



January 21, 2022

Dear Parents,

Parent-teacher conferences will be held on Thursday, January 27th. The middle school conferences will again include a mixture of team conferences (meeting your child's math, social studies, science, and English teachers at the same time) and individual conferences (meeting with only one of your child's teachers). Twenty minutes is set aside for each team conference, and ten minutes is set aside for individual conferences. These conferences are arranged by teachers directly contacting parents of teacher-identified students. Please be aware that all conferences next week will be via Zoom.

- Teachers will reach out to you to set-up an appointment for a conference.
- **You do not have to sign up for conferences**, particularly if you have already had a meeting with your child's teacher(s) or you do not have any pressing questions or concerns.
- If you would like a conference and have not been directly contacted by your child's teacher(s) by Tuesday, January 25, you must select an available time slot ahead of time through the teacher with whom you would like to meet.

Our middle school conference format encourages targeted communication where there are specific needs or concerns with parents whose students stand to benefit most from conferencing. Since the middle school teachers meet with multiple grade levels, which means they may have 30-80 students depending on the subject taught, we have found that the conference format we had used in the past was not the most productive. Please know that whether you are specifically contacted by our staff for a conference or not, you are always welcome to call or email your child's teacher(s) and engage in conversation about your child's performance or set up a conference time that is mutually convenient at any time throughout the year.

Thank you,
St. Charles School Middle School Teacher

