# Sprint Review Meeting

**Date /** February 9, 2018

**Time /** 9:00am – 9:55am

**Location /** Teardown Lab – B213

**Subject /** User sprint review meeting

## Meeting Parties

* Project Manager
* Client
* Team 2

## Attendees

* Andrew Ha
* Brae Walker
* Cody Berube
* Louis Thibodeau
* Maxwell Haley
* Philip Dumaresq
* Alain Beauparlant
* Richard Chan
* Allan McDonald

## Invited, but Didn’t Show

* None

## Items Discussed

* We need to make the comment boxes larger for the self-evaluation.
* Instead of having the label “Comment” we should have “Example of experience”
* Instead of having the text “you have selected to apply” it should be “you have chosen to complete the self-assessment for”
* We need to change the location of the save button and upload document button at the bottom of the page
* We need to see what the page looks like for programs with large amounts of competencies
* We need to implement password rules. We probably have a corporate standard.
* Instead of “Please fill out the self-assessment form”, it should be “Please rate your level of knowledge for each competency.”
* We should implement a confirmation for removing a file
* We possibly have to handle large documents (i.e. scanned documents)
* We need to handle google doc files
* We need to put file validation in Web.Config
* We have to implement print preview for self evaluation
* Send an email to the RAC Advisor whenever a candidate changes program.
* Keep account information even when they delete their account.
* Have a column for RAC progress when viewing candidates
* Have lists be ordered.
* Put candidate and RAC request on same page.

## Actions

|  |  |  |
| --- | --- | --- |
| Action | Person Responsible | Due Date |
| Write meeting minutes | Cody | February 9, 2018 |
| Meet and discuss flow of system | Allan, Richard, Alain | February 23, 2018 |
| Update backlog board | Team | February 9, 2018 |
| Email user and team with sprint decision | Cody | February 9, 2018 |

## Decisions

* Make comment boxes larger for self-evaluation
* Content specialist flow and RAC update accounts are of low priority
* Achieve/Delete account is not in this sprint
* Update RAC request is not in this sprint
* We will implement mobile friendly design before any content specialist flow.
* RAC advisor flow is of top priority, feedback changes from our meeting are second priority.

## Follow Up

* We will meet again on February 23, 2018.