#### Placement cell:

- Jain University Placement Cell is dedicated to shaping the future of our final-year students by offering comprehensive placement services in partnership with Foundit.
- Foundit is the official partner for providing placement assistance and this service will be active for 3 months.
- Our vision is to empower students with the best career opportunities and guidance to help them embark on a successful professional journey.
- Role of the Placement Cell:
  - Placement Support Services: Exclusively designed for final-year students.
  - Enhanced Career Support: We have collaborated with Foundit for enhancing career support with abundant job opportunities and expert assistance.
  - Job Sourcing: Apart from Opportunities from Foundit, our placement team actively searches for suitable job openings to cater to students' diverse aspirations.
  - Career Advancement Services (CAS): Committed to empowering our students with the necessary skills and resources for a successful and fulfilling career, we organize career Counselling & Guidance Sessions, Training sessions, Professional Development Workshops, Mentorship Programs, Virtual Job fairs etc for a successful transition into the professional world.
- Students in final year will receive the placement process, details, related updates after they register on the Foundit portal.
- Jain Online students are provided premium accounts which include Mock Interview and Profile Highlighter services tagged without any extra payment.
- Placement services are available only for students in India. However, Students outside India can register on Foundit & check for available opportunities.
- Jain University does not provide any internship opportunities.
- SuperSet feature is not applicable for JAIN Online student.

### Process to register/enrol for the placements:

- Please register Foundit from JOSH Platform, if the link on Jain University website is not working, students can directly follow the below mentioned process to register for placements.
- Career Program Details from Foundit:
  - 1. Create a Foundit Profile: Register on Foundit via <a href="https://bit.ly/3KUZ6C7">https://bit.ly/3KUZ6C7</a>. Provide basic information, verify your mobile number, and input professional details.
  - 2. Resume Writing: Foundit's resume writing team will guide you through this process. Expect drafts and revisions to create an impactful resume. This process is conducted directly by Foundit team.
  - 3. Mock Interview: Foundit will coordinate mock interviews with industry experts. Prepare well and use the opportunity for valuable feedback. This is part of premium access and may take from 48 hours to a week for activation. This process is conducted directly by Foundit team.
  - 4. Profile Highlighter on Foundit: This service will be activated on your Foundit profile to enhance visibility to recruiters. This is part of premium access and may take from 48 hours to a week for activation. This process is conducted directly by Foundit team.

## Important information about Foundit Profile/portal:

- It may take up to 48 hours to enable the Foundit profile.
- As per student's batch cycle, the button to apply for placements is enabled. This service is only available for Final-Year Students.
- Students could receive jobs which are not relevant to their domain, they need to ignore those and grab the opportunities related to their domain.

- In case of technical error on portal like 404, service not available etc..., please try accessing the portal again after some time. If problem persists, contact career guide/coach or career counsellor.
- Interview schedule and processes vary as per Recruiting Company's requirements. It can be offline/online.
- Mock Interview and Profile Highlighter features in Foundit: Although these are paid services but for JAIN Online students, these are free and are tagged to student's Foundit profile when they register on Foundit Portal.

**Note**: Successful placement depends on your performance during interviews; our Placements Team will support you in cracking interviews.

**Eligibility Criteria**: To access campus placement assistance, candidates must fulfil the following criteria:

- No Active Backlogs: (Subject to company-specific requirements)
- No Disciplinary Actions: Throughout the tenure at JAIN Online.
- Minimum 75% Academic Attendance: Per JAIN Online's attendance norms.
- Placement will be provided from last semester.

### Details for career guide/coach or career counsellor:

- Email: santosh.g@usdcglobal.com, contact: 9901899771(ONLY during business hours)
- When writing to career guide, mention Full Name, USN Number, Phone Number, Email ID, Overall Work Experience.

#### Scam:

• Jain University requests students to be vigilante from the scammers. Continue to apply for the companies that you get from Foundit and take up the offer that suits your profile.

### 1. Placement Support Services

- Exclusively designed for final-year students.
- Enhanced career support with numerous job opportunities and expert assistance through collaboration with Foundit.
- Active job sourcing to meet the diverse career aspirations of students.

## 2. Career Advancement Services (CAS)

- Organizes career counseling and guidance sessions.
- Provides training sessions, professional development workshops, mentorship programs, and virtual job fairs.

## **Career Program Details from Foundit**

# 1. Creating a Foundit Profile

- Register on Foundit via https://bit.ly/3KUZ6C7.
- Provide basic information, verify your mobile number, and input professional details.

#### 2. Resume Writing

- Foundit's resume writing team will assist in creating an impactful resume.
- Includes drafts and revisions.

#### 3. Mock Interviews

- Coordinated by Foundit with industry experts.
- Opportunity to receive valuable feedback.

# 4. Profile Highlighter on Foundit

• Service activated on the Foundit profile to enhance visibility to recruiters.

# **Eligibility Criteria for Campus Placement Assistance**

- No Active Backlogs: Subject to company-specific requirements.
- No Disciplinary Actions: Throughout the tenure at JAIN Online.
- Minimum 75% Academic Attendance: As per JAIN Online's attendance norms.

### **Common Queries and Responses**

### • Enrolling for Placements:

- Students should register and create a profile on Foundit to start the placement process.
- Further processes include resume building, mock interviews, and profile highlighting.

### Issues with Links or Platforms:

- If there's an error with the link, use the direct link provided.
- Students facing issues with the Foundit platform can contact the placement cell directly.

