

ADAM LEIFER

414.426.5607

N64 W24124 Main St. Sussex, WI 53089  
adamj2180@gmail.com

#### RELEVANT SKILLS:

Over 5 years work experience in the plastics industry

5+ years assembly experience

10+ years Forklift experience (Stand-Up & Sit-Down)

Labeling, packaging and inventory

Quality assurance

Light Maintenance of Presses/Secondary Machinery

#### WORK HISTORY:

##### SHIPPING & RECEIVING/MATERIAL HANDLER

Arctic Glacier Premium Ice, Menomonee Falls (262-345-6999)

05/2018 - Present

Loading and unloading of company and customer trucks and trailers

Maintenance and management of warehouse inventory

Moving product from production to warehouse

Supplying Production with materials

Maintaining a clean and safe work environment

##### ELECTRICAL/MECHANICAL ASSEMBLY

Sharp Packaging, Sussex WI (262-246-8815)

06/2017 - 4/2018

Electrical and Mechanical Assembly of packaging machines

Reading and comprehension of Method Sheets (Blue Prints)

Quality Assurance of sub-assemblies and finished products2

#### SHIPPING & RECEIVING/ASSEMBLY/MATERIAL HANDLER

Universal Metrics Inc., Menomonee Falls WI (262-252-4167)

03/2016

- 6/2017

Operation of Large Skidster/Front-end Loader, Stand-up, and Sit-down

Forklifts

Assembly and Maintenance of General Electric Medical Dollies and Packaging Kits

Management of inventory, Staging and packaging of products for

outside services and delivery to customers, loading and unloading of trucks

#### SHIPPING & RECEIVING/ASSEMBLY

Neosho Trompler Inc., Hartland WI (262-367-5600)

11/2013

- 01/2016

Knowledge and use of JobBoss computer program

Sit-down Forklift

Management of inventory and outside processes

Assessment of customer pick lists and purchase orders

Staging and processing of inventory incoming and outgoing

Assembly and reading of blueprints

Assembly of products for Catipillar, Quad Graphics, and Freyssinet

#### MATERIAL HANDLER/MACHINE OPERATOR

Advanced Technology International, Milwaukee WI (414-464-4870)

12/2011 - 08/2013

Organization and inventory of raw plastic materials  
Supplying of raw materials to molding presses and dryers  
Staging of materials and finished products in warehouse via  
Stand-Up Forklift  
Maintenance of material hoppers and dryers  
Operation of plastic mold injection presses  
Quality assurance and packaging of finished product  
Light Maintenance of Machinery

#### LEAD HELPER

Qualex Inc., Wauwatosa WI (Mayfair Mall kiosk 414-476-4090) 11/2010 –  
05/2011

Cash and credit transactions  
Customer service, sales and up-selling  
Took photos of people and pets, promotions  
Quality assurance and trouble-shooting

#### MACHINE OPERATOR/MATERIAL HANDLER

Gateway Plastics, Inc. Mequon WI (262-242-2020) 09/2005 – 11/2008

3+ years experience Operation of plastic mold injection presses  
Inspected, inventoried, labeled and packaged finished product  
Press maintenance and trouble-shooting  
Moved product to staging area for shipping via Hi-Lo forklift  
Hourly production and waste report maintained  
Helped maintain clean work environment

#### CARPENTER/INSTALLER

Allrite Home Remodeling, Milwaukee WI (414-353-6910) 08/2002 – 04/2005

Installation of doors, windows and trim, roofing, siding, soffits, fascia, gutters

Pick-up and delivery of work materials

General carpentry

Quality assurance

#### ASSEMBLER

U-Line Corporation, Milwaukee WI (414-354-0300) 04/2001 – 05/2002

Assembled wine cooler cabinets, small refrigerators and kept production records

Operated Sit-down forklift

Assisted with maintaining a clean work environment

#### MACHINE OPERATOR

Western State Envelope Company, Butler WI (262-781-5540) 02/1998 – 02/1999

operated folding presses (Open-end and side-end envelope)

Inspected, counted products and labeled cartons

Recorded production performance

Press maintenance and trouble-shooting

Maintained clean work environment