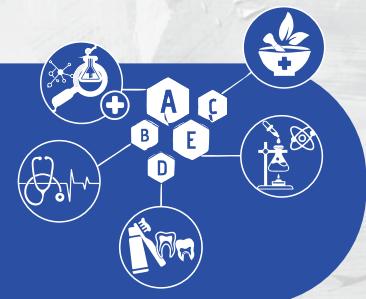




SEFAKO MAKGATHO  
HEALTH SCIENCES UNIVERSITY

# Prospectus 2022/2023

[www.smu.ac.za](http://www.smu.ac.za)





**SMU:**  
Home of  
Academic  
Excellence.

**REMAIN  
MASKED!**  
Covid-19 is real

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## Mission

- SMU is a dedicated health sciences university providing professional training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement.

## Vision

- Transforming health services through excellence and innovation.

## Motto

- 'Knowledge for Quality Health Services'.

# Institutional Values

- **Accountability:** We are obliged to answer for the execution of our responsibilities. Accountability cannot be delegated, whereas responsibility can be delegated without abdicating accountability.
- **Effective leadership:** we are results-driven and focus on achieving strategic objectives and positive outcomes.
- **Efficiency:** We pledge to be efficient stewards of the resources entrusted to our care to ensure maximum benefit for the university.
- **Excellence:** Performance excellence in the core and operational functions of the university.
- **Integrity:** We act with integrity in accordance with the highest academic, professional, and ethical standards.
- **Respect:** We respect and honour the dignity of each person, embrace civil discourse, and foster a diverse, inclusive, and safe community.
- **Student centred:** Promoting student-centeredness as the heart of the academic enterprise.
- **Ubuntu:** ubuntu encompasses respect, dignity, value, acceptance, sharing, co-responsibility, humaneness, social justice, fairness, personhood, morality, group solidarity, compassion, conciliation, et cetera.

## WHEN WAS SMU ESTABLISHED?



SMU was established when the Minister of Higher Education, Science and Technology, Dr Blade Nzimande in terms of section 20 of the Higher Education Act 1997 (Act 101 of 1997) promulgated the Sefako Makgatho Health Sciences University (SMU) in the SA Government Gazette no: 37658 of 16 May 2014. The promulgation followed the announcement made in 2011, by former Minister Nzimande, when he announced his intention to separate Medunsa Campus from University of Limpopo. The former minister's intention was based on the findings and recommendations of the task team that was established and led by Prof Malegapuru Makgoba, former Vice-Chancellor of University of Kwa-Zulu Natal (UKZN) and Dr Max Price, the former Vice-Chancellor of University of Cape Town (UCT).

## PROSPECTIVE STUDENT APPLICATIONS - FREQUENTLY ASKED QUESTIONS



### When can I apply to study at SMU in 2022?

Applications open on 1 April 2021 and the closing date for submission of 2022 applications for all undergraduate programmes is on **Wednesday, 30 July 2021**:

- Bachelor of Medicine and Surgery, Bachelor of Dental Surgery, BSc (Physiotherapy), Bachelor of Pharmacy, Bachelor of Dental Therapy, Bachelor of Oral Hygiene; Bachelor of Radiography
- Bachelor of Nursing and Midwifery; BSc, BSc (Dietetics), Bachelor of Speech, Language Pathology and Audiology, Bachelor of Occupational Therapy, Bachelor of Oral Hygiene; Higher Certificate in Vaccinology, Higher Certificate in Medical Emergency

### Does SMU consider late applications?

Unfortunately, late applications will not be considered.

### How many qualifications/degrees can I apply for?

You are allowed to apply for a maximum of two qualifications, first choice and second choice.

### What are the admissions requirements?

For information on admissions requirements and relevant school subjects, refer to the [www.smu.ac.za](http://www.smu.ac.za), click under students and look for the following:

- Admissions and Selections Rules for different Schools;
- And Undergraduate Prospectus 2022

**Please note:** *the University receives more applications than it can accommodate and meet admission requirements and therefore does not guarantee admission.*

### How can I apply?

You can apply either online or manually. However, online applications are currently limited to undergraduate qualifications for South African and International applicants who have written or are studying towards the National Senior Certificate (NSC) and Independent Examinations Board (IEB) certificate or studying at other South African Universities.

### How do I apply online?

To apply online, you need:

- Access to the internet and a valid email address;
- To complete the Application Form accurately online;
- To specify the names of your first and second choice degrees (if applicable);
- Pay the R200 non-refundable application fee; and
- Upload the following documents: certified copies of your ID/passport; Grade 11/12 results; academic record (if you have attended other universities including SMU) and proof of payment of the non-refundable application fee.

### How do I apply manually?

- Download the Application Form that is available on [www.smu.ac.za](http://www.smu.ac.za);
- Complete the form in full and answer all questions with black ink (pen);
- Make sure the names appearing on your identity document (ID), as well as your certificates are the same and in the same sequence; and
- Include the following documents: certified copies of your ID/passport; Grade 11/12 results; academic

record (if you have attended other universities including SMU) and proof of payment of the non-refundable application fee.

### If I am an international student; how do I apply to study at SMU?

All non-South African citizens and non-permanent residents are required to obtain a study permit before registering as students. Application for study permits should be submitted to the South African Home Affairs, Consulate or High Commissioner in your country of residence/origin, and should be in favour of Sefako Makgatho Health Sciences University (SMU). The study permit should be submitted during registration.

### How do I apply for SMU student residence/ accommodation?

There is an option for residential application on the Application Form.

***Please Note: there are limited places in University residence and admission to study at SMU does not guarantee a place in residence. The places are awarded on a first come first served basis and the University is not obliged to provide a place in the residence.***

### How much is the application fee?

The application fee is R200 and is non-refundable.

### Where and how do I deposit the application fee?

- Bank Name: Standard Bank  
Account Number: 071 244 395  
Account Name: Sefako Makgatho Health Sciences University  
Branch Number: 020 909

#### Please note:

- *Use your ID or student number as a Reference.*
- *No cash should accompany the application form.*
- *Application Forms without proof of payment will not be considered.*

### What documents do I attach to the application form?

- Certified copy of your ID or Birth Certificate.
- Certified copy of final Grade 11 results or mid-year Grade 12 results or National Senior Certificate (NSC)/Matric Certificate (if you have completed Grade 12/Matric).

- Official academic record(s) from previous university (ies) attended, including SMU (if applicable).
- Proof of application fee payment (copy of deposit slip).

### To whom do I address my manual SMU application form?

#### Post to:

The Registrar  
Sefako Makgatho Health Sciences University  
P.O. Box 60  
Medunsa  
0204

#### Or hand deliver to:

Enrolment Management Office  
Sefako Makgatho Health Sciences University  
Clinical Pathology Building (Basement)  
Office Hours: 07h30 – 16h00 (Monday – Friday)

#### Or email to:

apply@smu.ac.za.

### How do I know if my SMU application form has been received?

- You will receive an SMS/email notification.

### When can I expect a response about the status of my application if am in Grade 12?

- Pre-selections will be done between October and December 2020, using your Grade 11 results (for those in Grade 12) and you will be informed about the outcome.
- The final selection will take place in January 2021, after the release of Grade 12/NSC results by the Department of Basic Education and Independent Examinations Board.
- There will be SMS and email notifications and/or telephone calls to applicants.

### When can I expect a response about the outcome of my application if I have already passed Grade12/Matric?

- You may receive the outcome of your application before the end of 2021 or early in January 2022.
- You can also check the status of your application on [www.smu.ac.za](http://www.smu.ac.za).

### Where can I get more information about the application process?

- Enquiries should be emailed to: [enquiries@smu.ac.za](mailto:enquiries@smu.ac.za).

***Please note:*** Communication should be through email because staff members are currently working from home in compliance with lockdown regulations.

### When is registration going to take place for the accepted applicants?

- Successful applicants will be informed about registration details in January 2022.

### Can a study/admission offer be withdrawn?

- Yes, the offer can be withdrawn if the information provided by the applicant is found to be untruthful after an admission offer has been made. The admission offer can be revoked immediately and no further correspondence will be entered into with the applicant.

## SCHOOL OF MEDICINE

### Bachelor of Medicine and Bachelor of Surgery (MBChB)

National SC Achievement Level	NSC - Level of Achievement	Admission Points (APS)
7	Outstanding Achievement	(80-100%)
6	Meritorious Achievement	(70-79%)
5	Substantial Achievement	(60-69%)
4	Adequate Achievement	(50-59%)
3	Moderate Achievement	(40-49%)
2	Elementary Achievement	(30-39%)
1	Not achieved	(0-29%)

Admission points of 38 is required together with programme specific admission requirements. Entry into this programme is very competitive. An admission maybe made at a much higher level than these minimum requirements.

Subject	Points
Mathematics	6
Physical sciences	6
Life Sciences	6
English	6
Additional Subject 1	5
Additional Subject 2	4
Life orientation	5
<b>Total</b>	<b>38</b>

**Duration:** Minimum: 6 years and Maximum: 8 years

#### Career Opportunities

- Can work as a clinician/medical doctor and specialize in various medical disciplines.
- Can work in the area of innovation and research
- Can work as an educator or an administrator in the medical field.

