

# Peter Njuguna

## Contact

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### Address

1849 - 20117 Naivasha

### Phone

+254702913043

### Email

njugunapm23@gmail.com

### Portfolio

<https://njugunapm233.github.io/>

## Additional Skills

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- Operating Systems(windows/Linux)
- Software Engineering
- Computer Networks
- Cybersecurity
- Internet Applications
- Project Management
- Agile Development
- Teamwork
- Microsoft Office
- Technical Support
- Troubleshooting
- Social Media management
- UI/UX
- Database Management Systems
- Problem Solving
- Customer service
- Time Management
- Attention to Detail
- Adaptability
- Communication
- Planning and Organization

## Professional Summary

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Information and Communication Technology graduate passionate about software engineering, Networking and User Support. I have strong technical skills as well as excellent interpersonal skills, enabling me to interact with a wide range of clients. I am eager to be challenged in order to grow and further improve my IT skills. I would like to join an organization or an institution that offers both challenge as well as opportunity for personal initiative and career advancement, leading up to a position of responsibility as a result of giving service to the society with remarkable performance.

## Work Experience

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01/2021 - 03/2021

### Kenya Power and Lighting Company Ltd (KPLC), Nakuru Technical Support Attache

- Helped to ensure that information and communication technology(ICT) equipments are in good working condition and assists with maintenance and repairs
- Responding in a timely manner to service issues and requests
- Installing and configuring computer hardware, software, systems, networks, printers, and scanners
- Establish accounts for new users and assist with password or login problems

08/2019 - 09/2019

### Kenya National Bureau of Statistics (KNBS), Naivasha Enumerator

- Updated and prepared the layout map of the assigned enumeration block with the Census layout Map provided
- Enumerated the household's population on the designated days
- Ensured that the entire area assigned to me is covered by visiting all the buildings, houses and households falling within the enumeration Block
- Obtained and updated contact information from all subjects and verified data for accuracy

08/2017 - 08/2017

### Independent Electoral and Boundaries Commission (IEBC), Naivasha ICT Clerk

- Searched for the voters in the Kenya Integrated Election Management System (KIEMS)
- Ensured smooth flow of voters at the polling station, identifying voters with special needs and managing queues
- Kept physical files and digitized records organized for easy updating and retrieval by authorized team members
- Reviewed and streamlined digital file systems to reduce usage errors

01/2016 - 08/2016

### Gituru Primary School, Naivasha Volunteer Teacher

- Organized the classroom and learning resources by creating displays to encourage a positive learning environment
- Developed and created programs that monitored effectiveness against individual pupil's needs
- Greatly improved pupils' performance from a class mean grade of C- to

C+

- Assess pupils performance and behavior and offered the necessary support and guidance

## Education

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09/2016 - 08/2021

### **Laikipia University, Nyahururu**

Bachelor of Science in Information and Communication Technology (BSc ICT)

Second Class Honours Upper Division

Main coursework: Software Engineering, Artificial Intelligence, UI/UX, Project Management, E-commerce, Database Management Systems, Computer Networks, Cyber Security, Technical Support, Operating Systems, Programming, Marketing

02/2012 - 11/2015

### **Gituru Secondary School, Naivasha**

Kenya Certificate of Secondary Education (KSCE)

Mean grade B plain

## Languages

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English — Professional

Kiswahili — Professional

## References

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Dr. Mindo Kirori PhD

Lecturer

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System Analyst

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