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| Nam Truong  1724 South Cleveland Street Philadelphia, PA 19145 · 267-792-9224  N.Mikey.Truong@gmail.com |
| Hardworking and enthusiastic restaurant manager with a positive attitude and approach. High desire to deliver exceptional results in any field. Focused on setting high expectations and raising standards. Hard worker with track record of increasing sales, decreasing turnovers, and increasing customer satisfaction. |

# Experience

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| February 2019 to presentFood runner/barback/server, chima brazilian steakhouse Provided tables with customer service in a high pressure and fast paced environment. October 2017 To august 2018Restaurant Manger, café Nhan Analyzed and planned restaurant sales levels and profitability; Created and executed plans for sales, profit and staff development; Maintained high standards of quality control, hygiene, and health and safety; prepared weekly reports, including staff control, food control and sales; Coordinated the operation of the restaurant. |
| February 2015 to AUgust 2017Assistant Manager/Server, Bonchon Prepared restaurant tables with special attention to sanitation and order; Provided excellent customer service in a high pressure and fast paced environment; Recruited, trained, managed staff; Handled customer queries and complaints. |

# Education

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| May 2014COmputer Science A.S., Community COllege of Philadelphia |

# Skills

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| * Customer service skills & Employee relations * Financial Oversight and Revenue Generation * Organized & Multi-tasker * Record Keeping & Maintenance | * Stress management * Resourceful problem solver * Talent Development * Team Worker |