

## Ajwaliya, Nishit

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**From:** Vargas, Keith  
**Sent:** Monday, August 2, 2021 8:34 AM  
**To:** ITLT Core; ITLT Tech Task Force; Karaboutis, Adriana; Seetharam, Krishna; Rutfield, Craig; Thurling, M Sarah; Reid, Michael; Mitchell, William; Pettinelli, Deanne; MacDonald, Andrew; Wilson, Elaine; Wolter, Jerome; Wright, Frederick; Pratico, Lisa; Khurana, Anoop; Drumm, Logan; Anantapalli, Midhun; Harrison, Gareth M; Kadam, Vikas; Finn, Kerry; Uppal, Ajay; Davidson, Caitlin; White, Gary; Lawrence, Peter; Clinchot, Joseph J.; Solovey, Alexander; Wiles, Richard; Dubois, Jean; Lyba, Svetlana; Salmon, Richard; Baynes, Andrew; Lall, Neil; Sen, Mandira; Ledingham, Stuart; Connolly, Bryan; Thurling, M Sarah; Ajwaliya, Nishit; Seglias, John; Dove-Edwin, Norma; Lorkiewicz, Robert J.; Jamieson, Nikki; Waud, Louise; Jenner, Simon; Baker, Simon; Semel, Joel; Mann, Clare; Podduturi, Anil; Zentay, Charles; Squires, Kenneth; Davidson, Caitlin; Rook, Antony; Cooper, Jennifer I.; Ravindran, Abhilash; Anantapalli, Midhun; Drumm, Logan; Harrison, Gareth M; Hatzis, Elaine; Elliott, Jody; Lorkiewicz, Robert J.; Dove-Edwin, Norma; Seglias, John; Mitchell, William; Palmer, Maureen; Pettinelli, Deanne; Mitchell, William; Khurana, Anoop; Rutfield, Craig; Pettinelli, Deanne; Cronin, Daniel; Squires, Kenneth; Reid, Michael; Davidson, Caitlin; Palmer, Maureen; Thurling, M Sarah; Mehat, Harjit; Kirby, Jason; Smith, Helen  
**Subject:** New Federated Process for Intake & Architecture approval

**To:** Jurisdictional CIOs, Domain Architects and IT Architecture Community  
**Cc:** ITLT, IT Project Managers  
**Subject:** New Federated Process for Intake and Architecture Approval!

Given our focus on becoming more agile and outcome-oriented, we are updating our Intake and Architecture Approval Process. This updated process is more efficient / streamlined, devolves decision-making closer to stakeholders (a.k.a. CIO and delivery teams), and at the same time ensures the right level of required documentation and controls. These changes were led by [Enterprise Architecture](#) in collaboration with [ePMO](#) and Solution Engineering and are part of the overall Solution Delivery Framework ([SDF](#)).

These steps will eliminate waste and speed up approvals and project execution timelines. This is a big win for National Grid. [Please see this overview document with sample template](#)

We recognize this represents a degree of change, and we are here to help and support (see list of the team below). We appreciate everyone's adherence to this updated process. If you have any questions, comments or concerns please reach out to the team below.

The key changes to our "ways of working" effective Immediately are as follows:

1. The intake process has been revamped to empower CIO and Domain Architect ("DA") to assess project design risk themselves, rather than via the formal central EA authority. There will be no more weekly Intake review hosted by central EA team ([Please see the Intake and delivery process diagram](#)). Details include:
  1. An **updated ITAR Assessment Request form** is now live with fewer required fields (reduced from 8 pages to 16 questions). CIOs/DAs must complete this form themselves. Every project requires this form.
  2. This form will yield 3 possible outcomes aligned to project classifications in MS Project Online (POL):
    - a. **Run / Upgrade / Enhancement** - No CSA, no arch review (previously communicated)

- b. **Value Step / Grow / Strategic** - CSA or CSA Lite, review by SDA board
  - c. **Transform** - Solution vision, review by ITGC (rare)
3. For projects where Conceptual Solution Architecture (CSA) documents are required, these documents will be approved by a federated SDA board that has been effective as of June 21st. Thanks to Mike Reid and Craig Rutfield for their leadership in establishing this. [Please see this overview document with sample template.](#)
2. Solution Design Assurance (SDA) - Is now federated and hosted by a Domain Architect or delegate. Details include:
  1. SDA board outcomes must be tracked (regulatory requirement) and reported to the ".**box.IT.ARBGovernance**" mailbox managed by Sarah Thurling and our team. Central EA will help ensure those above outcomes are centrally recorded in case of audit.
  2. The Solution Design and Solution vision documents have merged, eliminating duplicate efforts.
  3. As a reminder, regardless of ITAR outcome, SDA artefacts for Stage gate E are still required.
3. IT Governance Committee ([ITGC](#)) - Only evaluates demand that scores **>=5** on the ITAR impact assessment

Please share with others. The Team that can answer questions / provide support are:

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