### Bachelor of Medicine and Bachelor of Surgery Extended Curriculum (MBChB - ECP)

#### Eligibility

The Bachelor of Medicine and Bachelor of Surgery Extended Program (MBChB-ECP) is reserved for



## Diploma in Emergency Medical Care (DIP EMC)

indigenous South Africans (Blacks) from Quintile 1 and 2 schools who have not previously been engaged in tertiary education and have not been able to get admission into the six-year SMU medicine degree program (MBChB). Applications that do not meet the above criteria are **declined**. Only 50 spaces are available on a competitive basis. After completing the one-year foundation program, students enter into the mainstream SMU MBChB program. The following are the minimum entry requirements:

Subject	Minimum APS Points
Physical Science	5
Life Sciences	5
Mathematics	5
English Language	5
Life Orientation	4
Additional Subject 1	4
Additional Subject 2	4
<b>Total</b>	<b>32</b>

### Requirements

- Senior Certificate with University exemption, or its equivalent (NQF 4) as determined with an M-score of 10 with a minimum of an E symbol on Higher Grade or D symbol on Standard Grade pass for English, Mathematics, Biology/Physiology, Physical Sciences.
- National Certificate, must have achieved a minimum pass of 60% for English, Mathematics, Life Sciences and Physical Sciences.

National Senior Certificate with a Diploma endorsement must have the following subjects and rating codes

- English : 5
- Mathematics : 4
- Life Sciences : 4
- Physical Sciences : 4
- Additional (1) : 3
- Additional (2) : 3

**Total : Minimum 23 points**

The applicant must pass the Medical Fitness and Physical Fitness Evaluations.

**Duration:** 2 years

- A mid-level emergency care worker in EMS.
- Registration with the HPCSA as a Paramedic.
- Professional and personal development to a Bachelor's degree EMC

## Higher Certificate in Emergency Medical Care (HCERT EMC)

### Requirements

- Senior Certificate with a minimum of an E symbol on Higher Grade or a D symbol on Standard Grade pass for English Mathematics, Biology and/or Physical Sciences.
- National Certificate (Vocational) with a minimum pass of 60% for English, Mathematics, Life Sciences and/or Physical Sciences.

National Senior Certificate with a Higher Certificate endorsement must have the following subjects and rating codes

• English	: 3
• Mathematics	: 3 or
Mathematical Literacy	: 6
• Life Sciences	: 3 and or
Physical Sciences	: 3
• Additional subject (1)	: 3
• Additional subject (2)	: 3
<b>Total</b>	<b>: Minimum 18 points</b>

The applicant must pass the Medical Fitness and Physical Fitness Evaluations

**Duration:** 1 year

- An entry-level emergency care worker in EMS.
- Registration with the HPCSA as an Emergency Care Assistant (ECA).
- Professional and personal development to a Diploma EMC and a Bachelor's degree in EMC.

## BACHELOR OF DIAGNOSTIC RADIOGRAPHY (B RAD):

- National senior certificate (NSC) for Degree purpose with (Mathematics, Physical Science, Life Science and English) all at a minimum score of 4.
- Candidates must also meet the University admission criteria.
- Candidates are also required to spend time in the X-Ray Department for 40 hours to familiarise themselves with the profession.

NATIONAL SR ACHIEVEMENT LEVEL	NSC- LEVEL OF ACHIEVEMENT	ADMISSION POINTS (APS)
7	Outstanding Achievement	(80-100%)
6	Meritorious Achievement	(70-79%)
5	Substantial Achievement	(60-69%)
4	Adequate Achievement	(50-59%)
3	Moderate Achievement	(40-49%)
2	Elementary Achievement	(30-39%)
1	Not achieved	(0-29%)

**Minimum admission point of 4 in each of the following subjects is required**

- Mathematics
- Physical Sciences
- Life Sciences
- English

**Total minimum admission point score = 16**

### Remaining subjects:

Life Orientation: 3 and others: 6

**Minimum:** 3 years

**Maximum:** 5 years

Clinical training is done at accredited hospitals in Gauteng, Limpopo and North West provinces.

## SCHOOL OF ORAL HEALTH SCIENCES

### Career Advancement

- Ultrasonography
- Mammography
- Radiotherapy
- Nuclear Medicine
- Honours (Specialising in Compounded Tomography, MERI etc.)
- Masters
- PhD

### Career Opportunity

- Public hospitals
- Private hospitals
- Mining industry
- Radiography education
- Self-employment
- Corporate (Marketing App Specialist).

Bachelor of Dental Surgery (BDS), Bachelor of Dental Therapy (BDT), Bachelor of Oral Hygiene (BOH).

**Please Note:** For applicants with qualification/partial qualification different requirement will apply. Please contact SOHS Administration for information.

### Bachelor of Dental Surgery (BDS)

Subject	Points
Mathematics	5
Physical Sciences	5
Life Sciences	5
English	5
Additional Subject 1	4
Additional Subject 2	4
Life Orientation	4
<b>Total</b>	<b>32</b>

**Duration:** 5 Years

### Career Opportunity

- Dentists work ranges from the prevention of tooth decay, preparing and filling of cavities to highly intricate tooth reconstruction and realignment procedure, as well as exciting

methods to perfect the appearance of the mouth, teeth and surrounding tissues.

- Dentists can work in private practice, public dental oral health services and academic dentistry.
- Dentists can proceed to become specialist in oral surgery, orthodontics, perio and oral medicine, oral pathology, prosthodontic and community dentistry.

## Bachelor of Dental Therapy (BDT)

### National Senior Certificate (NSC)

Subject	Points
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	4
Additional Subject 2	3
Life Orientation	3
<b>Total</b>	<b>26</b>

**Duration:** 3 years

### Career Opportunity

- A Dental Therapist performs all the basic much needed procedures e.g. - tooth extractions,

cleaning and polishing teeth and x-rays.

- He/she can work in private practice, public dental services and academic dentistry.

## Bachelor of Oral Hygiene (BOH)

### National Senior Certificate

Subject	Points
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	4
Additional Subject 2	3
Life Orientation	3
<b>Total</b>	<b>26</b>

**Duration:** 3 years

### Career Opportunity

- An Oral Hygienist is trained to cleaning and polishing teeth, taking x-rays and preventative procedures, including health promotions.
- They can work in private practice, public dental services and academic dentistry.

## SCHOOL OF PHARMACY

### Bachelor of Pharmacy (BPharm)

#### About the BPharm Degree

The BPharm at SMU follows an integrated, thematic problem based modular method of instruction and thus has limited number of places.

#### National Senior Certificate (NSC)

Applicants require the following minimum Admission Point Score (APS).

Subject	Points
<b>Mathematics</b>	<b>5</b>
<b>Physical Sciences</b>	<b>5</b>
<b>Life Sciences</b>	<b>5</b>
<b>English</b>	<b>5</b>
<b>Two additional subjects: preferably Accounting &amp; Economics</b>	<b>4 (each)</b>
<b>Life orientation</b>	<b>4</b>
<b>Total</b>	<b>32</b>

#### APS Calculator

Matric Subject Symbol/Mark received in Matric Exam (APS %)	APS (Admission Point Score)
<b>A. 80 – 100%</b>	<b>7</b>
<b>B. 70 – 79%</b>	<b>6</b>
<b>C. 60 – 69%</b>	<b>5</b>
<b>D. 50 – 59%</b>	<b>4</b>
<b>E. 40 – 49%</b>	<b>3</b>
<b>F. 30 – 39%</b>	<b>2</b>
<b>G. 0 - 29%</b>	<b>1</b>

Applications will be considered from candidates who have, or about to receive:

- A matriculation certificate from Matriculation Board/
- Certificate of exemption from the matriculation examination granted by the Matriculation Board/HESA.
- Candidates will be required to have passed these major subjects: **Mathematics, Physical Sciences, Life Sciences** and **English** with minimum level=5 each at matric level, and indicate BPharm as their first choice.
- The BPharm Student Selection Committee at SMU screens all candidates who comply with the above criteria.

- Shortlisting is based on the academic results (from the maximum results) to identify suitable candidates for admission and provisional admission.
- Due to lack of capacity, there are limitations in the numbers of intake; some applicants may not be selected even if they meet the minimum requirements.
- The screening will have to be based on the National Demographic profile of the country.

#### Non-South African should obtain the following:

- There is a limited intake of candidates A-Levels in the following subjects: **Mathematics, Physical Science, Biology & English**, with symbols a minimum symbol **C**.
- Matriculation exemption certificate from the South African Matriculation Board /HESA/University South Africa (USAf) is required.

#### Mature Age applicants

Applicants who have completed appropriate training within the requirements of the National Qualifications Framework will be considered (e.g. formally trained

pharmacy assistants, pharmacy technicians) provided that they have a matriculation certificate with the following subjects; Mathematics, Life Sciences, Physical Sciences and English with a minimum APS level of 5 per subject.

#### Graduates

There is a limited intake of Graduates with Health Sciences/BSc degrees who will be considered for enrolment into the First Year.

