHYZ

- **The Bits and Bytes of Computer Networking**
  Coursera| Issued Jul 2022
  Credential ID: HCA62U6WKRNQ

Volunteering

RMIT Industry Experience Program (Digital Marketing Manager)

This RMIT Industry Experience Program is where teams of student consultants complete an industry report for a real-world client. Using secondary research, teams will undertake in-depth analysis and provide recommendations to help their client's organisation overcome a current business challenge and assist their business growth.

Languages

English: Native/ Bilingual

Hindi: Native/ Bilingual

Punjabi: Professional Working