

# Team Leader's Group Progress Report

**Period:** 11-27 thru 12-4

**Group Project Title:** Carb Counter

**Team Leader's Name:** Nassim Marhari

*Please describe your contributions as the team leader of your group for the indicated period by completing the questions below*

## 1. Organizing work:

*Submit the project timeline via canvas for the indicated period under review.*

For this sprint, we got the graph working, finalized the UI, created the about page, fixed numerous bugs, and got the OpenAI integration working. There was a lot of heavy lifting done in this period that resulted in massive improvements in our product.

## 2. Communicating goals:

*Did you discuss the milestones and deliverables (noted in the Project Timeline) with team members?*

Yes, I made sure to make tasks for myself (make the OpenAI API work and polish up certain things) and asked what the others would like to work on. I made sure to remind them that documentation was important and to keep them up to date.

## 3. Did you delegate tasks (described in the Timeline) to team members?

Yes, every team member selected a task from the backlog of tasks to do this sprint.

## 4. Did you moderate meetings/discussions?

Yes, during our meetings and discussions I made sure that everyone had voiced their concerns or interests.

## 5. Any contributions to problem solving?

Yes, I helped fix some of the bugs and collaborated with the others to add the improvements listed for the sprint.

**6. Did you coach to improve team member skill sets?**

There was not much coaching to be done this sprint, as we have gotten familiar with how the project is working and how to improve it, however there was a couple places where I assisted and gave pointers.

**7. How did you motivate team members to accomplish their goals?**

Yes, I made use of the fact that our product is very close to being finished to motivate them to make it meet all of the goals we set for ourselves.