Mark obtained during the degree will be scored according to the table below:

Percentage Obtained	Points
>75	24
70-74	16
65-69	12
60-64	8
55-59	4
<54	0

- Points are allocated according to the above table for all courses. The points will be summed and divided by the number of courses.

- Candidates with a total of 12 points qualify for the selection process.
- Applicants who meet the minimum academic requirements will be competing for space with those with maximum academic requirements.
- Selection is on a competitive basis and the student's average should be 65% in the final year.
- The time to complete the degree is also taken into account. A three or four-year Health Sciences/BSc completed in the minimum time: two additional credits (+2).
- Honours Degree: one additional credit if achieved in minimum time (+2).
- Master's Degree: one additional credit if achieved in minimum time (+2).
- Applicants with incomplete Health Sciences/BSc degree will be considered only for enrolment into First Year.

#### **Transfers from SMU and/or other universities**

- A limited number of applicants with incomplete Health Sciences/BSc degree will be considered from the Matric and the performance in the first

- year of BSc degree/Health Sciences degree?
- Selection is on a competitive basis and a student's average mark should be 65% and above.
- The applicant should have a matriculation certificate with the following subjects; Mathematics, Life Sciences, Physical Sciences and English with a minimum APS level of 5 per subject.
- Each application will be considered by the Selection Committee and ranked based on their academic outcomes.

#### **Selection Process**

- The BPharm Selection Committee may screen all candidates who comply with the selection requirements and submitted via the Student Enrolment office.

**Final selection and the number of spaces are predetermined by the office of Institutional Planning annually, and will be based on the following distribution:**

- Successful applicants will be admitted into first year level.

- 90 % of the students comprises of:
  - Pre-selected students now given substantive offers on grounds of either having maintained their performance in the SMU Admission score.
  - Students selected from the remaining pool of applicants from another school, leaving assessments.
- 4 % who have completed their first degree at SMU. This includes students from other disciplines. Selection will be based on a calculation of points for each symbol.
- 4 % of the students who have excelled in BSc or equivalent first-year courses at SMU.
- 2 % of the students who have completed a first degree at another University.

### **Registration with South African Pharmacy Council (SAPC):**

- All students admitted to the first year of study must register with South Africa Pharmacy Council before 31 March of the relevant year. The registration fee is determined by the South African Pharmacy Council. Please contact the School of Pharmacy for further information

### **Internship**

After qualification, graduates must undertake one year of internship, during which they must satisfactorily complete a pre-registration examination for entry-level pharmacists. They are then required to complete one year in the public sector as a community service pharmacist, before proceeding to full registration as a pharmacist.

**Please Note:** *These rules must comply with the proposed regulations of the SA Pharmacy Council as promulgated in terms of the Pharmacy Act, as amended.*

### **Curriculum**

- (i) Duration of the programme: 4 years
- (ii) The BPharm programme will be presented in semester module format.
- (iii) The BPharm curriculum will be updated continuously to reflect statutory requirements.
- (iv) Methods of teaching and learning include small

<b>BPharm I</b>		
<b>Semester 1</b>		
Module 1	Introduction to Pharmacy	MPIT011
Module 2	From atoms to medicines	MATO011
<b>Semester 2</b>		
Module 3	Biopharmaceutics, pharmacokinetics and pharmacodynamics	MPHR012
Module 4	Microorganisms, man and medicines	MPMM012
Module 5	Nutrition and gastroenterology	MPMB021
Year Course	English for Health Sciences	MEHS010
<b>BPharm II</b>		
<b>Semester 1</b>		
Module 1	Principles and practice of pharmaceutical manufacturing	MPMC022
Module 2	Industrial pharmacy practice	MPMA022
Module 3	Industrial pharmacy practice-based learning	MPMB022
<b>Semester 2</b>		
Module 4	Cardiovascular pharmacy	MPMA021
Module 5	Respiratory system, ear and eye	MPMC021
Module 6	Primary health care practice-based learning	MPPH012
<b>BPharm III</b>		
<b>Semester 1</b>		
Module 1	Sterile pharmaceutical products	MPMC031
Module 2	Community pharmacy practice	MPMA031
Module 3	Community pharmacy practice-based learning	MPMA032
<b>Semester 2</b>		
Module 4	Endocrine and reproductive pharmacy	MPMB032
Module 5	Musculo-skeletal, skin conditions and pain management	MPMC032
Module 6	Modern technologies in health care	MPMB031
<b>BPharm IV</b>		
<b>Semester 1</b>		
Module 1	Neurological and psychiatric pharmacy	MPMB041
Module 2	Hospital pharmacy practice	MPMA041
Module 3	Specialised pharmacy	MPMC041
<b>Semester 2</b>		
Module 4	First aid	MPMA042
Module 5	Hospital-based pharmaceutical care	MPMB042
Module 6	Advanced research methodology and project	MPMR040
Module 7	Hospital pharmacy practice-based learning	MPMC042

## Career Opportunities

Nurses have a professional role of patient care which includes specialties such as: General Nursing Science, Community Nursing Science, Psychiatric Nursing Science and Midwifery. Further career opportunities include Nursing Education, Health Service Management and Research.

**Post Graduate Diplomas in Clinical and Non-Clinical Programmes such as:** Midwifery and neonatal Nursing science (Clinical), Occupational Health NursingPrimary Care Nursing, Nursing Management and Nursing Education.

## Online Higher Certificate In Vaccinology [HCERT (VACC)] (SCV01)

### About the HCert (Vacc) qualification

The HCert (Vacc) is designed to equip healthcare workers (HCWs) with the theoretical knowledge and practical expertise necessary for running an up-to-date clinic offering infant / childhood vaccination services. The HCert (Vacc) is registered on the National Qualifications Framework at Level 5, carrying a total number of 120 credits.

- **Minimum Admission Requirements:** Registered General Nurse and Midwife with the SA Nursing Council, or a 3-year qualification in a relevant health science (i.e. in which training in vaccinating is included) from a tertiary institution registered with the Health Professions Council of South Africa.
- **Selection Criteria:** Priority will be given to in-service HCWs who are currently working within the field of vaccination, or who are planning to work within this field in the near future. Applicants will be required to write a motivation explaining why they should be accepted for this programme.

**Duration minimum:** 1 year

**Maximum duration:** 2 years

**Registration:** Students must register for the academic year at the beginning of the year before the closing date, as specified in the SMU General Calendar.

#### **Curriculum**

- The programme is divided into 2 blocks consisting of 11 modules.
  - The first block consists of module 1 to 5 and a **draft Portfolio of Vaccinology Theory and Practice** for formative assessment.

- The second block consists of module 6 to 11 and includes practical assignments with formative assessments of practice, a certificate of competence and **final Portfolio of Vaccinology Theory and Practice** for the End of Year Summative Assessment.

Draft Portfolio of Vaccinology Theory and Practice	
BLOCK 1	
Module 1	Introduction to human infectious disease immunology
Module 2	Introduction to vaccination
Module 3	Introduction to vaccine manufacturing and distribution
Module 4	Introduction to the Expanded Programme on Immunisation of South Africa (EPI)
Module 5	Introduction to the epidemiology of vaccine preventable diseases and the corresponding vaccine used within the EPI
Final Portfolio of Vaccinology Theory and Practice	
BLOCK 2	
Module 6	EPI vaccination schedules and strategies in South Africa
Module 7	Introduction to cold chain management
Module 8	Introduction to the safe administration of vaccines
Module 9	Introduction to adverse events following immunisation
Module 10	Introduction to advocacy, communication and social mobilisation to increase vaccination uptake
Module 11	Monitoring and evaluation of EPI

### **Recognition of prior learning:**

Modules 6 to 11 all have practical assignments which are based on vaccination practices. Students who are already competent in vaccination practices and can produce evidence of this competence, will be able to submit this evidence and thus be exempt from completing these assignments. Their supervisor / manager / employer will be required to complete and sign a certificate of practice for each specific task, and these certificates will form part of the Portfolio of Vaccinology Theory and Practice.

### **Why should you enroll in the HCert (Vacc)?**

- All HCert (Vacc) alumni are given permanent online access to updated course materials at no cost to enable them to keep up to date with the latest developments in EPI-SA.
- Qualified HCWs will be able to promote vaccination with confidence, which will in turn increase public confidence in vaccination, and thereby increase vaccination uptake.
- The HCert (Vacc) qualification is approved by the Department of Higher Education and Training and the Council for Higher Education and is accredited by the South African Qualifications Authority.

## **Bachelor of Science in Physiotherapy (BSc Physio)**

### **Requirements**

Matric/ National Senior Certificate

Subject	Points
<b>Mathematics</b>	4
<b>Physical Science</b>	4
<b>Life Sciences</b>	4
<b>English</b>	4
<b>Additional Subject 1</b>	4
<b>Additional Subject 2</b>	4
<b>Life Orientation</b>	4
<b>Total</b>	28

**Minimum Duration:** 4 years

### **Career Opportunities**

- A Physiotherapist can also be self-employed (private practice).
- Physiotherapy is an essential health service within the health care profession and is applicable to all aspects of health care.
- Physiotherapists assess, treat and prevent human movement disorders, pain and dysfunction in order to optimize normal function at home, at work and in communities for adults and children.

