

CSC106

Group Norms and Team Contract

Group Member Names: Nathan Lichtenfels

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made based on both partners' input. Decisions will be made if both partners agree on the decision

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

2 times a week members will meet up to work on the project, legitimate reasons for missing are schedule conflicts or work for other classes. To make up for missed meetings, members will make up missed work on their own time

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments will be made based off of the plan described on the SCRUM sheet, incomplete assignments by a member will result in loss of percentage points in the overall project

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Participation will be determined by members attendance at the designated meeting times, communication over text, and completion of only jobs the member was assigned to do as a part of the project

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

For meetings we can contact each other and make sure there are no schedule conflicts for each member

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Ryan Kraus will take the scrum notes and they will be shared via google drive

Promptness (What do you expect and how will you handle lateness?)

Members are expected to show up around the designated time of meeting, with the exception of conflicts or issues with meeting time communicated prior to the meeting

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Members will be respectful of each other and everybody's opinions and ideas. They will also not get angry at each other.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will set dates and a set list for what to complete for the week. We can text each other to be contacted

You may add additional norms here.