

Bernard Montgomery

Skilled Maintenance Technician

Chicago, IL

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WORK EXPERIENCE

Commerical Maintenance Tech

Emcor Facility Services - Chicago, IL -

February 2018 to Present

Reports to Operations Manager and leads key initiatives in an assigned geographical territory to ensure the effective, efficient, and timely delivery and fulfillment of EFS's line of services and associated products to dispersed and varied customers through the deployment and utilization of a proprietary facilities supplier network. Performs preventive maintenance and corrective repairs on buildings, equipment and grounds. Conducts "face to face" relationship between EFS and supplier in the service of the client's requirements. Utilizes multiple trade skills such as carpentry, plumbing, electrical, painting, and roofing, HVAC, and other skills as needed to solve maintenance problems. Maintains commercial properties by self-performing the following duties.

Maintainece Supervisor

Trilogy Residential Management - Skokie, IL -

October 2017 to February 2018

Respond to member requests and work orders as scheduled by office for 172 units.

Assist in preparing all vacant apartments to market ready condition as needed.

Perform on-call emergency service as required 24/7.

Preventative maintenance tasks to eliminate untimely and costly breakdowns in equipment, appliances etc. Functions may include, but are not limited to: Light bulb changes, filter changes, lock repairs, install/repair window coverings, HVAC repairs, caulking, painting, and vinyl repair and installation.

Report any maintenance concerns for repairs on vacant units, occupied units, grounds and equipment to Property Manager.

Assist Property Manager to meet budget requirements for tools, equipment and repair items.

Responsible for the proper use of maintenance materials and equipment.

Consistently maintains a professional, courteous attitude when dealing with members, co-workers, and general public, on and off the property in order to positively promote the property and the management company,

Perform other job duties as assigned

Maintenance Technician

Pioneer Reality Management - Chicago, IL -

May 2017 to November 2017

Scattered property experience responsible for 5 building with over 126 units.
Scheduling Vendors and providing access to vendors
Installation of appliances.
Respond to member requests and work orders as scheduled by office.
Assist in preparing all vacant apartments to market ready condition as needed.
Perform on-call emergency service as required (rotation shared with other maintenance employees on site).
Assist Maintenance and Staff in preventative maintenance tasks to eliminate untimely and costly breakdowns in equipment, appliances etc. Functions may include, but are not limited to: Light bulb changes, filter changes, lock repairs, install/repair window coverings, HVAC repairs, caulking, painting, pool maintenance, test pool chemical levels where applicable, and vinyl repair and installation.
Report any maintenance concerns for repairs on vacant units, occupied units, grounds and equipment to Property Manager.
Responsible for clearing snow at property. If snow is 2 inches or more, if icy conditions exist, must report to work by 6:00 am during weekdays and 7:00 am weekends.
Assist Property Manager or Maintenance Supervisor on special projects (preventative maintenance, research on equipment, pricing etc). Assist Property Manager and Maintenance Supervisor to meet budget requirements for tools, equipment and repair items.
Works with Grounds, Utility and other Maintenance Technicians to ensure the grounds and common areas free of trash and debris.
Responsible for the proper use of maintenance materials, equipment and motorized vehicles.
Consistently maintains a professional, courteous attitude when dealing with members, co-workers, and general public, on and off the property in order to positively promote the property and the management company, Kirkpatrick Management Company, Inc.
Clean gutters and maintain garage doors, common areas and boiler rooms where applicable.
Perform other job duties as assigned

Maintenance Technician

Kirkpatrick Management Company - Jeffersonville, IN -

September 2015 to May 2017

Respond to member requests and work orders as scheduled by office.
Assist in preparing all vacant apartments to market ready condition as needed.
Perform on-call emergency service as required (rotation shared with other maintenance employees on site).
Assist Maintenance and Staff in preventative maintenance tasks to eliminate untimely and costly breakdowns in equipment, appliances etc. Functions may include, but are not limited to: Light bulb changes, filter changes, lock repairs, install/repair window coverings, HVAC repairs, caulking, painting, and vinyl repair and installation.
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Perform other job duties as assigned

Lead Public Safety Officer

Premier Security - Chicago, IL -

May 2010 to May 2015

- Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security of premises
- Write reports of daily activities and irregularities such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences
- Operate detecting devices to screen individuals and prevent passage of prohibited articles into restricted areas
- Perform foot and mobile patrols.

Electrician Assistant

Elbert's Electric - Chicago, IL -

December 2006 to September 2008

- Stripped insulation from wire ends, using wire stripping pliers, and attach wires to terminals for subsequent soldering
- Examined electrical units for loose connections and broken insulation and tighten connections, using hand tools
- Maintain tools, vehicles, and equipment and keep parts and supplies in order

Service Technician and Installer

72 Degrees Heating and Cooling - Chicago, IL -

May 2005 to September 2007

HVAC Installation Helpers trained in all aspects of HVAC installation, applied new-found skills and knowledge to install ventilation, heating and air conditioning systems used in residential settings. Installation Helper trained and able to apply my technical skills and knowledge to install multiple brands of residential HVAC equipment. Installation Helpers able to communicate well with other employees, and willing to learn new skills. Able to comply with safety programs and company training, drive and operate a company vehicle. Available and able to work 40 hours per week and any required overtime. Perform other duties as assigned or needed.

EDUCATION

Diploma in HVAC-R

Coyne College - Chicago, IL

2005

High School Diploma

Percy L. Julian High School - Chicago, IL

June 2004

SKILLS

Customer Service (10+ years), Electrical (5 years), Plumbing (5 years), HVAC (5 years), Microsoft Office (10+ years), Painting (5 years), Key Holder

CERTIFICATIONS/LICENSES

EPA Certification

PERC Card

OSHA General Industry Safety and Health

ADDITIONAL INFORMATION

SUMMARY OF SKILLS

- Mechanical - Knowledge of machines and tools, including their designs, uses, repair, and maintenance
- Customer and Personal Service - Comprehension of principles and processes for providing customer and personal services
- Public Safety and Security - Knowledge of relevant equipment, policies, procedures, and strategies to promote effective
- Adept with sheet metal duct systems for installing components including registers, diffusers, grills, dampers and zoning accessories
- Knowledge of proper material handling techniques and hazards common parallel to OSHA requirements
- Understanding of circuit breakers and fuses including registers, diffusers, grills, dampers, and zoning accessories
- Able to identify the components of forced-air gas furnaces
- Skilled at recovery, evacuation, charging, and leak detection procedures for residential, commercial, and retail refrigeration systems