

Oficio No. 2045-SCPI-DCPD-17

Tegucigalpa, M.D.C., 06 de junio de 2017

Embajador
ALDEN RIVERA MONTES
Embajada de Honduras en los
Estados Unidos Mexicanos
Su Despacho

Señor Embajador Rivera:

Tengo el agrado de dirigirme a Usted, en ocasión de dar seguimiento al Oficio N. 545-EHM/2017 referente al curso ofrecido por la Embajada Real de Tailandia sobre; "**Moving Towards SDGs vía Corporate Social Responsibility and Sufficiency Economy Philosophy**" que se llevara a cabo del 04 al 15 de septiembre de 2017.

En ese sentido, tengo a bien remitir dos postulantes:

1. **Lic. Jorge Pineda – Director de Cooperación en la Secretaría de Desarrollo e Inclusión Social.**
2. **Ing. Marilyn Molina – Directora de Cooperación Privada para el Desarrollo de la Secretaría de Relaciones Exteriores y Cooperación Internacional.**

Al respecto, solicitamos se pueda remitir dicha información a la Embajada Real de Tailandia, por motivo que la fecha límite es el 16 de junio de 2017.

Agradeciendo su atención a la presente, aprovecho la oportunidad para reiterarle las muestras de mi alta y distinguida consideración.


Maria del Carmen Nasser de Ramos
Subsecretaria de Estado
de Cooperación y Promoción Internacional



cc: Ing. Marilyn Molina, Directora de la Unidad de Cooperación Privada al Desarrollo
cc: Lic. Gabriela Domínguez, Especialista de Gestión de Ayuda Privada y Becas
MM

Oficio N°545- EHM/2017

Ciudad de México, 19 de mayo de 2017

Señora Subsecretaria:

Tengo el honor de dirigirme a Usted, en ocasión de remitir para su conocimiento y fines pertinentes, Nota Verbal No. 31001/C135/2560, por medio de la cual la Embajada Real de Tailandia remite información sobre el Programa "Moving towards SDGs via Corporate Social Responsibility and Sufficiency Economy Philosophy", que se llevará a cabo en Tailandia del 04 al 15 de septiembre de 2017, con fecha límite para la aplicación el 16 de junio de 2017 (Anexo 1).

Sobre el particular, la referida Nota señala que, los países/territorios elegibles son invitados a nominar hasta dos (2) candidatos por curso, y las nominaciones deben ser enviadas al TICA a través de la Embajada Real de Tailandia acreditada para los países/territorios elegibles.

De igual manera, se acompaña a este oficio, la guía para la aplicación a los programas de capacitación del AITC (Anexo 2) y el formato de solicitud (Anexo 3) para sus ulteriores actividades. Información detallada sobre la lista de los países/territorios elegibles para el AITC, tanto como otra información actualizada, se puede encontrar en el sitio web: <http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>

Para mayor información se puede dirigir un correo a aitec@mfa.go.th o a la señora Nattarika Chaiyadaecha, Segunda Secretaria de la Embajada Real de Tailandia, al correo nattarikac@mfa.go.th

Finalmente, se solicita que la documentación de aplicación sea remitida en digital y en original.

Aprovecho la oportunidad para renovar, a la Señora Vicecanciller, las seguridades de mi más alta y distinguida consideración.

Alden/Rivera Modles
EmbaJador

Señora Embajadora
María del Carmen Nasser de Ramos
Subsecretaría de Estado de Cooperación y Promoción Internacional
Secretaría de Relaciones Exteriores y Cooperación Internacional
Tegucigalpa M.D.C., Honduras

ALFONSO REYES 220, COLONIA CONDESA, DELEGACIÓN CUAUHTEMOC.
TEL. : (52) 55 5211-5250 Y (52) 55 5211-5747
CIUDAD DE MÉXICO, MÉXICO



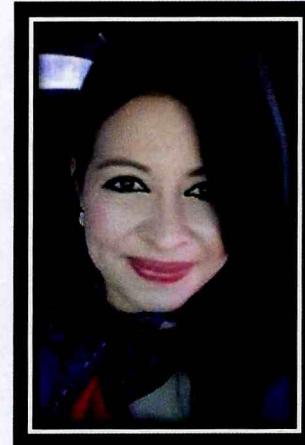
**Thailand International Cooperation Agency
Ministry of Foreign Affairs of Thailand**

**APPLICATION FORM
for Annual International Training Course (AITC) Programme**

INSTRUCTIONS

The AITC application form is composed of four parts. Part A to part C must be completed by candidate and part D by central government agency*. All fields are mandatory. Application form must be filled in typed-block letter. The nomination must be supported by this application form and medical report. Two (2) copies of originals of all documents duly filled out, counter-signed and stamped by the authorized person must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course. Soft file of this application form can be downloaded at <http://www.tica.thaigov.net>

