

Nikia Roberts

Machine Operator - International Paper (Box Plant)

Savannah, GA 31404

nikiaroberts28@gmail.com

912.657.9593

Dependable Machine Attendant able to read and adhere to standard operating procedures. Detail-oriented and industrious professional with strong problem-solving abilities. Prepared to bring 5 years of experience to a challenging new position.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Machine Operator

International Paper (Box Plant) - Savannah, GA

January 2016 to Present

Set up and verified the functionality of safety equipment.

Set and monitored product standards, examining samples of raw products and processing tests, to ensure the quality of all finished products.

Ensured that all health and safety guidelines were followed.

Carry out production, inspection, packaging and machine operation duties

School Bus Driver

Reliant Transportation - Savannah, GA

July 2014 to January 2016

Transport children to and from school in the mornings and afternoons

Ensure safety of all students

Obey all traffic laws

Inspected and maintained vehicle supplies and equipment, such as gas, oil, water, tires, lights, and brakes, to ensure that vehicles are in proper working condition

Production Worker

Strength of Nature/Horizon Staffing - Savannah, GA

April 2013 to August 2014

Assembled products according to standardized procedures.

Monitored machine operation and diagnosed malfunctions.

Set up and verified the functionality of safety equipment.

Made sure that products were produced on time and are of good quality.

Responsible for achieving production requirements.

Production Worker

Roger Wood Foods Inc - Savannah, GA

October 2011 to December 2013

Assembled products according to standardized procedures.

Located and picked merchandise to fulfill customer orders.
Read and followed standard operating procedures.
Set up and verified the functionality of safety equipment.

Education

Associate of Science

Surgical Technology Technical College of the Lowcountry - Beaufort, SC
2015

Associate of Science

Savannah Technical College - Savannah, GA
2001

High School Diploma in Health Sciences

Sol. C. Johnson High School - Savannah, GA
2000

Skills

ORGANIZATIONAL SKILLS

Additional Information

SKILLS

Exceptional organizational skills
Interpersonal skills
Self-motivated
Team leadership
Strong verbal communication
Chemical processing skillfulness
Production procedures
Extremely quick learner