

DOUGLAS A. PETERS, B.S., MSAC
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FINANCIAL REPORTING SPECIALIST

Accomplished Financial/Accounting Professional, who is attentive to detail, develops strong internal/external business relationships and well-practiced in financial controls and reporting of growing businesses. Experienced in roles of leadership and individual contribution. Persistent and dedicated accountant with extensive experience in acquisition, collections, reconciliation, and JD Edwards.

Key Strengths: Business Acumen | General Ledger | Troubleshooting | Problem-Solving | Compliance & Regulation

EDUCATION / ACCREDITATIONS

Bachelor of Science, Accounting Degree, University of Missouri at Kansas City, MO
Master's Degree in Accounting from Keller Graduate School

PROFESSIONAL EXPERIENCE

12/2018 –Present

Contract Work

- *Currently working as a temporary worker for Beacon Hill Staffing client, AMSURG to research reconciling items in the Payroll Cash Account and work with the staff to eliminate the items outstanding.
- *Reconciled several accounts that had not been reconciled for a year due to a consolidation of companies.
- *Worked for the Vice President of Payroll to reconcile the General Ledger Payroll against the ADP payroll.
- *This included the Gross pay and all taxes associated with payroll.

METRO NASHVILLE AND DAVIDSON COUNTY FINANCE

7/2013 – 5/2018

FINANCE OFFICER - Fairgrounds

- *Responsible for all financial operations, Cash Receipts, General Ledger, Accounts Payable, Financial Statements, Year-end budgets and monthly forecasts.
- *JDE Enterprise one and JDE 9.1
- *Reported to Metro government and the Fair Board for Metro government

ACCONTEMPS

2011 – 7/2013

Corporate Controller, Assistant Corporate Controller, Accounting Supervisor / Manager

- *Contract assignments at the management levels listed above for a handful of Nashville area businesses

MANHEIM AUCTIONS / REMARKETING SOLUTIONS, INC.

1998 – 12/2010

ADT AUTOMOTIVE, INC

Manager of Financial Reporting (2002 – 2010)

- *Managed the close process of a multi-business company with 85 satellite locations; up to 8 direct reports.

- *Collaborated with programmers; coordinated inter-company exchange of accounting data between corporate office and satellite locations; maintained accuracy/ availability of data to all parties concerned.
- *Created daily balance roll forward spreadsheets for Accounts Payable/ Accounts Receivable ledgers.
- *Ensured proper internal controls were maintained through communication and collaboration within the Accounting Department.
- *Monitored monthly reconciliation for accuracy; maintained monthly inter-company entries.

Assistant Controller (1998 – 2002)

- *Managed staff accountants; reconciled, analyzed, and reported monthly income statements.
- *Transitioned General Ledger to the new accounting JD Edwards' software.
- *Developed controls for cash, accounts receivables and accounts payables.
- *Worked with Controller in the consolidation of three companies.
- *In 2000 ADT Automotive was purchased by Manheim Auctions, which required transition to new goals and deadlines.

DETROIT AUTO AUCTION

1996 – 1998

(Formerly APTCO Auto Auction)

Auto Auction Controller Supervised General Ledger, Accounts Payable, Accounts Receivable, Credit and

- *Dealer Registration areas and worked with seven direct reports with three auction sales weekly.
- *Implemented weekly operating reports to serve local, regional and corporate management needs.
- *Supported Detail, Body and Mechanic Shops as well as the Transportation Department.
- *Worked with collections and registration personnel to insure the auctions were dealing with legitimate used car dealers.
- *Balanced each auction sale by day end; Journals by end of each week; Financials were on a 4, 4, 5-week basis.

PUGET SOUND AUTO AUCTION

1991 – 1996

Auto Auction Controller (1993 – 1996) Seattle, Washington

- *Coordinated accounting functions, Accounts Payable, Accounts Receivable, Payroll and financial reporting.
- *Introduced auction accounting in a very dynamic environment
- *Managed the computer operations and accounting department.
- *Balanced journals weekly and sales daily.
- *Weekly wholesale transactions averaged \$5 million dollars.
- *Worked with local buyers, buyers across the United States and buyers from Canada on a regular basis.

Corporate Accountant (1991 – 1993) Kansas City

- *Established audit functions as company grew from 10 to 29 operating subsidiaries.
- *Educated and trained managers to employ audit procedures for control and to improve profits.
- *Traveled to satellite locations to observe and recommend procedures to insure internal controls were being practiced.
- *Selected member of team responsible for the acquisition of four new auctions on the Eastern Coast of the United States.

TECHNICAL SKILLS

- Proficient in Microsoft Office applications (Excel, Word, etc.)
- JD Edwards, GL Inquiry
- Experienced with ADP payroll processes and reports