### • Placement Cycle:

• The placement cycle is periodically enabled, and students are notified to apply for placements accordingly.

#### **Contact Information**

• For any placement-related issues, students can contact the placement person directly between 11:00 am to 5:00 pm at 9901899771.

### **Additional Notes**

• The success of placements depends on students' performance during interviews, and the Placements Team supports students in preparing for these interviews.

#### Overview

JAIN Online's Placement Cell is dedicated to supporting final-year students by offering a range of comprehensive placement services. These services are designed to empower students with the best

career opportunities and guidance to ensure a successful transition from academic life to professional careers.

#### **Services Offered**

## 1. Placement Support Services

- Exclusive Focus on Final-Year Students: Tailored support aimed at students in their final year to prepare them for entering the job market.
- Enhanced Career Support with Foundit: Collaboration with Foundit provides a vast array of job opportunities and expert guidance to assist students in their job search.
- Active Job Sourcing: The placement team actively searches for job openings that align with students' diverse career aspirations, ensuring a broad spectrum of opportunities.

### 2. Career Advancement Services (CAS)

- Career Counseling & Guidance Sessions: Regular sessions to help students
  understand the job market, identify suitable career paths, and develop strategies to
  achieve their career goals.
- **Training Sessions:** Practical training to enhance employability skills, including communication, teamwork, and problem-solving.
- Professional Development Workshops: Workshops focused on industry-specific skills, resume writing, and interview techniques.
- Mentorship Programs: Pairing students with experienced professionals for guidance, advice, and support.
- **Virtual Job Fairs:** Online events where students can interact with potential employers, learn about job openings, and apply for positions.

# **Career Program Details from Foundit**

### 1. Creating a Foundit Profile

- Registration: Students must register on Foundit using the link https://bit.ly/3KUZ6C7.
- **Profile Completion:** Provide basic personal information, verify the mobile number, and input professional details such as education, experience, and skills.

### 2. Resume Writing

- Guidance from Foundit's Resume Team: Expert assistance in drafting a professional resume.
- **Drafts and Revisions:** Continuous feedback and revisions to ensure the resume is impactful and effectively highlights the student's strengths and achievements.

#### 3. Mock Interviews

• **Coordination by Foundit:** Arrangements made for mock interviews with industry experts.

• **Preparation and Feedback:** Students are encouraged to prepare thoroughly and use the feedback from these sessions to improve their interview performance.

# 4. Profile Highlighter on Foundit

- Enhanced Visibility:
- **Service Activation:** The Profile Highlighter feature on Foundit is activated to increase the visibility of student profiles to potential recruiters, making them stand out in searches.

### **Eligibility Criteria for Campus Placement Assistance**

- No Active Backlogs: Students must have cleared all their exams with no pending backlogs, though specific company requirements may vary.
- **No Disciplinary Actions:** Students should maintain good conduct throughout their tenure at JAIN Online without any disciplinary actions against them.
- **Minimum 75% Academic Attendance:** Adherence to JAIN Online's attendance policy is mandatory, with at least 75% attendance required.

## **Detailed Process for Enrolling in Placements**

#### 1. Profile Creation on Foundit

- **Step 1: Registration:** Access the registration link provided <a href="https://bit.ly/3KUZ6C7">https://bit.ly/3KUZ6C7</a>. and create an account on Foundit.
- Step 2: Verification: Complete the verification process by entering the received OTP (One-Time Password) sent to your registered mobile number.
- **Step 3: Professional Details:** Fill in your educational qualifications, professional experience, skills, and other relevant details to complete your profile.

#### 2. Resume Writing Service

- Step 1: Submit Draft: Provide an initial draft of your resume to the Foundit team.
- **Step 2: Feedback and Revisions:** The team will review your resume and provide feedback. Incorporate the suggested changes and resubmit for final approval.

#### 3. Mock Interviews

- Step 1: Scheduling: Foundit will schedule mock interviews with industry experts.
- **Step 2: Participation:** Attend the mock interviews, which simulate real interview scenarios.
- Step 3: Review Feedback: Use the feedback provided by the interviewers to identify areas of improvement and refine your interview skills.

### 4. Profile Highlighter Activation

- **Step 1: Service Request:** Request the activation of the Profile Highlighter feature through your Foundit account.
- **Step 2: Activation Confirmation:** Once activated, your profile will be highlighted in searches conducted by recruiters, increasing your chances of being noticed.

### Frequently Asked Questions (FAQs)

### 1. How do I enrol for placement services?

 Register on Foundit using the provided link, complete your profile, and follow the steps for resume writing, mock interviews, and profile highlighting.

### 2. What should I do if I encounter issues with the provided links or platforms?

• If you face any issues, contact the JAIN Online Placement Cell directly for assistance. Ensure you have noted down the exact error or problem to report it accurately.

### 3. When does the placement cycle begin?

• The placement cycle is periodically enabled. Students will be notified in advance to apply and participate in the placement activities.

### **Contact Information**

 Placement Support Contact: For any placement-related queries or issues, students can contact the designated placement coordinator at 9901899771 between 11:00 am and 5:00 pm.

#### **Additional Notes**

- **Performance in Interviews:** The outcome of placement opportunities largely depends on the students' performance in interviews. The Placement Team provides robust support to help students prepare effectively.
- **Career Counselling Sessions:** Regular counselling sessions are organized to assist students in navigating their career paths and making informed decisions.