

No.:

Date:

To

The Dean/Head of Department,

School of / Department of .....

Sanjay Ghodawat University, Kolhapur

**Subject : Student joining for Internship**

Following students from your University have joined our organisation for internship from .....

.....

Sr. No.	Student Name	Class
1		
2		
3		
4		

With regards

Sign :

For Virtuebyte Pvt Ltd  
*[Signature]*

Stamp :



Mr. \_\_\_\_\_ Designation : \_\_\_\_\_

Name of Industry : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

Industry Ph.: \_\_\_\_\_ Industry Email : \_\_\_\_\_

Name of Highest Authority: \_\_\_\_\_

Designation: Owner/Partner/Chairman/GM/MD/CEO/ \_\_\_\_\_

Industry Website : \_\_\_\_\_

Industry Sector: \_\_\_\_\_ (Engg./ Manufacturing/IT/Consulting/Health care/ Marketing, etc)

Scale: \_\_\_\_\_ (Small/Medium/Large)

Incorporation Status: \_\_\_\_\_ (Private/Govt./Public Ltd./Partnership/Proprietorship, etc)