- Physiotherapists also play a pivotal role in community, industry, and school related health promotion for clients of all age groups.
- Various hands-on treatment methods (such as mobilization, manipulation and massage), physical and mechanical modalities and specifically designed exercise programmes are used in the assessment and treatment of patients.
- Numerous local and international employment opportunities are available for Physiotherapists. Physiotherapists are often employed in the following settings:
  - Public – and private hospitals; clinics and practices
  - Community health care centers
  - Daycare centers, crèches and school for children with special needs
  - Nursing homes and centers for people with physical disabilities
  - Sports centers and with sports teams
  - Tertiary training institutions, research units and occupational health units

## Bachelor of Speech - Language Pathology and Audiology (B SLP & A)

Candidates need to meet the university entry requirements.

### Career Opportunities

According to the Professional Board for Speech, Language and Hearing Professions, the speech-language pathologist is involved with the prevention, identification, assessment and treatment in individuals with the communication disorders. The speech-language therapist will furthermore, be involved in the counselling process of the individual with a communication disorders.

The Speech-Language Therapist will treat clients presenting with the following communication disorders:

- development or acquired speech disorders and motor speech disorders resulting from strokes or functional abnormalities;
- developmental and acquired disorders involved in feeding and swallowing.

- The Audiologist is involved with the prevention, identification, assessment and treatment of individuals with hearing and/or balance disorders. Additionally, this health practice is also involved in the counselling process of the individual with a hearing disorder and also consultation with the other professionals involved in the treatment of the client and also conducts research with regards to communication disorders.

The audiologist treat individuals with hearing disorders presenting with:

- organic disorders of the auditory system as well as the balance system;
- functional hearing disorders;
- central auditory processing disorders;
- developmental or acquired disorders of language and language processing caused by hearing loss involving oral, written and/ or graphic modes of communication as well as sign language and other;
- developmental or acquired speech disorders

resulting from a hearing loss caused by articulation, phonology and/ or voice disorders.

The speech language therapist and/ or audiologist treat clients in a variety of settings ranging from private practice, private hospitals, government hospitals, rural clinics, tertiary institutions, schools, industries communities and home environments.

#### **Selection criteria for SLP & A**

A candidate must comply with the conditions and meet the selection criteria as determined by the Department of Speech-Language Pathology and Audiology.

Candidates will be considered according to the following minimum selection criteria:

Subjects	APS
<b>Compulsory Subjects</b>	
Mathematics	4
English	4
Life Sciences	4
Any language at home or first additional level	4
Life orientation	3
Additional 2 Subjects	3 each
<b>TOTAL</b>	<b>25</b>

## Requirements

NSR Achievement Level	NSG- Level of Achievement	Admission Points (APS)
7	Outstanding Achievement	(80-100%)
6	Meritorious Achievement	(70-79%)
5	Substantial Achievement	(60-69%)
4	Adequate Achievement	(50-59%)
3	Moderate Achievement	(40-49%)
2	Elementary Achievement	(30-39%)
1	Not achieved	(0-29%)

## General

Students are also required to observe at hospitals, private practices and/or clinics regarding the speech-language pathology and audiology scope of practice before the initial selection is done.

For practical reasons only a limited number of applicants can be admitted to the degree programme.

- Occupational Therapy (OT) is a profession that helps people to function independently

in their activities of daily living. This means they help people to perform those occupations and activities that are important to them. This could relate to self-care, work, education, leisure or play.

- Helping people of all age groups to perform ordinary, everyday activities is very important when people are ill, injured or live with a disability.
- The occupational therapist helps them to regain skills or to develop new ones so that they can live a meaningful life again.
- In occupational therapy, the whole person is important. This means that physical, social and mental factors are taken into consideration.

## Is Occupational Therapy the career for you?

- Yes, if you:
- Enjoy working with disabled and ill people.
- Care about the well-being of others' lives.
- Like to deal with challenges in a new and creative way.
- Want others to help themselves by improving the quality of their lives and like solving problems in a practical way.

## What kind of situations do OTS work in?

These are only a few examples:

- People at home and at work environments.
- Clinics and hospitals.
- Work with disabled children at school.
- Helping mentally ill people cope with life.

## What are the other places OTS render services?

Private practice (working for others or being self-employed)

## Occupational Therapists can become consultants

to:

- Industry
- Lawyers
- Architects and urban/town planners

## What do you need to be admitted to the Occupational Therapy degree at SMU?

The minimum admission requirements:

Subject	Points
Mathematics	4
Physical sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life orientation	3
<b>Total</b>	<b>25</b>

- The (B. Occ Ther.) degree is a full time 4 years course. Upon completion of this degree, candidate must register with the Health Professions Council of South Africa (HPCSA).
- Afterwards, the student may proceed to postgraduate studies and do a Master's Degree and then a PhD.

- There are 4 professional modules that the student registers for throughout his/her training. These are:
  - **Intervention Theory**  
The student learns about the methods used to treat ill and disabled persons.
  - **Therapeutic Media**  
These are the unique methods and activities used by OTs to enable ill and disabled persons to adapt to the environment. Students learn a variety of activities such as woodwork, gardening, stress management and life skills. Students also learn to adapt to these activities using knowledge from other subjects such as kinesiology, work-study and ergonomics. In addition, students learn to use equipments and tools in OT practice.
  - **Occupational Therapy Applied**  
This module includes the clinical practical work where the students learn to treat the clients and enable persons with disabilities to function independently. Practical experience includes exposure to patients and clients of all age groups in general, hospitals, psychiatric

institutions, special schools and in the community. Students are exposed to clients in the community from the first year of study. Other subjects, which form part of the course: are Anatomy, Biophysics, Clinical sciences, Physiology, Psychology, and English.

**- Fundamentals of Occupational Therapy:**

In this module, the student learns about the philosophy of OT, frames of references in OT practice, ethics and management of OT services.

**Why study Occupational Therapy at SMU?**

Because SMU Students are exposed to:

- different communities
- different cultures
  - the diversity of clients in different settings
  - primary health care.

**Our curriculum will equip the newly qualified OT to:**

Function in any situation, at all three levels of health care (community, district hospital and tertiary institutions), and working with individuals and groups of clients.

## Bachelor of Science in Dietetics (BSc Dietetics)

### Requirements

Applicants with the national senior certificate should have the following minimum admission point scores (APS):

### National Senior Certificate (NSC)

Subject	Points
Mathematics	4
Physical sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life orientation	3
<b>Total</b>	<b>25</b>

Applicants who have successfully completed grade 12, senior certificates, with full university exemption prior to 2008 admission requirements are as follows:

Subject	HG	SG	Points
Mathematics	D	C	4
Physical sciences	D	C	4
Life sciences	D	C	4
English	D	C	4
Additional subjects	E	D	3
Additional subjects	E	D	3

**Duration:** Four years including thirty-four weeks integrated internship, of which twenty-three weeks are continuous during the fourth year of study.

### What is a Dietitian?

A qualified Dietitian is a health professional registered with the Health Professions Council of South Africa (HPCSA). It is a profession that applies the science of food and nutrition for the purpose of promoting health and development of individuals, groups, communities and population at large.

### Community Services

Following completion of the training is one year of community services.

# SCHOOL OF SCIENCE & TECHNOLOGY

## Career Opportunities

Dietitians work wherever nutrition expertise is needed and are involved in the planning and management of nutrition related services.

## Examples of career opportunities

- Hospitals and health care centres where nutritional care for the individual patients who have special needs for nutritional support and therapeutic diets.
- Medical and pharmaceutical companies which manufacture highly specialized nutrition products.
- Food services and catering companies, where nutritional expertise is important in food service management, including therapeutic nutrition.
- Dieticians may have their own private practice, where patients receive individualised dietary care.

## Bachelor of Science (BSc)

### Admission to BSc Year Level 1

Subject	M	PS	LS	E	1 Other	1 Other
Least score	5	4	4	4	4	4

### For BSC (extended degree programme) EDP.

**Duration:** Three years BSC and four years BCC (ECP)

Subject	M	PS	LS	E	1 Other	1 Other
Least score	4	4	4	4	4	4

## Chemistry

The study of the composition, structure and properties of matter and the changes it undergoes. The chemical industry in South Africa is relatively large, absorbing large numbers of graduates into academic institution and as pharmaceutical, mining manufacturing, government and private laboratories.

## **Biochemistry**

Teaching, research, quality control, sales production, research, and development, agricultural / crop development, pharmaceuticals, water treatment, food industries, bio-safety and the environment as well as industries transformation raw material using chemical and biochemical technology.

## **Mathematics & Applied Mathematics**

- Teaching, research engineering, information and communications technology, computer programming, system analysis & operational functioning.
- Some career opportunities are Educators, Lecturers, Education Specialists, Data Analyst, Data Scientists, Telecommunication, Researchers and Scientists.
- Some possible employers include Banks, Financial institutions, Businesses, Universities, Schools, Education Departments, ICT Companies, Research and Development Centres.

## **Statistics and Operations Research**

- The scope of expertise developed includes (but not limited to) applications in teaching, research,

consulting, financial institutions, census offices, market research organizations, and all other industries. Statistics experts attract relatively high salaries. There are also possibilities of launching private consulting agencies.

