

# **Oliver E. Baysinger**

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## **CAREER OBJECTIVE**

To utilize my experience in recruiting, sales, training, or project management to enhance the growth of a dynamic and stable company.

## **SUMMARY OF QUALIFICATIONS**

- Professional and Thorough
- Energetic and Driven
- Team Player with Strong Loyalty and Integrity
- Exceptional Written and Communication Skills
- Strong Understanding of Technical and Regulatory Issues
- Effective and Efficient Instructor
- Dedicated Management, Training and Recruiting Professional

## **WORK EXPERIENCE**

**Nelson and Pade, Inc.**   *June 2015 – Present*

Business Manager

- Responsible for all virtually all company functions
- Human Resources / Recruiting
- Sales
- Project Planning
- Payroll
- Conference and Trade Show Coordinator/Representative, Class Speaker and Instructor
- Forklift Trainer
- OSHA Safety Officer
- HACCP Manager

**Star Transport Inc. / Star Leasing LLC**   *December 2006 – March 2015*

Recruiter / Sales / CDL School Manager and Instructor

- Responsible for recruiting, advertising, sales, and budgetary goals
- Responsible for all regulatory compliance
- Created and managed the Star CDL driver training program
- Maintained all required records

**Air Illini**   *October 2002 – December 2006*

Recruiter / Sales / Client Retention / Training / Captain

- New hire recruiter and orientation manager

- Charter sales and client retention
- New hire training

**Midway Airlines** *June 1998 – September 2001*

Instructor / Captain

- Systems instructor
- Simulator instructor
- Orientation instructor
- Operations and weather class instructor

**Barber-Colman** *January 1995 – June 1998*

Technical Sales

- Technical sales of aerospace components and systems
- Aerospace sales liaison to the U.S. Government
- Set and maintained budgetary and sales goals
- Traveled and participated in trade shows and government sponsored events
- Created sales presentations and maintained large client base

**Education:** MacMurray College Jacksonville, Illinois B.S. Business Administration