

Forming groups for the CO510 group assessment

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Introduction

The CO510 group assessment will be undertaken in groups of 4. Details about group commitments and the nature of the assessment are the subject of other documents. This document explains the process for forming groups. Once formed, the members of a group will remain together for the remainder of the module, completing a single assessment through multiple stages.

Constraints

There is a major constraint on the composition of a group: all four members must be able to attend the same CO510 workshop session in the Spring term. This constraint cannot be removed or relaxed. Details of the workshop days and times can be found below, and details of clashes with other modules, that we are currently aware of, are also detailed.

Groups must consist of four members, unless permitted for exceptional reasons by the module convener.

Self-formation of groups

If you wish to form your own group, you have until 23:55 on Friday week 8 (17th November) to choose three other members of the course with whom you would like to work on this assessment for the remainder of the course. All four must agree to being part of the group. To form your own group, the following information must be sent in an email to d.j.barnes@kent.ac.uk with the following details:

- Subject: CO510 group formation
- Names and Kent email addresses of the four members.
- The day and time of **at least two** workshops that the group has identified that they can all attend.

The email must be sent by just one of the four but **the other three must be CC'd** into the email to make it clear that all four have agreed.

Non self-formation of groups

Anyone who has not joined one of the self-formed groups by the deadline will be allocated randomly to a group with three other people on the module, to a workshop that all four are able to attend.

Workshop days and times

Each workshop lasts one hour. They take place on the following days and times:

- Monday: 9, 13
- Tuesday: 9, 12
- Thursday: 12, 16
- Friday: 16

Timetable clashes

Some of the workshop times will clash with class times on other courses. Group members must all check their Spring-term timetable for clashes that would prevent one or more of them from attending the same session.

David Barnes
Module Convener