## **Computer Science**

This is a fast-growing industry with highly competitive remuneration. Opportunities exists for:

- Programme and system analysts,
- System designer,
- Database managers,
- Operation managers,
- Project managers
- Network specialists.
- Information and communications technology
- Computer programming.
- Software testing.

## **Physiology**

Academic opportunities exist in medical faculties for lecturing and research. Physiologists are also in demand in pharmaceutical companies, biotechnology and various medical disciplines.

## FINANCIAL AID OFFICE

### Psychology

Has application to careers in a broad spectrum of setting ranging from: schools, clinics, churches, community service organisations, hospitals rehabilitation centres, universities, education departments, the HSRC, SANDF, Department of Labour, commerce, industry and private practice.

### Physics

Career opportunities include teaching, research, medical physics, nuclear physics, physical engineering and industry. Some of the fields includes: acoustics, astronomy, astrophysics, geophysics, vacuum science, thin film technology, environment, material sciences, technicians, software designs.

### Biology

Nature conversation bodies; (natural, provincial and private); education (primary to tertiary); government departments (agriculture, forestry, sea fisheries, water affairs and environmental affairs), medical and veterinary laboratories, private sector (industry, environmental impact assessments; pharmaceutical companies).

### Services rendered

#### Merit Bursaries

As a first year student, you would qualify to receive a merit bursary if you are studying towards the first degree for the first time after grade 12. An average mark of 70% or higher in your grade 12 final examination is needed to qualify for the bursary.

#### The average is calculated as follows:

- The Old Curriculum, Matriculation Certificate:
- Add the percentages of (six best) of the final exam results and divide by (six).
- On the New Curriculum, Senior Certificate:
- Add the percentage of all subjects (excluding Life Orientation) and divide by the number of those subjects.

#### Bursaries/Scholarships

Students are urged to apply for external bursaries at different companies, government departments and municipalities. Addresses are available at [www.zabursaries.co.za](http://www.zabursaries.co.za) and at the Financial Aid Office.

### National Student Financial Aid Scheme (NSFAS)

All applications for NSFAS funding have to be made online on the NSFAS website [www.nsfas.org.za](http://www.nsfas.org.za).

***Please take note of the annual NSFAS closing date.***

The following Computer Labs on Campus are available where you can complete your applications and update your details:

- BMS 301, BMS Study Hall, NSB CBE, NSB E-Learning Centre and Residence 2B
- Scanning facilities (to upload your supporting documents) are also available at the Library and the Financial Aid Office, One Stop Student Centre, Basement Clinical Pathology Building.
- For enquiries and more information on the above please visit the Financial Aid Office or visit the NSFAS website: [www.nsfas.org.za](http://www.nsfas.org.za).

### Fundi Capital (Pty) Ltd (previously known as Eduloan)

- Fundi believes that the more you know, the more you can become, and they want to partner with their customers on their education journey to help them realize their dreams. Fundi understands that learning needs to go beyond finance, and they want

to provide the support and assistance needed to realize the ambitions of their customers.

- More importantly, they understand the challenges experienced by students. They believe that as Fundi, they can make a valuable contribution to South Africans by providing students the support and assistance they need to be successful.
- Fundi remains mindful of the power of the partnerships they have developed over time and want to assure their customers of their continued support. Fundi will strive to deliver innovative education solutions that support and enable their customers' education ambitions.
- To get more information on their new brand please visit the website on [www.fundi.co.za](http://www.fundi.co.za) or call the call the Customer Care line on 0860 55 55 44. For your convenience, all the contact and address details will stay the same.
- Allowances such as books, meals and cash are offered through the Eduextras card. For enquiries, please visit the Fundi Office at the One Stop Student Centre, Basement Clinical Pathology Building, **Tel. 012 521 5964.**

### Additional information

The Financial Aid Office (FAO) strives to render excellent, efficient, professional and a friendly service to students. Financial aid offers students an opportunity to access tertiary education, however not all students qualify for assistance and financial aid is granted on the basis of certain financial and academic criteria. Students are urged to visit the FAO for more information and assistance.

## INFORMATION & COMMUNICATION TECHNOLOGY (ICT)



### Services rendered

- Network Support
- Internet Support
- ICT Security Support
- Service Support
- Academic Computing (E-Learning online learning management solution - Blackboard)
- Basic Computer Literacy Training
- Business Systems Support

ICT department have a total of 20 computer labs that are available for use by all students for different functions as per the access schedules for the labs.

The labs are supervised by student assistants employed in the department.

These computer labs listed herein are manned by ICT department and are located as follows:

#### **General purpose computer Labs and operating hours**

- Study Hall, Basic Medical Science (BMS) building: 24/7.
- BMS 301: 07h30 - 18h00.
- Residence 2B: 24/7.
- Glass Cabinet, Dental Building: 07h30 - 18h00.
- Library Main Hall: 07h30 - 24h00.
- Library Postgraduate: 07h30 - 24h00.
- Library E-Room: 07h30 - 24h00.
- CBE, Natural Science Building (NSB): 07h30 - 18h00.

- Electronic (E) Learning Centre, NSB: 07h30 - 24h00.
- Computer Science, NSB: *Open as per schedule.*
- English Department, NSB: *Open as per schedule.*
- Statistics Lab: *Open as per schedule.*
- Classroom-2, Dental Building: *Opens as per schedule*
- NSPH, Pink Building: *Opens as per schedule.*
- Physiology lab, BMS 308: *Opens as per schedule.*
- Clinical Pathology-CP Ground Floor: 07h30 – 24H00.
- Pharmacy, BMS: *Open as per schedule.*

You are welcome to use any of the available labs of your choice, with an exception of the specialised labs. We have student assistants to help you in these labs, should there be a need. Please feel free to approach them at any time. The student

assistants are identifiable by tags written student assistant in all computer labs.

#### **General rules for all computer labs**

- Neither food nor drinks are to be brought into the lab.
- Students shall not make noise or cause disturbances, use cellular phones, hold meetings or demonstrations inside the lab, or behave in such a manner that would interfere with or impact negatively on study and research activities of other lab students.
- Students are responsible for their email accounts and passwords which must be kept secret, secure and they are responsible for any action that takes place from a computer logged in with their account.
- Students must log out prior to leaving the computer lab.
- Students shall not give other people access to their accounts.
- No student may make use of an unauthorised account other than what has been issued to them personally by the University.
- Student accounts are not transferable
- Student password must be alpha numeric and be changes regularly for security
- No student is allowed to send a broadcast message(s) in the university community
- Tampering with the computer lab facilities is not permitted.
- A student may not tamper with computer lab hardware, Complementary Metal-Oxide-Semiconductor (CMOS) settings, software settings, the network, University data, and the list is endless.
- A student may not attempt to open computers, access their components, or remove any part of a computer from the lab, including keyboard and/or mouse.
- Use of the computer facilities by a student

for financial gain, whether directly or indirectly is prohibited.

- Should a student contravene the above mentioned rules, the Student Assistants or his/her nominee must report immediately to supervisor responsible for all student assistants. Upon reporting the university student disciplinary process shall be followed.
- A student may appeal in writing against the decision of university through available channels in university policy.

ICT management wishes all first entering students a fruitful and beneficial academic year ahead of their studies.

### **Additional information**

ICT department, we are here to make your study life easier by providing necessary tools and platforms that will enable you during your study period @ SMU. We do this by providing you access

to computer laboratories, Wi-Fi, student email and various software's at no additional cost to students.

ICT department employs undergraduate/postgraduate student in final years as general student assistants and student technical assistant (STAS) to support students in the use of computer labs and also further support student personal computers to enhance their studying and utilising the university resources appropriated to student domain.

#### **1. Wi-Fi access @ residences of SMU**

Wi-Fi connections available in student residences and on campus designated areas. For security reasons, access is managed and authorised only to registered SMU students.

Student Assistants will assist in configuring Wi-Fi connectivity and provide the necessary credentials from the Student Technical Assistants office in the basement of the NSB building.

## 2. Student email account @ SMU

All registered students are provided with a free email for communication purposes. The email credentials may be acquired from the Student Technical Assistants office in the NSB basement. Note that the email provided could be kept or used for life. This is done in order to maintain communication with SMU students well after they have left the institution. Students must use the email within prescripts of the law and university policies which are found in the university intranet page.

**The following are steps on how students can access the Blackboard:**

**Step 1** : type the URL - [www.google.co.za](http://www.google.co.za)

**Step 2** : click Sign in

**Step 3** : type email address

studentnumber@swave.smu.ac.za

**Step 4** : type password

**Step 5** : click the link Mail

## 3. Student approved software @ SMU

Students may not use a copied, illegal or pirated software in the university computers or personal computers and may not connect them into the university ICT infrastructure thereafter.

A standard suite of software is installed in all general purpose labs.

Students are encouraged to use office 365 suite and other accredited free software's provided by the university in the portal.

Students should acquire their own software when purchasing their own computers in the event of additional requirement which are not provided in the university.

Students may also make use of the Student Technology Program (STP) to purchase computers and tablets at reduced prices inclusive of software at no extra cost. For more information, you can contact student technical assistants' office.

