

Questions and Answers – Move to Google Apps

(June, 2016)

Q: When will this happen?

A: We are looking at a Go Live date to move email to Google Apps in mid-July 2016.

Q: Do I need to do anything now?

A: No, you do not need to do anything right now.

Q: Do I need to notify my contacts about this change?

A: No, your contacts will not need to be notified. They can continue to contact you on you@nlesd.ca or you@nlesdonline.ca as they already are.

Q: What do I need to do?

A: Before the end of June you should login to your Google Account once before Go Live day to make sure you know your password.

Q: What is my initial username and password?

A: Passwords were sent to all staff in FirstClass email last year or during this year when your account was created. However, for users who have not yet logged in or have not logged in since May 18, 2016, new passwords will be sent out later this week to your FirstClass email. If you need further help with your Google account, please ask your school to reset your password or they can submit an IT Helpdesk Ticket for a reset.

Q: Will my email address change?

A: Your primary email address will not change, it will still be you@nlesd.ca . If you login to the Google system prior to the Go Live day you will use you@nlesdonline.ca After the Go Live day you will use you@nlesd.ca

Q: Will emails sent to you@nlesdonline.ca still work after the Go Live day?

A: Yes, they will still deliver to your Inbox in Google Mail.

Q: Where will new emails sent to you@nlesd.ca go?

A: Before the Go Live day they will go to your Mailbox/Inbox in FirstClass, after the Go Live day they will go to your Inbox in Google Mail.

Q: Will I be able to access my account on NLESD FirstClass after the Go Live day?

A: Yes. Throughout the next school year continue to access NLESD FirstClass as you do now to access old material. After the Go Live day there will be no new material in that system.

Q: Will I still be able to access my pre-NLESD account such as LSB, WNLSL or ESDNL FirstClass, or NCSD Exchange after the Go Live day?

A: Yes. Continue to access those old servers if needed as you do now.

Q: I still have questions - where should I direct them?

A: Any further questions can be sent along to us by filling out the following form: <http://bit.ly/25C8vCf>