

## Education

### **MSc Computing & IT Management, Cardiff University, 2014-2015**

In progress – Modules: Information Processing in Python, Web Application Development, Business & IT Management, Distributed Cloud Computing, E-Commerce & Innovation, Dissertation

### **BSc Accounting & Finance, Warwick Business School, University of Warwick, 2011-2014**

Degree qualification: 2:2

### **French Baccalaureate, Scientific Section, French School of Singapore, 2011**

Grade Average: 15.7/20, equivalent to 340 UCAS points

## Experience

### **Raffaello Network**

June 2013 - Present

On a freelance basis, I translate website content from French to English.

July- September 2013

### **JM WESTON, Geneva**

Sales assistant for luxury shoes. Tasks included advising customers following a very specific 'ceremonial' method, in order to provide outstanding customer service. As Geneva is quite a global city, I had to perform this task in both English and French. I was also required to operate the till and the IT system to register each customer and run stock inventory. Secondly, I also had to shine and treat leather shoes as well as run various errands.

### **Warwick Accounting Society – Social Representative**

2011-2012

As social representative, I had to handle communication for the society. Amongst other things, I had to design posters, organise fair appearances and various socials. The society reached it's highest ever membership count the year our team was in charge.

### **KBC Bank N.V., Singapore**

April 2012

Assistant in dealing room back office. However, since little help was needed in this department, I took the initiative to use Excel macros to automate many tedious manual Excel tasks, such as transferring data from one table to another. I hence had to conduct a seminar to inform each member of the department on how to use these macros, as well as other more advanced Excel functions.

# Nicolas Mezeret

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Nationality : French

## KBC Bank N.V., Singapore

July 2010

Support to HR department. My tasks included filing & archiving files, sorting the location and the poster for an event organised for the bank's clients, and organising a Powerpoint tutorial for staff.

## Skills

- Fluent in French (mother tongue) and English (TOEFL: 117/120, lived 7 years in Singapore, currently studying in Great Britain)
- Goethe Institut B1 Level Certificate in German
- Strong analytical skills, knowledge of accounting, finance, and business in general acquired through my time at university
- Proficient in Python, HTML, CSS, JavaScript, Microsoft Office, video and audio editing software
- Student representative for my masters course

## Interests

- Music (Bass guitar and guitar)
- Sports (Football, basketball, and running)
- Computing (Website making and writing programmes)
- Audio Visual Work (filming, recording, editing, music production)
- Reading (Novels)

## References

- Dr Martin Chorley, senior personal tutor and lecturer: [m.j.chorley@cs.cardiff.ac.uk](mailto:m.j.chorley@cs.cardiff.ac.uk)
- Gek Choo Chua, former supervisor at KBC Bank: [gekchoo.chua@kbc.be](mailto:gekchoo.chua@kbc.be)