* For detailed information on nomination process, please see "Guideline for AITC"



Course Name: Moving Towards SDGs via Corporate Social Responsibility and Sufficiency Economy Philosophy 04 -15
September 2017

A. PERSONAL HISTORY (Please attach a copy of your passport)

Title	Family name	Given name		Other name		Gender
<input type="radio"/> Mr. <input checked="" type="radio"/> Ms. <input type="radio"/> Mrs. <input type="radio"/>	Molina	Marilyn		Marilyn		<input type="radio"/> Male <input checked="" type="radio"/> Female
City and country of birth	Nationality	Date of birth (DD/MM/YY)			Age	Religion
Choluteca, Pespire	Honduran	12	05	1985	32	Christian
Work address: Ministry of Foreign Affairs and International Cooperation		Home address: Colonia San Angel, B 27 , House 4201				
Telephone No: (Country Code / Area Code / Number) +504 98162934		Telephone No: (Country Code / Area Code / Number) +504 22281736				

Email address: Marilyn.molina@sreci.gob.hn

Marilyn.molina@hotmail.com

Preferred International Airport of departure/arrival :

International Airport of Toncontin (TGU)

Contact person in case of emergency:

Name: Maria del Carmen Nasser de Ramos Relationship of this person to you: Boss

Telephone No: +504 3390-0050 Email: ss.cooperacionypromocionhn@gmail.com

LANGUAGE

English proficiency	Read			Write			Speak		
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
	X				X		X		

Mother tongue: Spanish

EDUCATION

Name of Institution	City / Country	Years attended		Degrees, Diplomas and Certificates	Special fields of study
		From	To		
Catholic University of Honduras	Tegucigalpa, Honduras	2003	2007	System Engineer	
Catholic University of Honduras	Tegucigalpa, Honduras	2007	2010	Postgraduate in Project Management (Magna Cum Laude)	
Central American Technological University	Tegucigalpa, Honduras	2014	2015		Specialization in Strategic Planning

Have you ever been trained in Thailand? If yes, please specify course name and duration.

* No

Yes, please specify

B. EMPLOYMENT (Important to give complete information)

Employee	Period (from-to)	Title of Position	Duties and Responsibilities
Ministry of Foreign Affairs and International Cooperation	From Jan 2014 to actually	Director of Private Development Cooperation	Responsible for coordinating, managing, providing support, and promoting the involvement of the private sector, both national and international, either according to their corporate social responsibility or at the level of foundations, churches and / or Civil Society Organizations, Academies and NGOs in The development of the country through the strengthening of communication channels and coordination with the public sector.
Ministry of Foreign Affairs and International Cooperation	From Jan 2014 to actually	Coordinator of the Solidarity and Productive Remittances Program	Responsible for coordinating, managing, providing accompaniment and promoting with the institutions involved (SEDIS, AMHON, Foreign Service, Private, Multilateral, Bilateral Cooperators) in the development of projects presented by our compatriots abroad for the development of their communities.
Ministry of Foreign Affairs and International Cooperation	From June 2013 to April 2014	Specialist and Evaluator in Projects of Foreign Direct Investment	Supervision, Formulation, Evaluation and updating of the Portfolio of Private Investment Projects and Investment Opportunities Studies. Coordination, Formulation, Evaluation and Monitoring of the projects presented in Honduras is Open for Business, with Sectors: Tourism, Energy, Agribusiness, Maquila, Forestry, Hondutel, Municipality, SEPLAN. They coordinated with the counterpart institutions for the creation of a Portfolio of 154 Investment Projects: Public - Private or Private - Private.
Ministry of Foreign Affairs and International Cooperation	From September 2007 to May 2013	Systems analyst	Programming software systems, support, development and training. Creation of programs, database and monthly reports on the procedure, monitoring and impact. Among the most important programs: Authentic Program, Apostille Program, Translation Program, Viatical Calculation Program, Documentation Organization Program of the Ministry of the SRE, Provision Inventory Program.

C. EXPECTATIONS

Please describe your present work/responsibilities and the practical use you will make of this training/study on your return home in relation to the responsibilities you expect to assume. (attached paper, if necessary)

My specialization in my work with civil society, the responsibilities and the work that can be done in the private and public sector, and that in Honduras is a new area that until the last years. An efficient way.

That is why this course supports expanding my knowledge of how I should work and be able to have more experience in developed countries that have already done this practice from previous years and see the horizon of how they want to do in the future, as well as establish a network of new contacts that can obtain the mayor for the development of our countries.

At the end of the course I present a report to the head of the minister to be able to talking point received it in the course and to share it with the personnel that the charges of such subject.

