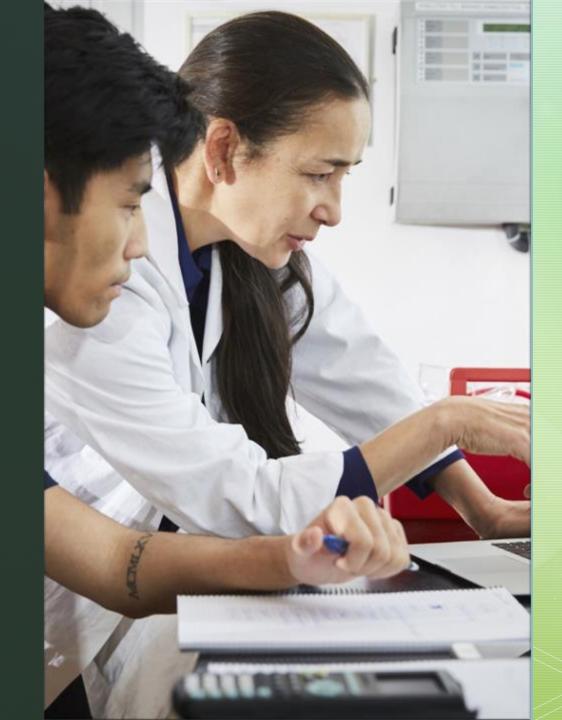# Basics of PowerPoint

Objectives

- Create presentation from scratch/template.

- Add new slide and change slide layout and design.

- Add text, images, art and videos.

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Table

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