

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE

OFFICE OF INFORMATION TECHNOLOGY

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DIRECTOR AND
ADVISOR TO THE
COMMISSIONER OF
TECHNOLOGY



May 10, 2016

Nicole M. Benson,

I am delighted to offer you the MassIT Graphic Design Internship position at the Massachusetts Office of Information Technology. Everyone who met you thought you would be a terrific addition to the team.

Your internship will start on Monday June 6th and end on Friday August 12th (10 weeks). The expected work hours per week are 37.5 hours. Your hourly pay rate will be \$17. The primary location of your internship will be at our Boston office: One Ashburton Place Boston, Massachusetts 02108. Your Manager/Supervisor will be Tim Treacy, Social Media Strategist. Below you will find her contact information:

Tim Treacy
tim.treacy@state.ma.us
617-626-4491

Please sign the bottom of this letter indicating your acceptance of our offer and return the letter to me.

If you have questions please give me a call at (617)-626-4615. We are confident that you will be able to make a significant contribution to the success of our agency. Again, my congratulations! I look forward to working with you.

Sincerely,

MaryBeth Martinez
Manager of Recruiting Services

Nicole Benson May 10, 2016
Accepted by: Date

