# FOOD LABEL CHECKLIST

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|---|---|
| **Product Name:** | |
| **Batch/Lot Number:** | |
| **Date of Review:** | |
| **Label Version/Code:** | |
| **Reviewed By:** | |

## LABEL CONTENT COMPLIANCE CHECK

| No. | Checklist Item | Yes/No/N/A | Comments/Corrections Needed |
|---|---|---|---|
| 1 | Product name is clear and reflects the actual product | | |
| 2 | Ingredient list is complete and in descending order of weight | | |
| 3 | All allergens are clearly identified (bold, underlined, or separate) | | |
| 4 | Net weight/volume is clearly indicated | | |
| 5 | Manufacturer's name and address are present | | |
| 6 | Country of origin is stated | | |
| 7 | Expiry date / Best before date is legible | | |
| 8 | Production date and/or batch number included | | |
| 9 | Storage and handling instructions provided | | |
| 10 | Nutrition facts panel is present and compliant | | |
| 11 | Instructions for use/preparation included if needed | | |
| 12 | Label is in required languages (e.g. English, French, local language) | | |
| 13 | Claims (e.g., "organic", "gluten-free") are verified and supported | | |
| 14 | Barcode/QR code present and functional | | |
| 15 | Compliance with national and international food labeling standards | | |

## Observations and Recommended Actions

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|---|---|
| **Final Status:** | [ ] Approved    [ ] Conditionally Approved    [ ] Rejected |
| **Reviewer Signature:** | _____    **Date:** _____ |