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. If offered the training award, I undertake to :-

- (a) conduct myself at all time in a manner compatible with my responsibilities as a participant of the training course;
- (b) spend full time during the period of the programme as directed by TICA and training institution;
- (c) refrain from engaging in political, commercial, or any other activities except those governed by the training programme;
- (d) submit a well-researched country report or any papers and make a prepared presentation as assigned;
- (e) accept the travel arrangements and the financial conditions relating to the fellowship provided by the Royal Thai Government

- (f) return to my home country upon the completion of my course of training.

Signature of candidate:

Printed name: Marilyn Melissa Molina Lopez

Date: 06/06/2017

D. NOMINATION: To be completed by authorized person of the nominating agencies of the AITC eligible countries/territories. (See "Guideline for AITC" for detailed information on nomination.

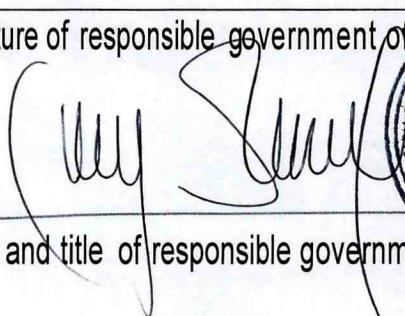
I certify that:

- (a) The activities under this training will contribute to the specialization of the nominee. And in the case of a fellowship being granted to the nominee, full use would be made of the fellow's expertise in the field covered by her/his fellowship;
- (b) to the best of my knowledge, all information supplied by the nominee is complete and correct;
- (c) to the best of my knowledge, the nominee has adequate knowledge and experience in related fields and has adequate English proficiency for the purpose of the fellowship in Thailand.

On return from the fellowship, the nominee will be employed in the following position:

Title of post Director of Private Development Cooperation

Duties and responsibilities.....Private Cooperation; International NGOs; Foundation; Social Responsibility and Civil Society

<p>Official stamp: Ministry of Foreign Affairs and International Cooperation</p> <p>Organization:</p>	<p>Signature of responsible government official</p>   <p>Name and title of responsible government official</p>
<p>Official address: Juan Ramón Molina, First Street, 7ma Avenida, All Building Central Bank, Center of Tegucigalpa</p>	<p>Embajadora María del Carmen Nasser de Ramos Subsecretaría de Cooperación y Promoción Internacional</p>
<p>Telephone no.: +504 22360200 Email: cooperacion.privada@sreci.gob.hn</p>	

MEDICAL REPORT

INSTRUCTIONS

To be completed in capital letters by a registered medical practitioner after thorough clinical and laboratory examination including x-ray of chest.

Name of Nominee: Marilyn Melissa Molina López	Age : 32	Gender : Female
Nationality: Hondureña		
1. Is the person examined at present in good health and able to work full time? YES		
2. Is the person examined able physically and mentally to carry on an intensive study programme away from her/his duty station/home place? YES		
3. Is the person examined free from infectious diseases which could present risks for both the candidate and her/his contacts during the fellowships? YES		
4. Does the person examined have any medical conditions which might require treatment during her/his fellowships? NO		
5. (For female nominee) Is the person examined pregnant? She is not pregnant I certify that the person examined is medically fit to undertake a training course in Thailand. Physician signature (with stamp)		
Full name and address of examining physician: Elias Euceda Lopez TORAX Hospital		
Place and Date: Tegucigalpa MDC 05/06/2017		
Telephone no.: +504 9850-7467		
Email: eucedalopez@gmail.com		





**Thailand International Cooperation Agency
Ministry of Foreign Affairs of Thailand**

**APPLICATION FORM
for Annual International Training Course (AITC) Programme**

INSTRUCTIONS

The AITC application form is composed of four parts. Part A to part C must be completed by candidate and part D by central government agency*. All fields are mandatory. Application form must be filled in typed-block letter. The nomination must be supported by this application form and medical report. Two (2) copies of originals of all documents duly filled out, counter-signed and stamped by the authorized person must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course.

Soft file of this application form can be downloaded at <http://www.tica.thaigov.net>

* For detailed information on nomination process, please see "Guideline for AITC"



Course Name: Moving Towards SDG2030 via Corporate Social Responsibility and Sufficiency Economy Philosophy

A. PERSONAL HISTORY (Please attach a copy of your passport)

Title	Family name	Given name	Other name	Gender	
<input checked="" type="radio"/> Mr. <input type="radio"/> Ms. <input type="radio"/> Mrs. <input type="radio"/>	Pineda	Jorge	Alberto	<input checked="" type="radio"/> Male <input type="radio"/> Female	
City and country of birth	Nationality	Date of birth (DD/MM/YY)	Age	Marital Status	Religion
Tegucigalpa, Honduras	Honduran	04 12 1977	39	Married	Catholic
Work address: Colonia 3 caminos, calle principal		Home address: Colonia las minitas, calle la herminita			
Telephone No: (Country Code / Area Code / Number) +504 2235-7478		Telephone No: (Country Code / Area Code / Number) +504 9969-5152			

