**Starr Grace**

**Milwaukee, WI**

[**starr**](mailto:starr.grace1@gmail.com)[**.grace1@gmail.com**](mailto:.grace1@gmail.com)

**414-7935564**

Seeking to obtain and secure a challenging position in a company that offers the potential for growth, and where I can utilize and contribute my professional, warehouse, and healthcare skills.

Willing to relocate: Anywhere

**Work Experience**

**Packer/Shipper**

**Amazon Fulfillment Center**

**Kenosha, WI**

**July 2017 to Present**

Place items into boxes according to its size and affix labels on packages for shipping.

Utilize warehouse equipment such as pallet jacks, reachers, and wrist scanners properly and safely.

**CBRF Caregiver**

**Golden Millennium**

**West Allis, WI**

**March 2017 to July 2017**

Enforce safety procedures in accordance with facility policies and government regulations. Dispense medications to clients on daily basis.

Teach, plan, schedule, organize, coordinate, assign, and participate in residential client activities. Assist with meal planning, preparation, serving, and cleaning.

**Cashier**

**Galst Food Market**

**Milwaukee, WI**

**October 2016 to February 2017**

Calculate money in cash drawers at the beginning and the end of shifts for accuracy of transactions. Maintain and clean checkout areas.

Return items to appropriate location and organize stocked shelves.

**Life Insurance Sales Agent American Income Life**

**Menomonee Falls, WI**

**September 2015 to October 2016**

Meet with prospective clients to obtain data about their financial resources and needs, the physical condition of the person, and to discuss any existing coverage.

Perform administrative tasks, such as maintaining records and handling policy renewals.

**Caregiver**

**Independent Lifestyles/ Lifecare Homes**

**Franklin, WI**

**December 2012 to September 2015**

Assist residents with personal comfort, grooming, and personal hygiene. Prepare and serve meals, assist in clean up after meals.

Administer authorized medications and/or treatments to residents.

**Lead Shoe Sales Associate Boston Store**

**Wauwatosa, WI**

**August 2011 to November 2012**

Welcome customers as they enter the shoe store and engage them in conversation to determine their shoe buying needs.

Operated cash register for cash, check, and credit card transactions.

Maintained top position in sales in the women's shoe department since March 2012.

**Maintenance Worker**

**Rore's Childcare Development**

**Milwaukee, WI**

**February 2005 to August 2011**

Maintain the overall condition of the building and grounds, ensuring that the building is running to code.

Performed cleaning duties for bathrooms, classrooms, offices, and reception areas.

**C.N.A.**

**Country View Group Home**

**Mequon, WI**

**January 2005 to February 2007**

Provide activities of daily living to clients with alzheimers, dementia, mental retardation, hearing and vision impairments.

Perform general household tasks including laundry, charting, and meal preparation.

**Education**

**High school diploma in General Studies Milwaukee School Of Entrepreneurship**

**Milwaukee, WI**

**November 2003 to June 2005**

**Skills**

Excellent oral and written communication skills., Skilled in handling the public with professionalism and sensitivity.

**Certifications/Licenses**

**State Certified Life Insurance Agent**

**November 2015 to October 2018**

**CBRF Certification**

**March 2006 to Present**

Universal and Standard Precautions, Fire Safety, Dietary and Sanitation, Management and Administration of Medication, First Aid and Choking.