#### **4. Anti-viruses requirements @SMU**

Students should make sure their personal computers always have updated antivirus software running before using university ICT network Infrastructure. All computers in the labs are configured to run the latest virus scanners on a daily basis.

#### **5. Online Learning Management System (blackboard) @ SMU**

Blackboard is a teaching and learning management system providing online courses, assessments, group discussions, do test, assignments, quizzes and allow interaction between lectures and

students and students amongst themselves using educational technology at Sefako Makgatho Health Sciences University. Such solutions include mainly, access to online course content via web-based or mobile access.

Below are the steps how students can access to Blackboard:

**Step 1: type the URL: <https://ithute.smu.ac.za>**  
**Step 2: type username Step 3: type password (Default password 'changeme')**

# LIBRARY & INFORMATION SERVICES

The Library and information service advances academic success and supports research as well as community engagement by providing access to quality health sciences information resources and services, technology, learning spaces and staff expertise.

## Services rendered

- Information Literacy: Provides training on how to use the library resources effectively.
- Reserve Collection: high demand material for short loans.
- Open Collection: Items available for borrowing.
- Information Desk: A service desk for general inquiries
- Ask a Librarian: A facility for online help.

## Collections

- Books: Print and electronic
- Periodicals: Print and electronic
- Electronic Databases

- Theses and Dissertations: print and electronic
- CD and DVD's
- Exam papers in electronic format

## Facilities

- 24 hours study facility(next to BMS building)
- Air Conditioned Study space
- Study Cubicles
- Open Computer Lab for Internet and Typing
- Internet Access with WIFI
- Seminar/ Discussion rooms with projectors, screens and boards
- Photocopying and printing
- Electronic training room
- Staff and Postgraduate Room

**Physical address:** next to BMS building

## STUDENT LIFE AND GOVERNANCE

### Library Hours

- **Term Time**

*Monday - Thursday* : 07:30 - 22:00

*Friday* : 07:30 - 16:00

*Saturday* : 09:00 - 17:00

- **Vacation Time**

*Monday - Friday* : 07:30 - 16:00

*Saturday* : Closed

- **Extended Examination Hours**

*Monday-Friday* : 07:30 - 00:00

*Sat & Sun* : 09:00 - 17:00

### Contact details:

- **Directors Office** : (012) 521 4151

- **Circulation Desk** : (012) 521 5706

- **Information Desk** : (012) 521 3084

- **Photocopy Desk** : (012) 521 4497

- **Library IT** : (012) 521 3753

- **Library security** : (012) 521 5701

**Library website:** <http://www.smu.ac.za/library/>

### Services rendered:

1. Leadership training and Development
2. Student life and events

### Our flagship events include the following:

- Motivational talks
- Clubs visiting orphanages homes and in turn hosting orphanage home on campus
- Mr and Miss SMU pageant
- Student Political structures
- Debates
- Strategic measures applied to:
  - Enforce students employability
  - Bachelor of science students taken to industries such as the council of scientific and industrial
- 3. Student Representative Council (SRC)
- 4. Societies

### Student related Activities/Committees

We also provide assistance on which society to join,

what the society membership fees are payable and other general information, which can be obtained from the office of the student life and governance.

Our caring and supportive staff will guide students to the relevant office bearers in order to assist with society/SRC or any other related student matter. Students can choose from a variety of political, social and religious structures on campus and join.

#### **A. Political Structures**

- African National Congress Youth League (ANCYL)
- Azania Student Congress (AZASCO)
- Democratic alliance Student Organisation (DASO)
- Economic Freedom Fighters Student Command (EFFSC)
- Independent Associates (IA)
- Progressive African Socialist Student Organisation (PASSO)
- Pan African Student Movement of Azania (PASMA)

- South African Students Congress (SASCO)
- Student Christian Fellowship (SCF)
- Young Communist League of South Africa (YCLSA)

#### **B. Social clubs**

- Debate society | DJ Society | Poetry club

#### **C. Religious desk**

- SMU religious desk, which is an umbrella body of all churches at university.

# CENTRE FOR UNIVERSITY TEACHING & LEARNING (CUTL)

## **Mission:**

- To lead the design, development, implementation and evaluation of student and staff development initiatives
- To provide an evidence based health sciences education consultancy service
- To provide services related to peer and student evaluation of teaching, learning and assessment
- To initiate, review and evaluate curriculum development and transformation initiatives
- To initiate, guide, implement and review learning technologies
- To provide health sciences illustration and audio-visual services
- To design, develop, implement and evaluate relevant student academic support services
- To contribute to educational scholarship and research.

## **Services rendered**

### **Student Academic Development**

- Coordinate the Student Mentorship Programme
- Tutor training
- Develop and support students on study skills
- Coordinate National Benchmarking Test (NBT)
- Coordinate and facilitate Supplemental Instruction (SI)
- Coordinate and facilitate Writing Centre (WC)
- Community outreach: Motivational Talks in High Schools

## Staff Development

- To provide professional development on matters related to the enhancement of teaching and learning.
- To support evaluation of teaching.
- To encourage and support academics in the use of technology in their teaching.
- To foster the scholarship of teaching and learning and promote a culture of reflective practice.
- Lecturer training on reviewing and mapping curricula.

## MEDICAL ILLUSTRATION AND AUDIO-VISUAL SERVICES (MIAAVS)

### Services rendered

- Medical Illustration, Art and Design
- Clinical and General Photography
- Scientific Photography - A broad spectrum of scientific photography is available, including microscopic, macro, gel and research photography. In addition, we are equipped for scientific documentation in-house or on location.
- Medical Television/Media – Training videos, Recordings of various medical conditions
- Audio-Visual and Technical Services
- Academic and Administrative Support

### Student-related activities

- MIAAVS assist students with events on a regular basis by providing Public Address (PA) systems as well as technical assistance whenever possible and as needed. These events are normally arranged through the Student Affairs/Governance and SRC offices.
- All printing and event requests from recognized student structures and church groups must be accompanied by a letter from the Student Governance office and this is usually issued by Mr Albert Masetla.
- The department also assist students with study material by offering a colour printing/copying and lamination service at a nominal fee – printing is only done in A4 and A3 sizes. All black and white (monochrome) printing should be done in the library. Please enquire at the department for the correct price list – payment is per page per side. All payments must be made at the cashier on the 5th floor in the

Clinical Pathology building and NO cash will be handled by the MIAAVS staff.

**Very important: *no cash may be handled by MIAAVS staff.***

### After hours bookings of venues

- All after hours bookings of venues are handled by the department and student structures can book venues by submitting written requests to the Manager's office for approval. Venues are booked on a first come first served basis and availability.
- Long term booking requests must be submitted to MIAAVS early in the year to prevent disappointment.

## ALUMNI RELATIONS OFFICE

- **ALL SMU Official Events will get preference** when it comes to allocating venues and structures may have to be moved to alternate venues to accommodate an official university event.
- Please complete the booking form at MIAAVS and read through the rules at the back carefully. If a student group or structure is found to be guilty of not following the rules they may be fined or alternatively banned from their venue and any other venue for a set period of time – this will depend on the transgression.

The main objective of the Alumni Relations Office is to establish and maintain lifelong relationships between the University and its graduates. The Alumni Relations office strives to broaden and strengthen constant communication with graduates via the establishment of Alumni Database. The office affords Alumni Association Members to network and re-connect with each other through Alumni chapters and events such as the Golf Day, Class Reunions, etc. The office also plays a fundamental role in supporting students from previously disadvantaged backgrounds through donations and sponsorship. SMU Alumni objectives are to create database of alumni to support academic and research enterprise. To establish support for third-stream income through alumni's influence and to impart knowledge, make schools and academic departments aware of the value of engaging with alumni, community and private organizations.

## Services Rendered

- Circulate communiques through the University communication portals, such as website, student newspaper, social media and radio station.
- Planning, organizing and implementing Alumni events, according to their own programme, including purely social gatherings.
- Have presence at Open Days, Orientation weeks and other university events that involve students.
- The organization of institutional alumni events such as reunions.
- Audit and Update database.
- Conducts Alumni surveys.
- Distribution of University Alumni Magazine.
- Organising exco meetings and Alumni Annual general meetings (AGM);
- The implementation of an alumni giving campaign, including online giving facilities.
- Establishment of regional chapters and sectors,
- Regular communication with Alumni and Convocation by means of the electronic newsletter, emails, sms, social media.

# ADVOCACY AND DIVERSITY

## Services Rendered

- Provide information about SMU and about studying in South Africa to prospective and current international students.
- Advice and assist students with the application of study visas, and renewals of existing study visas.
- Provide information about South African approved medical aid service providers.
- Participate on the general orientation of new students in the university.
- Plan and facilitate the orientation of new students in the university.
- Initiate and assist in the organization of cultural celebrations of international students and related functions.
- Develop international students' handbook, which has information and services available to students.
- Provide information to foreign embassies and consulates.
- Serve as liaison within the university community

and beyond on behalf of international students.