Email address: jpineda@sedis.gob.hn / jpinedav@hotmail.com

Preferred International Airport of departure/arrival : International Airport of Toncontin (TGU)

Contact person in case of emergency:

Name: Gloria Pineda Relationship of this person to you: Sister

Telephone No: +504 9992-5020 Email:

LANGUAGE

English proficiency	Read			Write			Speak		
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
	x				x		x		

Mother tongue: Spanish

EDUCATION

Name of Institution	City / Country	Years attended		Degrees, Diplomas and Certificates	Special fields of study
		From	To		
Catholic University of Honduras	Tegucigalpa, Honduras	2010	2014	Industrial Engineer	General Administration
Catholic University of Honduras	Tegucigalpa, Honduras	2015	Actually	Post Grade International Relations	International relations and politycs

Have you ever been trained in Thailand? If yes, please specify course name and duration.

- No
- Yes, please specify

B. EMPLOYMENT (Important to give complete information)

Employee	Period (from-to)	Title of Position	Duties and Responsibilities
Ministry of development and social inclusion (SEDIS)	From Jan 28 th 2014 to actually	Director of international cooperation	Manage funds with international organizations
COPECO (Permanent commission of contingencies)	From Jan 28 th 2012 to 2014	Manager of Public Administration	Budget management
National Lottery (PANI)	From Feb 10 th 2008 to Jan 27 th 2012	Assistant Manager	Budget management

C. EXPECTATIONS

Please describe your present work/responsibilities and the practical use you will make of this training/study on your return home in relation to the responsibilities you expect to assume. (attached paper, if necessary)

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. If offered the training award, I undertake to :-

- (a) conduct myself at all time in a manner compatible with my responsibilities as a participant of the training course;
- (b) spend full time during the period of the programme as directed by TICA and training institution;
- (c) refrain from engaging in political, commercial, or any other activities except those governed by the training programme;
- (d) submit a well-researched country report or any papers and make a prepared presentation as assigned;
- (e) accept the travel arrangements and the financial conditions relating to the fellowship provided by the Royal Thai Government
- (f) return to my home country upon the completion of my course of training.

Signature of candidate:
Printed Name: Jorge Alberto Pineda



Date: 04/Abril/2017

D. NOMINATION: To be completed by authorized person of the nominating agencies of the AITC eligible countries/territories. (See "Guideline for AITC" for detailed information on nomination.

I certify that;

- (a) The activities under this training will contribute to the specialization of the nominee. And in the case of a fellowship being granted to the nominee, full use would be made of the fellow's expertise in the field covered by her/his fellowship;
- (b) to the best of my knowledge, all information supplied by the nominee is complete and correct; (c) to the best of my knowledge, the nominee has adequate knowledge and experience in related fields and has adequate English proficiency for the purpose of the fellowship in Thailand. On return from the fellowship, the nominee will be employed in the following position:

Title of postDirector of International Cooperation.....

Duties and responsibilities.....Manage Funds with International Organizations.....

Official stamp:

Organization:
Ministry of
Development and
Social Inclusion
(SEDIS-
SPANISH).

Official Address:
Edificio Torre
Mayab, Col. Lomas
de Mayab, Ave
República de Costa
Rica, esquina
opuesta al parque
las Lomas, 5to piso,
local 502.

Telephone no.:
+5042239-7487

Facsimile:

Email:
www.sedis.gob.hn



Signature of responsible: government official

Name and title of responsible government official

Licda: Olga Alvarado
Sub Secretaria de Políticas e Inclusión Social

MEDICAL REPORT

INSTRUCTIONS

To be completed in capital letters by a registered medical practitioner after thorough clinical and laboratory examination including x-ray of chest.

Name of Nominee: JORGE ALBERTO PINEDA VALLE

Age :39

Gender :M

Nationality: HONDUREÑA

1. Is the person examined at present in good health and able to work full time? YES

2. Is the person examined able physically and mentally to carry on an intensive study programme away from her/his duty station/home place? YES

3. Is the person examined free from infectious diseases which could present risks for both the candidate and her/his contacts during the fellowships? YES

4. Does the person examined have any medical conditions which might require treatment during her/his fellowships? NO

5. (For female nominee) Is the person examined pregnant? N/A

I certify that the person examined is medically fit to undertake a training course in Thailand.

