

BS

Briana Smith

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Professional Summary

I think that I would be a great fit for this job position. Because I am Dependable, recognized for consistency in productivity and attendance while exhibiting a positive attitude in light of challenging situations. Exhibits exemplary work ethic and willingness to learn new processes and techniques which enhance business and team efforts.

Skills

- Communications
- Dependable
- Outstanding people skills
- Customer service
- Detail oriented
- Problem-solving abilities

Experience

FEBRUARY 2019 - CURRENT

Delta Tech

Delta Sonic Car Wash | Buffalo, NY

- In the detail shop I clean out customers cars and wipe down to the best of my ability .
- When finished up with customers vehicles ensuring their satisfaction with their purchases.

MAY 2018 - MARCH 2019

Customer Service Agent

United Air Lines | Cheektowaga, NY

-Checked passengers in by checking there bag and printing out the boarding passes to they final destination.

-Reebok passengers if the flight became delayed or cancelled, and give out refunds and vouchers if necessary

JANUARY 2017 - FEBRUARY 2019

Aid

Western New York Independent Living | Buffalo, NY

- Administered care to elderly patients in a long-term care facility. Duties included bathing, feeding, grooming, dressing and elimination.
- Assisted nursing home residents with daily living and recreational activities.

Education

MARCH 2020

Associates

Erie Community College - North Campus, Williamsville, NY

JUNE 2017

Regents diploma

Cheektowaga Central High School, Buffalo, NY