

**Bradley K. Gunelson**  
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#### **OBJECTIVE**

I would like to find a challenging supervisory position in a growth-oriented organization, which offers diverse responsibility in maintenance using my skills as an efficient, effective and responsible maintenance supervisor.

#### **Experience**

**October 2000 to Present**

**Echo Lake Farm Produce**

**Burlington, WI**

**Maintenance Supervisor:** Personnel Management for 13 mechanic's, 1 electrician, warehouse and parts room personnel, 1 Fleet mechanic

Purchasing Manager: Set up 3 warehouses of parts. Did the ordering for all parts, Including the truck fleet. Ordered parts as needed, No budget- searched for best prices

Established a Preventative Maintenance Program-we eliminated most of equipment needs after the P,M. Program for all plant equipment was put into effect

Dealt with Boilers, Freezers, Wrapping Equipment, Forklifts, Nitrogen Equipment, Oven's, Packaging Equipment, Shipping Equipment

**June 1999 to September 2000**

**Iowa Quality**

**Meats Clive, IA**

Established a Preventative Maintenance Program

Supervised maintenance personnel

Facilitated prescheduled forklift operators test

Established Maintenance Program and manuals for maintenance personnel

Promoted safe and healthy working conditions and administered safety-related programs mandated by local, state and federal law

**1997-1999 Creative Services Salina, KS.**

**Proprietor**

**Owned and operated a remodeling business**

1992-1996 Coffee Gallery Salina, Ks.  
Opened Salina's first gourmet coffee shop

1978-1992 Tony's Pizza Salina, Ks.  
Managed and supervised personnel  
Applied basic management principles to planning, organizing, supervising, controlling and directing personnel  
Recruitment, selection, placement, and training of employee's  
Managerial communications, oral and written  
Establish preventive maintenance programs on machines and equipment in bakery, production, packaging, and freezer areas  
Turned around department performance and morale by communication importance of job and focus on customer  
Reduced turn-around time 85% and eliminated 225% error rate within 2 yrs  
Facilitated prescheduled forklift operators test  
Established Maintenance Program and manuals for maintenance personnel  
Promoted safe and healthy working conditions and administered safety-related programs mandated by local, state and federal law  
Developed and facilitated company orientation class for new employee's

## **EDUCATION**

High School Diploma from Salina High School, Salina , Kansas

### **Continuance of Education**

Workshops, Seminars, Self Improvement Meetings including but not limited to:  
Organization Effectiveness, Organizing Self and Others, Purpose and Effectiveness, Impact Training for Trainers, Manufacturing Managers Workshop, Scope Stress Management, Trademarks of Affirmative Action, Lock-out Procedures, bearing Maintenance and Failure Analysis, Aerial Platforms, Hearing Conservation, Eye Safety, Hazard communication, Confined Space safety and Rescue, Supplier Inspection, Severe Weather conditions, Hydraulic Training, blueprint Reading, Primary Leadership development Course, Ammonia refrigeration, CPR First AID, federal and Iowa OSHA Summit Seminar and Elementary Spanish

### **Computer & Machinery Skills**

Computer: MS-DOS, MS Windows 95/98, MS Office Suite 97, Word 97

Other: Qualified on Norn-wrapping, Klick-Klock, Doughboy, Grote, AEW, Alliance, Hotman and Crepaco Machines