Physician signature (with stamp)

Full name and address of examining physician:

JUAN RAMÓN PINEDA PAZ



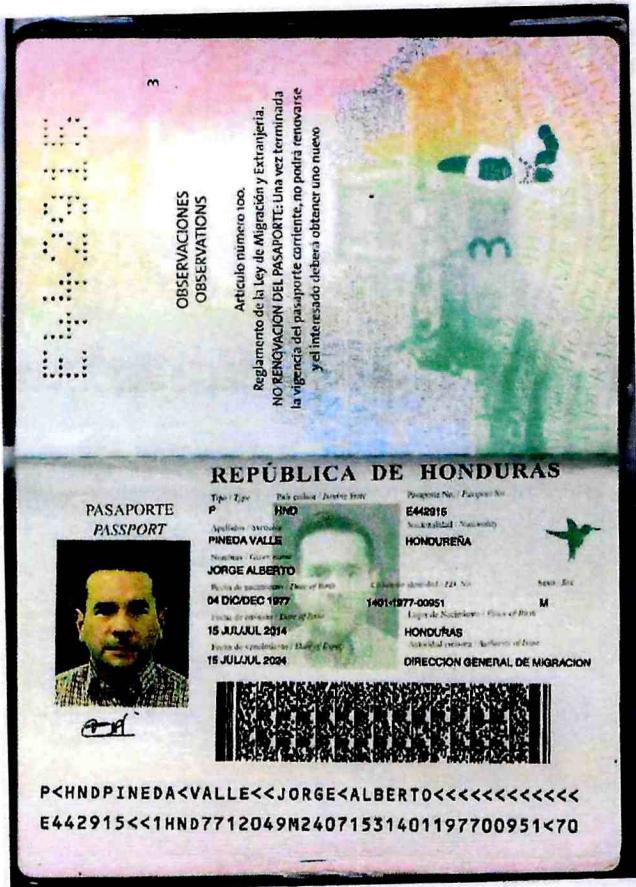
Place and Date: TEGUCIGALPA M.D.C, 28 DE MARZO, 2017

Telephone no.: +5043391-4883

Email: juanrpineda@gmail.com

Current functions or responsibilities in my job:

1. Manage funds to fill the gap that can not be financed with national funds to cover the different services offered by the Better Life Program. (Honduran government program)
2. Advise and Coordinate the preparation, revision and approval of technical and financial cooperation agreements in accordance with the policies and objectives of the Cooperation Manual.
3. Participate in the formulation of opinions, in support of technical cooperation plans, programs and projects.
4. Establish all kinds of approaches with the cooperating agencies and institutions, in order to manage financing for programs, projects and technical assistance in the benefit of the most vulnerable sectors of the country.





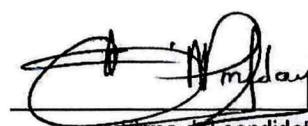
Acta de Compromiso del Postulante

Yo Jorge Alberto Pineda Valle, de la Secretaría/Institución Secretaría de Desarrollo e Inclusión Social (SEDIS), he sido postulado al curso Moving Towards SDG 2030 Corporate Social, por lo que declaro que la información y documentación proporcionada en la presente solicitud, es verdadera. Asimismo, declaro tener pleno conocimiento que en caso de que cualquier información resulte falsa mi candidatura será invalidada automáticamente sin posibilidad alguna de reconsideración.

Al respecto, manifiesto que una vez presentada mi solicitud debo cumplir con el proceso establecido por el cooperante que está proporcionando la beca.

En ese sentido, tengo conocimiento de que concursaré en igualdad de condiciones con otros candidatos, por lo que, acepto la resolución que se emita respecto a mi expediente, la cual será DEFINITIVA E INAPELABLE.

Enterados del alcance y efectos de la presente declaración, firmo de conformidad en
Tegucigalpa M.D.C, el día 20 de Marzo del 2017


Firma del candidato



1401197700951
Número de Identidad

Nota: Solo se aceptará la declinación al curso por fallecimiento de un familiar cercano, para lo que deberá presentar como documentación soporte: Acta de Defunción. Asimismo presentar una Carta de Excusa firmada por una de las autoridades de la Institución, Empresa o Secretaría de Estado que represento expresando disculpas sobre los inconvenientes que esto puede presentar al cooperante que proporciona la beca.



No. 31001/C135/2560

Embajada Real de Tailandia
Ciudad de México

La Embajada Real de Tailandia presenta sus atentos saludos a la Embajada de la República de Honduras y, con referencia a la nota de la Embajada No. 31001/C132/2560, fechada el 11 de mayo de 2017, sobre un par de cursos en el Programa Anual de Capacitación Internacional (AITC) para 2017, tiene el honor de hacer llegar detalles sobre el programa “Moving towards SDGs via Corporate Social Responsibility and Sufficiency Economy Philosophy (Avance hacia ODS vía Responsabilidad Social Corporativa y Filosofía de la Economía Suficiencia)” que se llevará a cabo en Tailandia del 4 al 15 de septiembre de 2017, con fecha límite para aplicar el 16 de junio de 2017 (Anexo 1).

En este sentido, la Embajada tiene además el honor de solicitar la amable ayuda de la Embajada para transmitir el anuncio del curso mencionado arriba a las agencias/oficinas gubernamentales correspondientes. Tenga en cuenta que los países/territorios elegibles son invitados a nominar hasta dos (2) candidatos por curso, y las nominaciones deben ser enviadas al TICA a través de la Embajada Real de Tailandia acreditada para los países/territorios elegibles.