- Serve as a liaison between the students and Home Affairs.
- Advice on and facilitate social interactions amongst the international students.
- To support students with disabilities.
- To advocate for minority groups in various areas such as:
  - Religion formation, Sexual orientation and Culture diversity

## Student-Related Activities/Committees

### *A. Student related activities:*

- Orientation, Africa day, International day and Excursion for International Students

### *B. Committees*

- Sefako Makgatho Health Sciences University International Student Organisation (SMUISO)
- Lesbian, gay, bisexual, transgender and intersex (LGBTI)
- All other structures e.g. churches registered with the SRC are also recognized by this office.

## CAMPUS HEALTH AND WELLNESS CENTRE

### Services rendered:

- Minor ailments treatment
- HIV counselling, testing and management
- Hepatitis B Vaccination
- First Aid and Health promotion through peer education programme (Crayon Society)

### Student-related Activities / Committees

- Peer education training and mentoring
- Campaigns such as: First Things First, Sexually Transmitted infections (STIs) Awareness dialogues (One nightstand), Women's Health (You such a doll, Men's Health (Brothers for life), Candle light, World Aids Day, and many more.

### Additional Information

- All services are free of charge.
- Health promotion and social media: crayon Society Medunsa, Crayon\_Society, crayonsociety\_sefako.

## DENTAL CLINIC

### Patient Admin Department

#### Services rendered

- Crown and bridges
- Dentures
- Restoration
- Scaling and polishing
- Extractions of tooth
- Periodontics
- Maxillo-facial clinic
- Orthodontic
- Cleft clinic

### Additional Information

- Patient must come to hospital for consultation.
- Students that are not on medical aid pay R75 for consultation
- Those who are on medical aid use their medical aid for consultation
- Free services are provided for pregnant women, children under the age of 6 and pensioners / SASSA

# STUDENT SUPPORT REFERRAL UNIT

## Services rendered

The service is twofold:

- Firstly, the student is guided through reflection for problem identification which forms part of the screening process.
- Secondly, the student is then assisted either in the form of sessions offered (Life Coach) or a referral offered (List below).
  - Life Coach Sessions Life coaching deals with helping functional people achieve greater successes by facilitating adjustment in behaviour patterns, adopting discipline and positive thinking. Areas of change includes but in not limited to creating constructive habits, overcoming fears, goals setting, personal development, becoming unstuck, and creating action plans as steps toward change.
  - Referral to relevant Service Providers for further assistance with identified challenges.

## Available Service Providers

- Student Counselling and Development Unit, Clinical Psychologist, Social Worker, CUTL (Centre of University Teaching and Learning) Financial Aid and Campus Health.

## Additional information

This service is available to all students wish to gain access to any of the service providers listed above, due to lowering academic achievements or any pressing personal matter. All matters will be handled with respect, care and confidentiality.

## SOCIAL WORK SERVICES

### Services Rendered

- Basic counselling, development of coping mechanisms and stress management
- Social relief of distress (food security)
- Crisis management
- Direct therapeutic services
- Conducting psychosocial assessments
- Debriefing (individuals and groups)
- Facilitating Group work/ Support group sessions
- Assist students with court preparations
- Assessing students with substance abuse problems, suicidal and similar issues.

### Student-related activities/Committees

- Various awareness campaigns.

## CENTRE FOR STUDENT COUNSELLING AND DEVELOPMENT

### Services rendered on an individual basis to

- Promote optimal adaptation to first-entering students throughout the year.
- Provide guidance and counselling to students on:
  - relationships
  - career counselling
  - stress management
  - anger management
  - bereavement
- Rendering of psycho-educational services to students who need it.
- Attending to urgent referrals from Student Support Referral Office.
- Provide support to students who consult voluntarily.

### Student-Related Activities

- Assist and guide first-entering students during orientation.

## CLINICAL PSYCHOLOGY OFFICE

- Facilitation and discussion groups on study-related activities.

### Other Life Skills:

Motivation, Decision making, Conflict management, Effective communication and Problem solving.

### Services Rendered

Individual Psychotherapy, Psychoeducation, couples and group Psychotherapy for students presenting with some of the following difficulties:

- Personal growth and development
- Empowerment trainings
- Adjustment Problems
- Trauma and Crisis Intervention
- Victim Empowerment
- Relationship and Interpersonal difficulties
- Family Problems
- Stress and coping with transitions
- HIV/AIDS Counselling – (pre and post-test counselling)
- Critical Incident Stress Debriefing
- Academic problems including learning difficulties, concentration and motivation
- Depressive Disorders/Depression
- Anxiety Disorders – Panic Symptoms
- Personality Problems

## STUDENT RESIDENCES

- Sexual Identities Issues
- Rape and Sexual Assault
- Abuse in relationships
- Grief and Loss – bereavement therapy
- Anger management
- Eating Disorders
- Self-esteem issues
- Sexual Health

### Services rendered

- Proof of residence for students
- Washing machines and tumble dryers
- Kitchen and stove
- Cleaning services
- Issuing of tissues every month
- Maintenance (renovations, replacement of damage goods etc.) in partner with technical services.
- TV rooms for entertainment
- Each residence has a security officer for safety
- Attend to students problems

**NB:** Each residence is allocated a dedicated security officer.

### Student-related Activities

- SMU I Belong
- Residence Orientation
- Ubuntu games
- Bon Fire
- Green Campus

## SPORT AND RECREATION

- SMU conversation
- Ongoing orientation

### Committees

- House committee

### Student consultation hours

Monday – Friday : 08h00 - 15h30

### Contact details

- Ms Lindi Rampa  
Tel: 012 521 3142  
E-mail: [lindi.rampa@smu.ac.za](mailto:lindi.rampa@smu.ac.za)
- Mr Lethabo Kudumane  
Tel: 012 521 3142  
E-mail: [lethabo.kudumane@smu.ac.za](mailto:lethabo.kudumane@smu.ac.za)

### Student-related activities/Committees

- There are 17 active sporting codes on campus, namely: Aerobics, Athletics, Badminton, Basketball, Bodybuilding, Chess, Cricket, Dance Sport, Karate, Netball, Pool, Rugby, Swimming, Table Tennis, Tennis and Volleyball. As a new student at the university, you are encouraged to join one or more of our sport and recreational clubs for you to enjoy your stay at the university.

#### a. University Sport South Africa (USSA)

Our clubs participate in the University Sport South Africa (USSA) winter tournaments and summer tournaments annually. The winter tournaments sport codes are: Badminton, Basketball, Dance Sport, Netball, Rugby and Volleyball which are held on the first week of the winter recess. The summer tournaments sporting codes are: Aerobics, Bodybuilding, Chess, Cricket, Athletics, Karate, Pool, Soccer, Swimming, Table Tennis, and Tennis. The summer tournaments are held on the first

week of the summer holidays. Participation in the national USSA tournaments offers one an opportunity to participate internationally.

#### **b. Sporting codes committee**

The sporting codes have their own committees operating under the banner of the All Sport Council, which is the subcommittee of the SRC.

#### **c. Community leagues**

Clubs also play in the community leagues around Gauteng. All clubs have their own internal and external fixtures played on different weekdays and weekends at various venues in and around Gauteng province.

#### **Facilities**

- **General Gym**
- All students are fallowed to utilise the gymnasium free of charge. One simply produces one's current student card at reception.

#### **• Indoor Facilities**

- General Gym,
- Karate Hall,
- Squash Court x 6,
- Bodybuilding Gymnasium,
- Dance Hall,
- Table Tennis Hall,
- Basketball Court x 2,
- Volleyball Court x 2 &
- Badminton Court x 6.

#### **• Outdoor Facilities**

- Football Stadium,
- Football field x ,
- Rugby Field,
- Tennis Court x 4,
- Basketball Court and
- Swimming pool.

#### **Physical address**

Sports Complex

**University working hours:**

*Monday - Friday* : 07h30 - 16h00

**Contact details:**

- Mr JK Semono  
Tel: 012 521 3858  
E-mail: jeff.semono@smu.ac.za
- Ms B Sijora  
Tel: 012 521 3858  
E-mail: busisiwe.sijora@smu.ac.za
- Mr KR Mokoka  
Tel: 012 521 3858  
E-mail: karabo.mokoka@smu.ac.za
- Mr OJ Seitshiro  
Badminton, Body Building, Chess, Rugby, Tennis,  
Swimming and Table Tennis  
Office no 128  
Tel: 012 521 4184 / 084 951 6666  
E-mail: jacob.seitshiro@smu.ac.za
- Ms MG Motshhekga  
Office no 007  
Tel: 012 521 4185  
E-mail: mama.motshekga@smu.ac.za

## ENROLMENT MANAGEMENT OFFICE

### Services rendered

- Applications
- Registrations
- Admissions
- Student records

### Physical address:

Clinical Pathology Building (CP)  
Basement – Room N011

### Office hours:

Monday- Friday: 07h30- 16h00

### Contact details:

- Ms. ML Hlatshwayo: *Head of Department*  
Email: [mmule.hlatshwayo@smu.ac.za](mailto:mmule.hlatshwayo@smu.ac.za)  
Tel: 012 521 4979
- Ms. SM Mogale-Kabini: *Postgraduate matters*  
Email: [sarah.mogale@smu.ac.za](mailto:sarah.mogale@smu.ac.za)  
Tel: 012 521 5886
- Mr. AS Mabuse: *Online applications*  
Email: [alfred.mabuse@smu.ac.za](mailto:alfred.mabuse@smu.ac.za)  
Tel: 012 521 4204
- Ms. AT Mkhize: *Undergraduates matters*  
Email: [angel.mkhize@smu.ac.za](mailto:angel.mkhize@smu.ac.za)  
Tel: 012 521 4135
- Mr. TE Matlala: *Undergraduate matters*  
Email: [thabiso.matlala@smu.ac.za](mailto:thabiso.matlala@smu.ac.za)  
Tel: 012-5215889

## ASSESSMENT AND CERTIFICATION OFFICE

### Services Rendered Assessment

- Drawing up of examination timetable.
- Receiving, safekeeping and duplication of question papers.
- Delivery of examination question papers and stationery to and from examination venues.
- Data processing of annual result codes on the system.

