

Tracy Givens
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Engineering / Maintenance / Technical Manager

Professional Profile

- High performing manager with expertise in building / optimizing / operational processes, measurement systems, and infrastructure to maximize business results in manufacturing and shipping products worldwide.
- Skilled strategist and creative thinker who transforms strategic plans into workable solutions while bench-marking performance against key operational targets / goals.
- Lean process improvements with extensive scope of responsibility, proven success, and track record of delivering optimal results in high-demand / low cost budgets cycles:
- operational improvements
- cost reductions thru improved process performance
- productivity gains
- reduced operating cost
- revenue growth
- reduced delivery time 50%

Areas of Expertise

- Change Management
- Strategic Planning & Leadership
- Continuous Improvement
- Negotiation, Persuasion, and Communication
- Cross functional teamwork
- Revenue Growth & Financial Plan
- Development
- Operational Process Analysis
- Project Planning / Execution
- Customer Satisfaction
- Training & Leadership Development
- Productivity & Efficiency Improvement
- Financial Plan Development
- Development of Operational Assets
- Operational Infrastructure Utilization
- Process Redesign
- Operational Process Analysis
- Problem Solving
- Data Backed Decision Making

Professional Experience

Technical Manager / Maintenance Manager, TWIG America, Madison, TN, Jan 2018 to Present

Technical Manager of a 400,000 sq. ft. manufacturing & warehouse facility. Perform routine audits & inspections to maintain building infrastructure & safety systems. Responsible for all vendor & contractor negotiations, project supervision, safety / environmental compliance, adherence to quality standards, & meeting of all contract terms. Performed duties as project manager over the acquisition of new machinery & repairs of existing equipment. Managed (7) maintenance technicians in a (24) hour per day work schedule.

Plant Engineering Manager, Emerson Electric, Numatics, Mt. Pleasant, TN, June 2005 - Dec 2017

Facilities Manager of a 72,000 sq. ft. manufacturing facility. Perform routine audits & inspections to maintain in new condition after (13) years of operation. Work with corporate insurance carriers to perform audits & issue corrective actions that resulted in the lowest possible risk rating for the facility. Designed energy savings features into the new facility to recycle waste energy to heat the facility & thru simple design changes, reduced energy consumption overall. The average cost to heat the entire facility is less than \$3,000 per month. Responsible for all vendor & contractor negotiations, project supervision, safety / environmental compliance, adherence to quality standards, & meeting of all contract terms.

Manufacturing Manager responsible for analyzing operations, developing & implementing process improvements, cost down projects, CapEx projects, manage / design & install capital projects. Identify the root cause of manufacturing issues & implement corrective actions.

Maintenance Manager responsible for the repair and preventative maintenance of the facility, infrastructure, & manufacturing equipment. Conduct internal audits to verify compliance & issue corrective actions.

Environmental Manager responsible for compliance with all local, state, & federal laws concerning operations & waste disposal activities. Work with corporate environmental managers & environmental law firm to audit the facility to ensure compliance. Implemented waste reductions programs that recycle over 80% of all wastes both domestic & hazardous in nature.

Safety Manager responsible for OSHA compliance, identifying & implement best management practices to ensure worker safety, conduct internal audits & issue corrective actions, develop training programs that resulted in two years of operation accident free!

Project Manager for the design & construction of a new 72,000 sq. ft. manufacturing facility in Mt. Pleasant, TN. Layout all plant processes & equipment, electrical & pneumatic power distribution systems (220V / 480V), material handling systems & process flow. Coordinated all in-house team members & outside contractor services, planned & directed the move.

Sales & Project Engineer, Tru-Line Mfg. Co. Eagleville, TN, May 1996 – Dec 2000

Sales Engineer responsible for customer sales calls, quoting special machines & process equipment, material handling equipment, jigs / fixtures, & test equipment.

Project Engineer responsible for the fabrication / debug / installation / customer training for equipment & special machine sales.

Design Engineer responsible for the design of custom equipment to meet customer's requirements & specifications.

**Engineer, Wright Industries,
Nashville, TN,
1988 – 1996**

Design Engineer responsible for the design of special machines, custom equipment & process equipment, material handling equipment, jigs / fixtures, & test equipment from concept to final installation. Supervise assembly operations of the equipment, debug / run-off, and train customer personnel.

Farmer, (400) acre family farm, Dickson, TN raising dogs, cattle, hogs, horses, crops, & timber.

Education

On The Job

(30) years Mechanical Engineering

(22) years Project Management

(18) years Facilities Management

(4) years Sales & Customer Relations

Formal Education

Bachelor of Science, Mechanical Engineering,
Tennessee State University, Nashville, TN (1984 – 1988).
Graduated with distinction (GPA 3.34).

National Deans List (4) years. Recipient of the National Collegiate Engineering Award.

OSHA (10) hour certification

Effective leadership, communicative supervisor, environmental supervisor training

TN Real Estate License

Computer Software: AutoCad 2000, Microstation Intergraph, Microsoft Office Suite, Excel, Powerpoint, Word.

TPS & 5S