Adjunto se encontrarán la guía para la aplicación a los programas de capacitación del AITC (Anexo 2) y el formato de solicitud (Anexo 3) para sus ulteriores actividades. Información detallada sobre la lista de los países/territorios elegibles para el AITC, tanto como otra información actualizada, se puede encontrar en <http://www.tica.thaigov.net/main/en/information/73803-Annual-International-Training-Course.html>. Para más información, por favor envíe un correo electrónico a aite@mfa.go.th o a la Sra. Nattarika Chaiyadaecha, Segunda Secretaría de la Embajada Real de Tailandia, a nattarikac@mfa.go.th.

La Embajada Real de Tailandia aprovecha esta oportunidad para reiterarle a la Embajada de la República de Honduras, las seguridades de su más alta consideración.



Embajada de la República de Honduras,
CIUDAD DE MÉXICO.



Thailand's Annual International Training Course (AITC) 2017

**"Moving towards SDGs via
Corporate Social Responsibility and Sufficiency Economy Philosophy"**

I. Course Title: "Moving towards SDGs via Corporate Social Responsibility and Sufficiency Economy Philosophy"

II. Duration: 4-15 September 2017

III. Closing Date for Applications: 16 June 2017

IV. Background and Rationale

In September 2015, countries have agreed to put all efforts to achieve the 17 fields of Sustainable Development Goals (SDGs). However, it is known that public resources alone are not sufficient to realize these goals, contributions from private and community sectors play important role. In the past, private sector was generalized as the one who generate negative social and environmental consequences. Corporate social responsibility (CSR) concept has been raised and enforced since 1990s. So far, many transnational and big local corporates can adjust their business approaches and mechanism to embrace this concept reasonably well. Although CSR is compulsory for OECD's inter trade and/or preliminary condition for joining national stock exchange business but many companies are far behind and outdated in their CSR fashions. As a result, outcomes and impacts from CSR endeavors have not been satisfactory.

As CSR can be interpreted and applied differently depending on the knowledge, attitude and skills of people who are in charge of the program. CSR officers should be sensitized and trained properly so that they can change their approach. Moreover, government officials can play a prime mover role in developing of innovations, including CSR concepts, as well as in promoting a sound CSR environment in their countries.

Thailand has long experiences on CSR practices from both success and failures in the CSR implementation. In addition, Thailand's development has been guided by "Sufficiency Economy Philosophy" (SEP) concept and practices which can be utilized to strengthen the CSR implementation. SEP does not offer a ready-made solution/approach, but it rather offers a thinking process that can be used in the implementation of CSR. The philosophy emphasizes on reasonableness, moderation, prudence, knowledge and virtue. When SEP is intensively applied, sound CSR will be adopted in process automatically. Many agencies can confirm that the application of SEP with CSR work helps accelerate and ensure expected outcomes which aims at achieving the 2030 Sustainable Development Agendas.

Puey Ungphakorn School of Development studies (PSDS), formally named as of the Graduate Volunteer Center, of Thammasat University, is one of Thailand's outstanding higher education institutes which offer multi-level programs for undergraduate and graduate students in development studies, contemporary community development, CSR and Social Enterprise management and volunteer management. In addition, the school also offers short courses on similar topics to various government offices, local administration offices, private companies and local and international communities. With regards to CSR business, the school has launched pilot innovative CSR projects for the state enterprise such as Electricity Generating Authority of Thailand (EGAT) and offering short courses for PTT public company limited and group for sometimes. PSDS is on the process to be registered as a training center for various companies and factories who are obliged by Thai laws to have at least one CSR trained officer in each company.

V. Objectives

- 1) Participants will gain insights and thorough understanding on sustainable and human development concepts which emphasize self-help and mutual help
- 2) Participants will acquire fundamental knowledge on CSR, SEP and SDGs.
- 3) Participants will understand the importance and benefits derived from CSR
- 4) Participants will learn how to initiate appropriate CSR projects (both during and after process)
- 5) Participants will gain ideas how to promote CSR in their home countries.

VI. Course Contents

Key contents	Description	Training methods
Getting to know Thailand's profile	- existing socio-economic, political, health, educational, cultural, and environmental situations as well as governance structure of Thailand	- Presentation, discussion in classroom
Fundamental knowledge of CSR	- What is CSR, why CSR, CSR ultimate goal and benefits, roots of CSR, other discourses related to CSR? (ISO 26000, OECD, SE, SDGs) - Multi-dimensional benefits for multi-stakeholders from CSR - Confusion about CSR	- Presentation, case study, classroom discussions. - Field visit to Stock Exchange of Thailand's CSR club
Types of CSR	- Types of CSR projects, their consequences - CSR in and after process	- Presentation, case study, classroom discussions, field visit to factories, enterprises

