

## PROFESSIONAL APPRAISAL TIMELINES FOR TENURED TEACHERS

Administrators may wish to use this timeline to assist in the tracking of Tenured Teacher Appraisals. This form does not need to be submitted to Human Resources Division.

Date Desired	Action	Date Completed	Signature
May 1 <sup>st</sup>	Initial Meeting		
June of previous year	Assessments Completed		
October 15 <sup>th</sup>	Implementation of Professional Growth Plan		
January 15 <sup>th</sup>	First Teacher Report – (Form 2)		
January 31 <sup>st</sup>	First Facilitator Summary Report (Form 2)		
May 15 <sup>th</sup>	Final Teacher Report (Form 2)		
May 31 <sup>st</sup>	Final Facilitator Summary Report (Form 2)		