# **Phase 3: Data Modeling & Relationships**

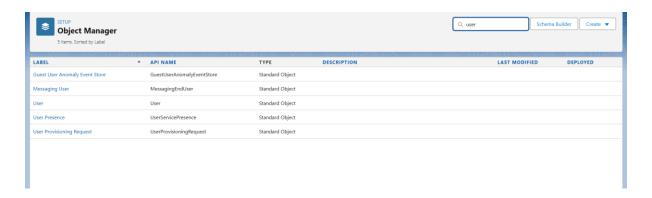
## 1.Standard & Custom Objects

• This is the foundation of your system. You will use a combination of standard and custom objects.

### • Standard Objects to Use:

- ullet Contact ullet who is being trained
- User → trainers

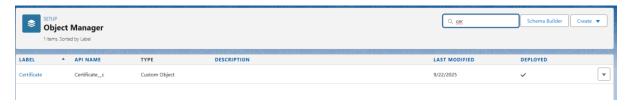




### • Custom Objects to Use:

- Training Session → details of each training event
- Training Material → docs, slides, videos used
- Certificate → issued after successful completion





## 2.Fields

These are the specific data points you will track on each object.

### **Action Steps:**

- 1. Navigate to Setup > Object Manager.
- 2.Select each custom object (Training session, Training Material, Certificate) and use the Fields & Relationships section to add the following fields:

#### a)On the Training Session object:

• Name (Data type: Text)

• Date ( Data type: Date)

• Duration (Data type: Number)

• Trainer ( Data type: Lookup to User)

#### b) On the Training Material object:

• Name (Data type: Text)

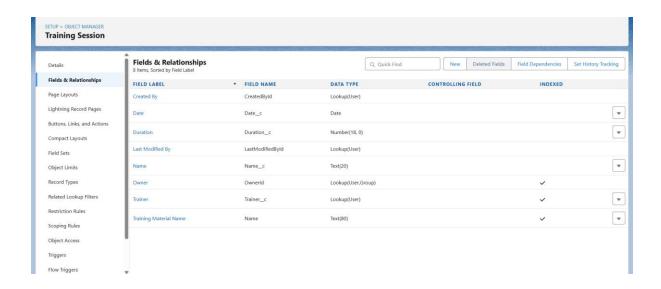
• File Link (Data type: Url)

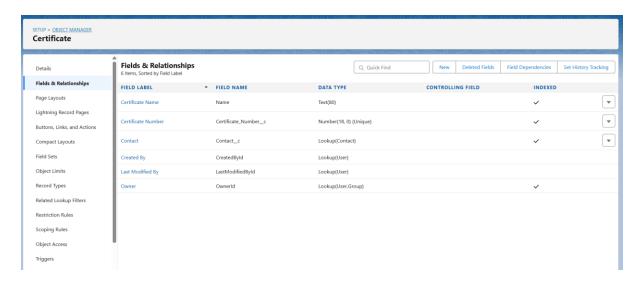
• Type ( Data type: Picklist - Doc/ Video/ Slide)

#### c)On the Certificate object:

• Certificate Number ( Data type: Number)

• Contact ( Data type: Lookup to Contact)



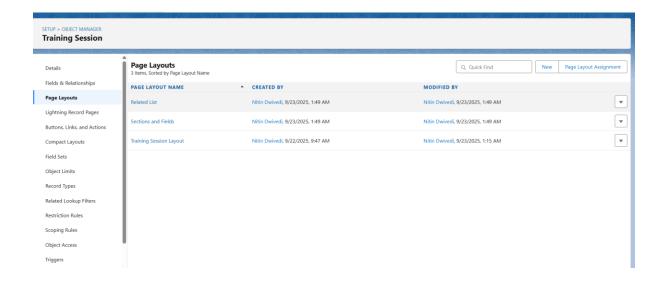


# 3. Record Types & Page Layouts

• These allow you to customize the user experience for different processes. For example, you can create different page layouts on the Training Session object for a Technical Training vs Soft Skills Training to support the needs of the Admissions Team and Instructors.

### Action Steps:

- 1. Navigate to the Training Session object and create two Page Layouts: one named "Sections & Fields" and another named "Related Lists".
- 2.On the Training Session object, go to Record Types and create new record type: "Technical Training" and "Soft Skills Training", assigning the corresponding layout.



## **Compact Layouts**

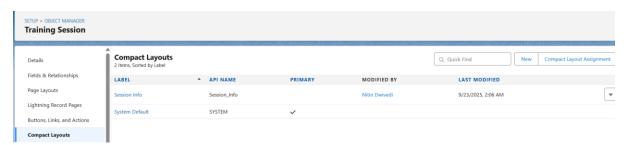
This controls the highlights panel at the top of a record. Action Steps:

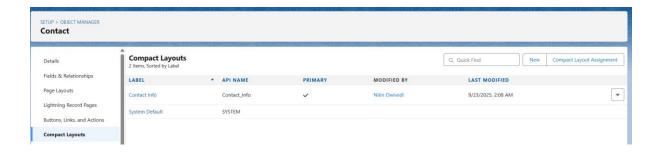
#### For Contact:

- 1. Navigate to the Contact object and go to Compact Layouts.
- 2.Create a new layout named "Contact info".
- 3.Add key fields like Name and Email.
- 4.Use Compact Layout Assignment to make this the primary layout.

#### For Training Session:

- 1. Navigate to the Training Session Object and go to Compact layouts
- 2.Create a new layout named "session Info".
- 3.Add key fields like Name, Date and Trainer.





## 5. Schema Builder

Use this tool to visualize your completed data model

## **Action Steps:**

- 1.Go to Setup > Schema Builder.
- 2. Select your objects: Training Session, Certificate, Training Material, Contacts.
- 3. Review the diagram to visually confirm the relationships you built.



# **6.Relationships & Junction Objects**

These relationships will connect your objects to create the 360-degree view of the student mentioned in your project plan.

• Junction Object: Your Attendance object is the junction object. so each record must have a Contact and a Training Session.

# **Action Steps:**



# 7. External Objects

o This is a conceptual topic for this project. External Objects allow you to view data from other systems. For example, if your platform used an external library management system, you could create an External Object to display a student's checked-out books within Salesforce without actually storing that data.