

AGNIESZKA CZEKAŁA

JUNIOR FRONT-END DEVELOPER



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<https://github.com/nmara>

PERSONAL STATEMENT

A junior front-end developer with first commercial experience and Coders Lab graduate currently looking for new challenges under the mentorship of senior front-end developers.

Eager to learn as much as possible about good practices and well-written code.

TECHNICAL SKILLS

Languages

- HTML
- CSS
- Sass
- JavaScript
- PHP



Frameworks

- Angular 5

Version management

- GitHub
- SVN

CMS

- WordPress

OS

- Windows
- Linux

EDUCATION

Coders Lab

09.10 – 24.11.2017

front-end developer: WordPress

intensive 240 hours long coding bootcamp consisting of: HTML, CSS, Sass, RWD, Gulp, JavaScript, jQuery, PHP, WordPress

University of Warsaw

2008 – 2013

ethnology and cultural anthropology

graduate education: certificate of completion

undergraduate education: bachelor



EMPLOYMENT HISTORY

junior front-end developer

Efendi

03.2018 – currently

- creating user-friendly web pages in compliance with provided graphic design
- developing a front-end side of applications using Angular 5 and Ionic
- maintaining and improving websites – both standard and WordPress based
- collaboration with other team members – back-end developers and graphic designers



LANGUAGES

English	C1
Russian	A2

SKILLS

Driving licence	B cat.
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INTERESTS

sailing • backpacking • British and Polish theatre • baking



personal assistant to head of billing and debt collection

innogy Polska S.A.

10.2016 – 10.2017

monitoring budget • processing and verification of business expenses and incoming invoices • providing support in creating • implementing and maintaining company procedures and regulations • preparing reports and presentations (MS Excel, SAP) • maintaining calendar • arranging business meetings, trips and team building events (approx. 150 employees) • taking care of proper documentation workflow • screening phone calls • translating documents - including board resolutions (PL-EN/EN-PL) • performing HR-related tasks • making supply orders

personal assistant to head of controlling and finance

innogy Polska S.A.

04.2015 – 09.2016

constant cooperation with other departments and top management • processing and verification of: FX transactions, capital investments (WSS), interest notes, default notices, incoming invoices and lists of business entities in the state of bankruptcy • registering customer and vendor master data (SAP) • maintaining calendar • arranging business meetings, trips and team building events • taking care of proper documentation workflow • screening phone calls • providing minor translations (PL-EN) for non-Polish-speaking supervisor • performing HR-related tasks • making supply orders • processing business expenses

COMPLETED COURSES

24 – 25.10.2016

Excel – Practical Aspects of Spreadsheet Program
Polish Center of EU Projects

11 – 12.07.2016

Interpersonal Skills Training at KM Studio

10.2015 – 01.2016

Accounting Basis Course
The Accountants Association in Poland
completed with state examination and certificate