### Publication of Results

- Publication of students' examination results on ienable and sms line.
- Printing of progress reports and academic records.

### Certification

- Extracting graduation lists from the system.
- Compiling graduation programmes.
- Printing and safekeeping of degree/diploma certificates.
- Sending out graduation invitations to eligible candidates.
- Conducting graduation ceremonies.



## REGISTRAR'S OFFICE

### Administration of Postgraduate Dissertations/Theses

- Sending out of theses and dissertations to external assessors.
- Receiving and safekeeping of completed dissertations/theses.
- Compiling postgraduate lists of candidates for postgraduate committees.

### Services rendered

- Compliance officer of the University
- Electoral officer of the University
- Secretary to Council and Senate, the committees of the council and the senate, and the institutional forum
- Provides administrative support to governance structures of the University.
- Compliance with the Higher Education Act and various university academic policies, principles, rules and regulation in the administration of student applications, admissions, registrations, examinations, graduations and student records.

### Physical address

Clinical Pathology Building  
5th Floor  
Office S517

**Contact details:**

Dr JM Mabelebele  
Registrar  
Tel: 012 521 3358  
Email: [jeffrey.mabelebele@smu.ac.za](mailto:jeffrey.mabelebele@smu.ac.za)

Ms. VO Mokgoko  
Secretary  
Tel: 012 521 3357  
Email: [vuyiswa.mokgoko@smu.ac.za](mailto:vuyiswa.mokgoko@smu.ac.za)

**The Office of the Deputy Registrar**

**Academic Administration:  
Services rendered**

Compliance with the Higher Education Act and various university academic policies, principles, rules and regulation in the administration of student applications, admissions, registrations, examinations, graduations and student records.

**Staff Member**

Mr Baatile Poo  
Deputy Registrar: Academic Administration  
Tel: 012 521 4203  
Email: [baatile.poo@smu.ac.za](mailto:baatile.poo@smu.ac.za)

# SECURITY SERVICES

## Security Services

### Objectives of security services

- To serve the university by supporting its activities of teaching, learning, research and community engagement.
- To contribute toward making SMU an environment conducive to such activities.
- This will be achieved by monitoring a system safeguarding designed to protect physical, property and ensure safety for all students, staff and person interactive with the university.

**The Security Services department proudly provides 24-hour security services that include and not limited to the following:**

- Access control to the campus and student residences.
- Operational Control Centre and CCTV monitoring.

- Issuing of access cards to staff, students and contractor workers.
- Reaction vehicles with supervisors.
- Patrol 24 hours a day.
- Case reporting, management and counselling of victims.
- Locksmith.
- Crime Investigation.
- Special Events Management on Campus.

**NB:** Security Services Department encourages students to report crime and emergencies at the Campus Control Centre. It can also be contacted through telephone: **(012) 521 – 4139** or two-way radio system, which is carried by all security officers and telephone.

### Crime Awareness

- Always be alert and watchful and avoid isolated dark areas.
- Lock your room and keep your windows closed at all times.
- Switch off appliances when they are not in use.

## STUDENT TRANSPORT

- Do not lend your cell phone or your computers to strangers.
- Do not leave valuable items near open windows.
- Report suspicious persons immediately to the call centre.

**NB:** As Security Services, we advise you to lead a balanced life, but always remember the reason for being at the University. We encourage you to abide by the University rules and regulations and request your assistance in ensuring a safe University environment.

The department consists of 29 drivers.

### Services Rendered

- Render student transport need(s) to various outreach program;
- Render student transport to outside residences;
- Render student and staff transport to sport and spiritual activities;
- Render transport to other departments for their operational needs;
- Offer student driving learner's program when requested

### Additional Information

- No vehicle may be driven without prior authorization;
- All student transport requests should be submitted to transport department at least 4 working days before the trip.
- No student with a license that has an active endorsement will be allowed to drive fleet

- vehicles;
- No student or staff member may drive official SMU vehicles while being under the influence of alcohol or any drug that could affect his or her judgement;
  - No vehicle may be taken home over night without permission;
  - Each driver will be responsible for traffic fines received for the vehicle s\he was driving as the university is not budgeting for the payment of fines.



SMU FM 97.1 is a campus based community radio station at the Sefako Makgatho Health Sciences University in Ga-Rankuwa. SMU FM broadcasts on the frequency 97.1 and the broadcast languages are English and Setswana with 60% Music and 40% talk.

#### **Services rendered**

- News
- Music
- Talk shows
- Sports

#### **Additional information**

We accommodate SMU student presenters and those from the neighbouring communities, if you think you have what it takes to join this family of young vibrant future radio hosts pop in at studios and speak to the Radio Station

Manager. Who knows you might be stepping into a new different future.

#### **Broadcasting time and Frequency**

SMU FM broadcasts for 24/7 and you can listen to the station live on the frequency 97.1 or stream the station on [www.smufm.co.za](http://www.smufm.co.za)

#### **SMU FM (97.1) Covid-19 Health Talk Shows**

Sefako Makgatho Health Sciences University community radio station – 97.1 in Ga-Rankuwa has announced and launched a **Covid-19 Health Talk Show series** to educate and inform the surrounding community as well as the University community about issues, preventative tips, solutions and survival guides during this difficult times of corona virus. The aim of the show is to tackle various topics around covid-19, so that SMU FM listeners are able to get most factual information pertaining the pandemic and to better equip themselves on how to deal with pandemic issues during this trying time. The show will include positive promotion of health topics to local audience, with input from SMU students, staff, and health professionals. The current global crisis has left community members vulnerable and disordered about their wellbeing, therefore the health information and discussions on SMU FM, 97.1 will assist in clarifying many questions that people have.

The show is held weekdays on Tuesdays and Thursdays at 18:00 019:00, hosted by Siphelele Lunga and Co-hosted by SMU Health Science Specialists and students from School of Pharmacy, Health Care Sciences, Science and Technology, Oral Care Sciences and Medicine, who will lead discussions on various health related topics.

**The Covid-19 Health Talk Show can be accessed as follows:**

Radio: 97.1 SMU FM

SMU WEBSITE: [www.smu.ac.za](http://www.smu.ac.za)

Download App-Radio Garden

 SMU FM 97.1

 @SMU FM 97\_1

 smufm971

 SMU TV

#### **Physical address**

Student Cafeteria Building

#### **Contact details:**

Ms Precious Pheelwane

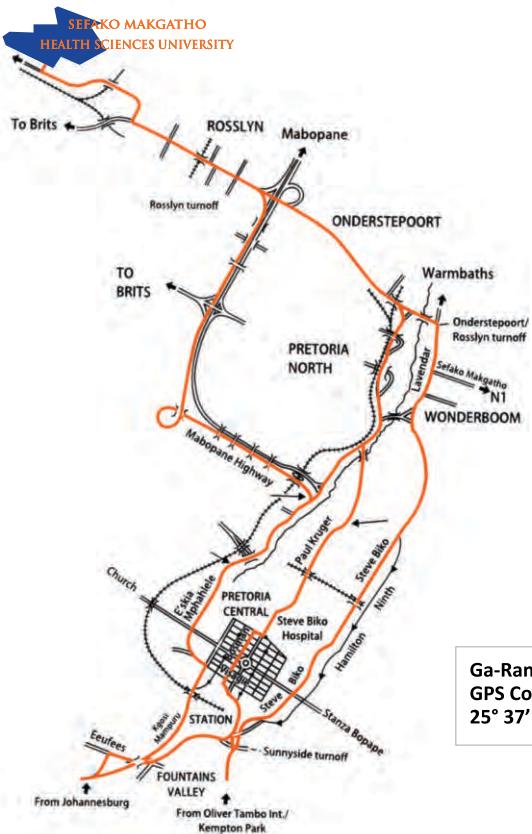
Tel: 012 521 5812

Email: [precious.pheelwane@smu.ac.za](mailto:precious.pheelwane@smu.ac.za)

## Directional Map



## Ga-Rankuwa





**Switchboard: +27 12 521 4111 | Call Center Numbers: 012 521 5057/5059/5062**

**Physical Address:** Molotlegi Street | Ga-Rankuwa | Pretoria  
**Postal Address:** Registry, P.O.Box 60 | Medunsa | 0204 | South Africa

**KNOWLEDGE FOR QUALITY HEALTH SERVICES**

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