Introduction to Sufficiency Economy Philosophy (SEP)	<ul style="list-style-type: none"> - What is SEP (concept and practices) - How can SEP be integrated into CSR - Why and how SEP can strengthen and ensure success of CSR 	<ul style="list-style-type: none"> - Presentation, classroom discussions, case studies from various sectors.
How to manage CSR successfully	<ul style="list-style-type: none"> - Why does CSR fail? (Supportive and hindering factors). - How to prevent failures. - CSR monitoring and evaluation. - How to create good CSR projects. - How to sustain CSR success. - Role of government, business and civil society in achieving sustainable development. - Experiences and lesson-learned from Thailand. 	<ul style="list-style-type: none"> - Presentation, classroom discussions. - Field visits to selected enterprises and local communities.
Action planning	<ul style="list-style-type: none"> - Conclusion. - Presentation on practical use to the case of participants' countries. 	<ul style="list-style-type: none"> - Individual work - Group discussion - Plenary presentation

Field trips/ field visits

The field trip will provide opportunities for participants to learn how to apply SEP and CSR concept in practices. It will be done in form of community and enterprise visits during the course.

Prior to visiting the sites, participants will be prepared on what to do and how to maximize benefits from the visits i.e. discussion on how to acquire valid data and information, (ask, listen, observe) and other tools to assess and analyses information.

Advance Assignments

Country report - Participants are required to prepare a report on;

- Poverty situation in their country, interventions against poverty and inequality, roles of the government, private sector and communities in tackling multidimensional problems, degree of success and reasons.
- Country context and other related information.
- Experiences in CSR work in their country and how well and effective CSR concept being implemented in his/her own country.

The report shall not be longer than 10 pages (A 4) and shall be submitted before the training course starts. Country report template will be circulated to successful candidates.

Project Assignment

At the end of the program, participants are expected to present an action plan (and project proposal) on a practical use of the knowledge and experience gained upon returning to their home countries. Ideas will be formulated during the training course.

Reading Assignment

Participants should study CSR concepts and other related issues before attending the course. Suggested reading includes "Business and the Sustainable Development Goals: Acting Responsibly and Finding Opportunities" published by Global Compact.

VII. Number of Participants: 20 persons

VIII. Qualifications

Candidates must possess qualifications as specified in "Guideline for Thailand's Annual International Training Course Programme" No. 2 "Qualifications." Moreover, candidates with the following qualifications are preferred.

- Having at least 5 years experiences in community / social development fields (rural and/or urban areas).
- Working on CSR program in government sector, NGO, civic society, or relevant private sector.
- For those who are from an academia, they should be working on community development/ social development/ CSR/ development studies or related fields.
- Nominations of female applicants are encouraged.

IX. Venue and Training Institution:

Puey Ungphakorn School of Development studies (PSDS),

Thammasat University, Tha Prachan campus,

Bangkok, Thailand

X. Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development

Thailand International Cooperation Agency (TICA)

Government Complex, Building B, 8th Floor, Chaengwattana Rd. Laksi District,

Bangkok 10210 THAILAND

Website: www.tica.thaigov.net

Email: aitc@mfa.go.th



Thailand International Cooperation Agency
Ministry of Foreign Affairs of Thailand

GUIDELINES

for Thailand's Annual International Training Courses (AITC) Programme

1. About AITC

Realizing a significance role of Human Resources Development in economic and social development, the Royal Thai Government attaches great importance towards forging cooperation through South-South Cooperation, particularly through organizing short-term training programmes. The Annual International Training Courses (AITC) is one of flagship programmes conducted by Thailand International Cooperation Agency (TICA). Aiming at sharing Thailand's best practices and experiences to the world, the AITC programme offers short-term training courses under a wide range of development-related topics.

AITC course is categorized under four plus one themes. The highlighted themes is Sufficiency Economy Philosophy (SEP), the key factor behind Thailand's achievement of sustainable development in many areas. The other themes are areas in which Thailand's best practices can help address global challenges. They include Food Security, Climate Change, Public Health and other Sustainable Development Goals (or SDGs) related topics. To keep up with the dynamism of sustainable development agendas, the AITC courses are updated regularly with the main themes revised every three years. During 2017 – 2019, TICA is pleased to offer more than 90 short-term training courses with the expected number of participants of nearly a thousand from developing countries around the world.

2. Qualifications

- 2.1 Candidates must be nominated by central government agencies in a country from the AITC eligible countries/territories list. (See "List of Eligible Countries/Territories")
- 2.2 Candidates should be an officer or agent (preferably from government agencies) currently working in the area related to the training topic.

- 2.3 Candidates must have a degree and/or professional experience suitable to the training topic.
- 2.4 Candidates must have a good command of English.
- 2.5 It is recommended that candidates be less than 55 years of age.
- 2.6 Candidates must be in good health.
- 2.7 Nomination of female candidates is encouraged.
- 2.8 TICA reserves the rights to revoke fellowship offered to participants who are pregnant during the period of training.

