

Task	Assigned to (Bradley / Norbert / Charlotte / Inman / all)	Estimation of Hours to Complete (max 10)	Started (Yes / No)	Finished (Yes / No)	Verified (Yes / No)	% Done	Hours Spent on the Task	Total Hours Spent	Total Hours in this Sprint	% of this Sprint Done	% of this Sprint not Done	Hours We All Need to Spend Each Day to Finish in Time	Hours We Each Need to Spend Each Day to Finish in Time	Sprint Start (date)	Sprint End (date)	Sprint Length (Days)	Days Left in the Sprint	Hours Assigned to Norbert	Hours Assigned to Bradley	Hours Assigned to Charlotte	Hours Assigned to Inman
Finalize journal with requirements for stage 2 and use cases	all	3	Yes	Yes	Yes	100.00%	3	71.2	7%	84.8%	5.46%	6/26/2019	6/26/2019	25-01-2019	04-02-2019	12	0	20	21	14	20
Figure out which documents are needed for this stage	Charlotte	4	Yes	Yes	Yes	100.00%	4														
Test plan	Norbert	1	Yes	Yes	Yes	100.00%	1														
Test plan	Inman	3	Yes	Yes	Yes	100.00%	3														
Verify test plan	Charlotte	1	Yes	Yes	Yes	100.00%	1														
Project plan	Bradley	4	Yes	No	Yes	10.00%	0.6														
Gantt chart	Charlotte	4	Yes	Yes	Yes	100.00%	4														
Quality assurance document	Norbert	2	Yes	Yes	Yes	100.00%	2														
Verify quality assurance document	Inman	1	Yes	Yes	Yes	100.00%	1														
Version Control Document	Norbert	1	Yes	Yes	Yes	100.00%	1														
Verify version control document	Charlotte	2	Yes	Yes	Yes	100.00%	1														
Progress tracking document	Charlotte	2	Yes	Yes	Yes	100.00%	2														
Contract	Norbert	2	Yes	Yes	Yes	100.00%	1														
Verification document	Inman	3	Yes	Yes	Yes	100.00%	1														
Verify verification document	Charlotte	3	Yes	Yes	Yes	100.00%	1														
Stakeholder analysis	Bradley	3	Yes	No	No	100.00%	2.1														
Meeting log	Charlotte	2	Yes	Yes	Yes	100.00%	1														
Spring backlog	Norbert	4	Yes	Yes	Yes	100.00%	4														
Product backlog	Norbert	2	Yes	Yes	Yes	100.00%	2														
Project management and review	Bradley	2	Yes	Yes	Yes	100.00%	2														
Project management and review	Charlotte	2	Yes	Yes	Yes	100.00%	2														
Verify project management and review	Inman	1	Yes	Yes	Yes	100.00%	1														
Raise and respond to blocker document	Charlotte	1	Yes	Yes	Yes	100.00%	1														
email	Inman	2	Yes	Yes	Yes	100.00%	2														
Verify email 1	all	1	Yes	Yes	Yes	100.00%	1														
email 2	Inman	2	Yes	Yes	Yes	100.00%	2														
Verify email 2	all	1	Yes	Yes	Yes	100.00%	1														
email 3	Charlotte	2	Yes	Yes	Yes	100.00%	1														
Verify email 3	all	1	Yes	Yes	Yes	100.00%	1														
email 4	Charlotte	2	Yes	Yes	Yes	100.00%	2														
Verify email 4	all	1	Yes	Yes	Yes	100.00%	1														
Verify list of requirements	Inman	1	Yes	Yes	Yes	100.00%	1														
List of possible questions to use cases	Inman	2	Yes	Yes	Yes	100.00%	2														
After use case diagrams	Charlotte	2	Yes	Yes	Yes	100.00%	2														
Verify use case diagrams and use cases are in sync	Bradley	1	Yes	Yes	Yes	100.00%	1														
Make sure scenarios and use cases are in sync	all	1	Yes	Yes	Yes	100.00%	1														
Verify all remaining documents before submission	all	2	Yes	Yes	Yes	100.00%	2														
Begin working on the class diagrams	all	2	Yes	Yes	Yes	100.00%	2														
Yellow card email	Norbert	2	Yes	Yes	Yes	100.00%	2														
Review yellow card email	Inman	1	Yes	Yes	Yes	100.00%	1														
Review yellow card email	Charlotte	1	Yes	Yes	Yes	100.00%	1														

