



# Philippines First Insurance Co., Inc.

ESTABLISHED 1906

Apr 10 2018

**Prepared by:**

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**Philippines First Insurance Co., Inc.**

7F STI Holdings Center

6764 Ayala Avenue, 1226 Makati City, Philippines

**HR OFFICE**

**LATE AND ABSENCES SUMMARY REPORT**

**Payroll Period:** Apr 10 2018 - Apr 10 2018

Employee Details		ABSENT	TARDY		UNDERTIME			
	Employee Name	DAYS	HOURS	MINS	HOURS	MINS	DATE	REMARKS
All HQ								
Cebu Branch								
Davao Branch								
Managers								
Manila Branch								