Personnel Package Tutorial:

Registering to
Substitute with NLESD

Scroll down on the "Teaching Opportunities" page to find Regional Sub lists.

Select "View" to access the list you wish to apply on.

Substitute Lists

MEMO TO SUBSTITUTES

Please be advised that the Newfoundland and Labrador English School District 2013-2014 Substitute List will be available June 21, 2013.

New teachers wishing to apply to work as a substitute in the school year 2013-2014 must have complete packages uploaded to their online profile prior to being approved. Incomplete packages will not be considered for approval. To get information on documents that must be submitted with your application **click here**.

Substitutes are advised that approvals are processed every Friday morning and the approval process could take up to 2 weeks, depending on the volume. Substitutes will be notified by email when they have been approved to the list. It is the responsibility of potential substitutes to ensure that their profiles are up to date and that they have properly applied to the appropriate region, school(s) and speciality for which they are qualified.

Important Notice:
All applicants applying for a SUBSTITUTE POSITION must do a ONE TIME registration online before applying for a posted position. To begin the registration process and for INSTRUCTIONS/HELPFUL HINTS CLICK HERE.

All applicants applying for a SUBSTITUTE POSITION must update their profile to include their SUBSTITUTE PREFERENCES. **PLEASE ENSURE YOU CLICK THE APPLY BUTTON UNDER THE AREA AND GRADE LEVEL THAT YOU ARE QUALIFIED TO SUBSTITUTE IN.**

APPLY TO SUBSTITUTE TEACHER LISTS

Central Region

All Central Region

List Title

K - 6	View
GRADE 7 - LEVEL III	View
FRENCH	View
RETIRED TEACHERS	View

Eastern Region

All Eastern Region

List Title

SPEECH LANGUAGE PATHOLOGIST	View
GUIDANCE	View

Avalon East

List Title

RETIRED TEACHERS: As per the Department of Education policy, retired teachers have to be approved by the Minister of Education prior to being approved for substituting. Please e-mail Gloria Elliott, Personnel Clerk, Human Resources to have your name submitted for approval.

Select "Apply" to submit your application.

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APPLY TO SUBSTITUTE TEACHER LISTS

GRADE 7 - LEVEL III
List Type:	Substitute Teacher List
Region:	all central region
Grade Levels:	
	GRADE 7
	GRADE 8
	GRADE 9
	LEVEL I
	LEVEL II
	LEVEL III
Status:	ACTIVE

Apply

PLEASE ENSURE YOU SELECT YOUR SCHOOLS (UNDER SUBSTITUTE PREFERENCES) ONCE YOU'VE FINISHED APPLYING.

Return to Listings

Newfoundland & Labrador English School District

www.nlesd.ca

Select "Substitute Preferences" to indicate schools you wish to receive sub calls from.

Select your preferred schools from the list. Scroll to the bottom of the page and click "Submit"