

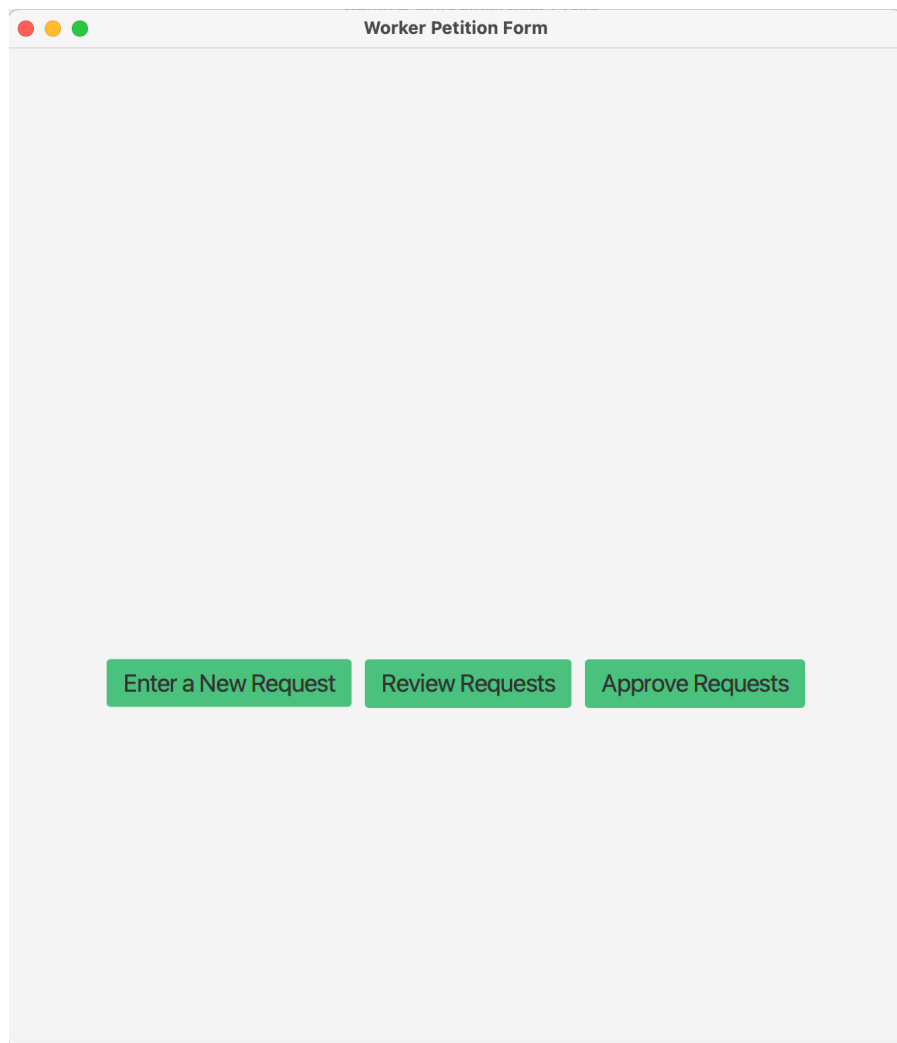
USCIS Nonimmigrant Worker Petition Processing System

User Guide

1. Main Menu:

Upon accessing the system, users will encounter the main menu screen, featuring three primary buttons:

- Enter a New Request: Select this option to initiate the process of submitting a new request.
- Review Requests: Choose this option to review existing requests.
- Approve Requests: Select this option to manage approvals for submitted requests.



2. Entering a New Request:



- After selecting "Enter a New Request," the system will navigate to a new screen presenting two distinct categories:
 - Petitioner's Information
 - Beneficiary's Information
- Users are required to input all relevant data within these categories and then submit the form.
- Additionally, users have the option to return to the main menu if needed.

The screenshot shows a web application window titled "Worker Petition Form". The main heading is "Worker Petition By US Approved Employer Form". The form is divided into two sections: "Petitioner's Info" and "Beneficiary's Info".

Petitioner's Info

- First Name:
- Last Name:
- Company Name:
- Address:
- Phone Number:
- Last Name:
- EIN/ITIN/SSN:

Beneficiary's Info

- First Name:
- Last Name:
- Date Of Birth: 
- Gender:
- Country Of Origin:
- Address:
- Passport Expiration Date: 

At the bottom, there are two buttons: a green "Submit" button and a yellow "Main Menu" button.

3. Reviewing Worker Petition:

- Upon selecting "Review Worker Petition," users will be presented with a screen displaying the previously entered form.
- Users are then prompted with options to either:
 - Confirm: Proceed with the existing information.
 - Edit Request: Modify the entered data as necessary.
- Users can also opt to return to the main menu from this screen.

The screenshot shows a web application window titled "Worker Petition Form". The main heading is "Review Worker Petition". Below this, there are two sections: "Petitioner's Info" and "Beneficiary's Info". Each section contains a list of fields and their corresponding values. At the bottom of the form, there are five buttons: "Confirm" (green), "Previous Request" (blue), "Edit Request" (red), "Next Request" (blue), and "Main Menu" (yellow).

Petitioner's Info	
First Name:	Test
Last Name:	Testingson
Company Name:	TESTING TESTERS LLC
Address:	123 Main St, Fairfax, VA
Phone Number:	123456789
Last Name:	testingson@gmail.com
EIN/ITIN/SSN:	1234568

Beneficiary's Info	
First Name:	Worker
Last Name:	Testingson
Date Of Birth:	09/21/1998
Gender:	Male
Country Of Origin:	Spain
Address:	123 MainInSpanish St, Madrid, Espana
Passport Expiration Date:	09/21/2028

Buttons: Confirm, Previous Request, Edit Request, Next Request, Main Menu

4. Approving Worker Petition:

- Once the supervisor approves the Worker Petition, they can review the information presented.
- The supervisor then has the authority to choose either:

- Approve: Authorize the request.
- Deny: Reject the request based on the provided information.

Worker Petition Form

Approval Worker Petition

Petitioner's Info

First Name:

Test

Last Name:

Testingson

Company Name:

TESTING TESTERS LLC

Address:

123 Main St, Fairfax, VA

Phone Number:

123456789

Last Name:

testingson@gmail.com

EIN/ITIN/SSN:

1234568

Beneficiary's Info

First Name:

Worker

Last Name:

Testingson

Date Of Birth:

09/21/1998

Gender:

Male

Country Of Origin:

Spain

Address:

123 MainInSpanish St, Madrid, Espana

Passport Expiration Date:

09/21/2028

Approve

Deny

Main Menu

Previous Request

Next Request

This user guide outlines the systematic process of utilizing the system, providing clear instructions for each step to ensure efficient navigation and utilization of functionalities.