3. Procedures for submission of nominations

3.1 Nomination must be made by central government agencies in charge of nomination of national candidates (such as Ministry of Foreign Affairs) or by relevant central government agencies for which the nominated candidates currently work. Nomination must be in line with relevant rules and regulations of the nominating countries/territories.

Each eligible countries/territories are invited to nominate up to two (2) candidates per course.

3.2 The nomination must be supported by the following two documents;

- Application form
- Medical Report

Two (2) copies of originals of all forms duly filled out, counter-signed and stamped by the authorized person must be submitted.

3.3 The nomination must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. (See "List of Eligible Countries/Territories")

3.4 Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course.

3.5 Application form must be filled in typed-block letter. Soft file of the Application Form and Medical Report Form can be found at
<http://www.tica.thaigov.net/main/contents/files/information-20161217-152430-795372.pdf>

4. Selection of candidates

4.1 In considering applications, particular attention shall be paid to the candidates' background, their current position in the service of their Government, and practical use they expect to make of the knowledge and experience gained from training on the return to their Government positions.

4.2 Selection of participants is also based on geographical distribution and gender balance, unless priority is set for particular country/ group of countries.

5. Duration of the courses

All ATC courses are carried out on a full-time basis. The exact dates for each course are as specified.

6. Attendance and Activities of the Programme.

6.1 Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours.

6.2 Each ATC course is designed according to its respective purpose. Most courses comprise three segments: lecture, field visit and workshop.

6.3 Participants are required to prepare their country report on topic relevant to the training course prior to the beginning of the course and prepare for their presentation during the course.

7. Travel and financial arrangements

7.1 Successful candidates will be offered an award which covers:

- Return economy class airfare
- Accommodation for the duration of training in Thailand
- Training allowance
- Social programme
- Insurance
- Airport meeting service

7.2 Regulations on travel and financial arrangements

- International travel - Return economy class air ticket will be provided via the most direct and most economical route from the international airport at participant's respective country/territory to the location where the course will take place. The award does not cover domestic travel cost in participant's respective country.

Transit destination will be arranged according to a need for visa application to Thailand and/or on the most direct and most economical route basis.

All booking and change to the booking, including a setting of date of arrival and departure, must be done by TICA only. Ticket will be issued in electronic form (e-ticket) only.

Baggage allowance quota is in line with the airlines' policy. Any purchase for extra baggage allowance is not covered by the award.

Training allowance - Participants are entitled to receive a daily allowance in the course of the programme at the rates established by the Royal Thai Government which is designed to cover the cost of all meals. Therefore, the daily allowance will be reduced if meals are provided by the organizers. The allowance is not a salary or an honorarium. The allowance is not intended to cover the fellow's continuing expenses at home, nor personal expense. Therefore, it is suggested that each participant should bring some pocket money to cover their personal expenses. Allowance and all reimbursement will be made in Thailand and in Thai Baht (THB) only.

Insurance - Group Accident and Hospitalization Insurance during the period of training in Thailand will be provided. The insurance does not cover pre-existing illnesses and outpatient medical/dental treatment. Participants are advised to obtain their own travel insurance which is fully covered for any costs arising from loss or theft of personal belongings.

Accommodation - Accommodation will be provided to all participants during their training in Thailand at designated hotel/accommodation. Any cost arising from accommodation arranged by participants themselves cannot be reimbursed in all case. Accommodation does not cover any cost arising from participant's personal consumption i.e. mini bar, international/local call or internet (unless provided as compliment by the hotel.)

Visa arrangement – Participants will be responsible for obtaining appropriate visa prior to their travel to Thailand, if required. List of countries entitled for visa exemption and visa on arrival to Thailand can be found at <http://www.immigration.go.th/nov2004/doc/services.pdf> TICA will provide facilitation to participants who require visa application i.e. liaising with the Royal Thai Embassy/ Consulate and advising on appropriate procedure and necessary documents for visa application.

Participants must cover all costs arising from visa application i.e. visa fee, travel cost to the Royal Thai Embassy/ Consulate, postal fee (in case visa application is made by post,) transit visa fee (in case participants needs to apply for visa to Thailand at a transit country). The visa fee can be reimbursed upon presenting an original receipt of the fee but not exceed 2,000 THB.

Participants must not bring their family members with them during their training period. Participation in the training cannot be used as reference for visa application to Thailand of his/her family member.

Airport meeting service – Transfer to and from airport will be provided to participants. TICA will coordinate directly with the limousine service to prepare for the airport transfer.

8. Contact

For more information, please contact;

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Thailand International Cooperation Agency (TICA)

Government Complex, Building B (South Zone), 8th Floor,

Chaengwattana Rd. Laksi District,

Bangkok 10210

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