

## Software Development Life cycle project (Group 2)

Weekly tutorial meeting - 6

Attendance - Everyone apart from Andrew Wilmot and William Aldridge

G3a, 11/11/2014

Circulation list: All project members, plus project manager

Minutes author - Dan Wilcock

Date produced: 11/11/2014

Version: 1.0

### Matters Arising

1. Xander and Nick completed their component diagrams for the App, which they then presented to the group  
**ACTION/COMPLETED:** acb12 and nid21
2. Maks completed his component diagram for the database, which he then presented.  
**ACTION COMPLETED:** msh4
3. James and Dan completed their component diagram for the website, however, this has not been published to Github  
**ACTION COMPLETED:** jaol4 and daw54
4. Max completed the decomposition description and presented it to the group  
**ACTION COMPLETED:** mta2
5. Everyone must complete their timesheets when they are meant to or they will be getting penalized

### New business

6. Test team are going to tidy the test plan up and format it properly  
**ACTION:** TEST TEAM
7. Xander and Nick to amend the component diagram with the correct standards for component diagrams  
**ACTION:** acb12 and nid21
8. James to push document to Github  
**ACTION:** jaol4
9. Everyone must look at the component diagrams and comment if they have suggestions  
**ACTION:** Everyone
10. Michael to push design introduction to Github  
**ACTION:** mip34
11. Second design phase discussed
12. Dan, James and Michael are going to complete the design for the website  
**ACTION:** daw54, jaol4 and mip34
13. Nick and Xander are going to complete the interface for the android app  
**ACTION:** nid21 and acb12
14. Max and Maks are going to complete the database design  
**ACTION:** mta2 and msh4

### AOB

15. Just a note, the design deadline is for the 18<sup>th</sup> of November, so any problems, contact your managers.

16. There is going to be a meeting on the 17<sup>th</sup> of November to review and organize the design plan. Everyone must come unless they have a decent excuse.
17. Dan might be taking the part of the QA manager role. For now, he is just taking the minutes. The QA role may be dissected and certain tasks might be separeated to more than one team member. If you have an interest, contact Xander (acb12)
18. Jobs will be allocated to the people who were not at the meeting