

MOHAMMAD BILAL, CSM, PSM, PSPO

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Experienced and accomplished Agile Project Manager and Business Analyst with a verifiable track record of 8+ years in Wealth Management, Compliance and Technology departments within multiple financial institutions. Plan and manage multimillion-dollar projects to align business goals with technology solutions and drive process improvements. Excellent communicator; leverage technical, business and financial acumen to communicate effectively with senior executives. Successfully produce high-quality deliverables that meets stakeholder's expectations. Additional area of expertise includes:

- Process Analysis and Redesign
- Requirements Gathering
- Risk & Control Assessment
- Project and Program Governance
- Risk Management
- Process Improvement
- Project Management
- Budgeting Estimation
- Stakeholder Management
- Waterfall and Agile Methodology
- Agile Training Coach
- User Acceptance and Regression Testing

SUMMARY

- Successfully deliver Agile and Waterfall projects by leveraging project management methodologies and processes
- Perform detail analysis on current state and achieve expected solution, establish rapport and maintain communications with stakeholders at multiple levels, including those external to the organization
- Analyze the current state, identify gaps and formulate the target operating model
- Lead a cross functional team of 10 team members from technical, operations and compliance areas in a highly competitive environments
- Act as a subject matter expert in applying complex framework and controls around existing processes
- Ability to decipher and understand complex regulatory frameworks to meet the requirements set by the regulatory agencies
- Implement project management governance frameworks

PROFESSIONAL EXPERIENCE

Capital Markets Company (Capco)

New York, NY

06/2017 – Present | Senior Consultant – Agile Project Manager and Business Analyst

Client: Morgan Stanley (Compliance Division)

Lead projects to centralize and implement payments control (AML/Sanctions) framework globally for screening.

- Implementing regulatory driven fuzzy logic screening project for 300+ entities globally in order to avoid risk of sending or receiving cash payments from restricted countries or individuals
- Perform end to end data analysis in order to identify the number of accounts in scope for implementing regulatory driven controls around Fuzzy Logic screening and EU Reg Funds transfer regulation
- Lead critical project related discussions and proposed solutions to senior stakeholders to meet regulatory and audit related inquiries
- Present the project score cards to the project governance and working group committee
- Analyze and restructure screening program governance and change management process in order to bring efficiency in the entire process
- Develop business requirements, use cases and test cases by engaging with stakeholders across payments control and other cross functional teams

JP Morgan Chase**New York, NY****07/2014 – 06/2017 | AVP – Project Manager and Business Analyst**

Implemented a multi-year road map plan for Asset Management Trade Surveillance program globally (North America, Europe, Brazil, & Asia). Program involved implementing technology solutions within Actimize platform offering DARTS (Detection & Research Tool) and alerts based capabilities for compliance officers to perform suitability and market misconduct trade surveillance globally.

- Led multiple trade surveillance workstreams comprising operations and technology across Global Wealth Management (GWM) and Chase Wealth Management (CWM) divisions
- Identify key risks, issues and devise mitigation plans by engaging with cross functional teams
- Implement strategic framework around trade surveillance and associated regulatory requirements
- Conducted an in-depth gap analysis on existing trade surveillance processes within all entities
- Prioritize process improvements and defects by engaging with compliance and technology teams
- Worked directly with stakeholders to document business requirements, process flows and dependencies across multiple line of businesses
- Prepared and presented program scorecards to the Steering Committee on a bi-weekly basis to communicate project status, risks and issues for all projects in the pipeline
- Define system integration, user acceptance test strategy and post implementation validations across multiple teams

Morgan Stanley**New York, NY****10/2012 – 07/2014 | Senior Associate (Consultant) – Project Manager and Business Analyst**

Implemented a strategic framework for the Advisory team under North America Wealth Management division. Strategic program involved implementing centralized workflow tool 'Client Portal'. This centralized workflow tool enabled financial advisors to submit SLA driven account related inquiries to the Advisory team.

- Prepared project plans and project charters
- Led technology discussions, provided inputs on the current process flows, identified gaps and helped in designing the strategic system
- Established project management framework which helped streamline the bespoke processes that were performed by the team
- Formulate requirements traceability matrix and test plans
- Successfully leveraged Jira and ALM tools for requirement gathering and testing
- Executed end to end testing including coordination with cross functional teams to address any failures and resolve discrepancies in the process
- Ensured the data quality on the test environment was satisfactory
- Managed user acceptance testing involving cross functional teams and ensured timely signoff
- Designed and deployed a centralized solution to represent metrics to meet capacity planning targets

SAFA Data Center Services**New York, NY****08/2011 – 09/2012 | Project Coordinator**

Align consultants to various data center projects within the financial industry.

- Prepared and presented business proposals for prospects which later resulted in the prospect becoming a major client
- Developed a centralized repository for maintenance and tracking of all crucial documents
- Performed all payroll related activities for employees and processed all invoices in a timely manner

Intercontinental Exchange (New York Stock Exchange)**New York, NY****06/2011 – 08/2011 | Business Analyst – Summer Business Analyst Program**

Only 75 Business Analysts across US were selected to work at the NYSE. As an analyst, assisted Compliance Regulatory team to implement enhancements on the application used by NYSE to onboard companies prior to an initial public offering (IPO)

- Performed a cost benefit analysis and suggested to implement a third party application thereby achieving a savings

- of 3 headcount for the department
- Conducted working groups sessions with business owners and subject matter experts to draft requirements
- Prepared change control documents for senior business analysts
- Provided a demo to users on the process of declaring dividends by using NYSE Corporate Actions web based application

UBS Financial Services

New York, NY

01/2011 – 05/2011 | Wealth Management Project Analyst (Intern)

As an analyst (intern) assisted the Wealth Management Project Management Office with project related activities.

- Created templates for project status reporting and updated scorecards on a weekly basis for management
- Maintained and organized Project Management Office centralized SharePoint site
- Assisted team member with any ad-hoc related project requests

Goldman Sachs

New York, NY

12/2007 – 01/2011 | Junior Project Manager / Business Analyst (Part-time Consultant)

Worked in the Project Management Office and assisted the team with project and business analysis related activities.

- Developed and managed detailed project plans that served as base documents to define responsibilities, and milestones
- Performed requirements traceability and managed changes to requirements by creating Change Control documents
- Effectively coordinated with technology/production support teams for quick resolution of issues
- Extensively interacted with project sponsors, business stakeholders, technology and PMO's
- Routinely provided management with updates on various projects through scorecards

CERTIFICATIONS

Professional Scrum Master (PSM)
Professional Scrum Product Owner (PSPO)
Certified Scrum Master (CSM)

EDUCATION

Technical Institute of America

New York, NY

07/2016 | Project Management Professional (PMP) boot camp

Baruch College, Zicklin School of Business

New York, NY

12/2011 | Bachelor of Business Administration in Finance

SKILLS

Bloomberg, Actimize, Project Portfolio Management (PPM), JIRA, Quality Center, DOORs, ALM, Optics, MS Office