

Here is the translation of the given text to simple English:

****UNHCR - How to Report Complaints****

How to report misconduct by someone working for UNHCR, the UN, or their partners.

UNHCR is committed to creating a safe environment where the people we help feel secure and confident to speak up if they experience or witness misconduct. We take strong action to prevent and respond to misconduct, including sexual exploitation and abuse, by our staff, partners, or anyone working with the UN.

****What is misconduct?****

All UN staff must follow UN rules and regulations. Misconduct is when staff break these rules. Examples of misconduct include:

- * Sexual exploitation and abuse of refugees
- * Fraud (e.g., fake documents)
- * Corruption (e.g., taking money from refugees or others)
- * Theft (e.g., stealing equipment or money)
- * Harassment
- * Assault, threats, or retaliation
- * Behavior that harms the reputation of UNHCR
- * Breaking local laws

****What is sexual exploitation and abuse?****

Our position is clear: "Sexual misconduct is unacceptable and has no place in UNHCR." Our High Commissioner has repeatedly emphasized this. We take allegations of sexual misconduct very seriously and take action to prevent and respond to them.

I made sure to:

- * Use simple language to ensure the text is easy to understand.
- * Be accurate in the translation to maintain the original meaning.
- * Be contextually appropriate, taking into account the sensitive nature of the topic and the target audience (refugees).

Here is the translation of the text to English:

****Sexual Exploitation and Abuse Affect Refugees****

Sexual exploitation is defined as the actual or attempted abuse of a position of vulnerability (e.g., a person dependent on you for survival, food assistance, textbooks, transportation, and other services), with coercion or undue influence for sexual favors or other forms of exploitation. Sexual exploitation includes human trafficking and prostitution.

Sexual violence is defined as the actual or attempted physical invasion of a sexual nature, using force or under unequal or coercive conditions. Sexual exploitation includes sexual slavery, pornography, child abuse, and sexual assault.

The High Commissioner is fully aware of the significant challenges faced by survivors of sexual exploitation and abuse in reporting such incidents, as well as the important professional and personal considerations, even fears, that may prevent them from

doing so.

The High Commissioner is committed to addressing these challenges by ensuring that reporting mechanisms are informed, accessible, and reliable, and that victims who report sexual misconduct feel safe and protected. The High Commissioner's approach is survivor-centered, placing the rights and protection of victims, survivors, and affected individuals at the center of its actions. These actions include improving reporting conditions, alleviating the difficulties caused by this experience, providing better medical and psychosocial support, strengthening its policies, and developing additional protection measures for those who have survived or witnessed such incidents.

****How to Report Incidents of Misconduct or Sexual Exploitation and Abuse by Humanitarian Personnel****

Reports of misconduct by staff members of the High Commissioner, UN staff, or anyone with a contractual relationship with the UN (e.g., NGO personnel) can be made directly to the Office of the Inspector General of the High Commissioner.

Investigations conducted by the Office of the Inspector General are governed by strict confidentiality standards, as well as other standards and procedural safeguards. The Office of the Inspector General ensures confidentiality regarding the individual who reports possible cases of misconduct.

****How to Contact the Office of the Inspector General to Report an Incident of Misconduct by Staff Members of the High Commissioner or its Partners****

Confidential Fax: +41 22 739 73 80

Confidential Email Box: Email IGO

In person or by mail: 94 Rue de Montbrillant, CP 2500, 1211 Geneva

Using: Electronic Complaint Form

Mark all messages as CONFIDENTIAL

Note: phone and fax numbers are not toll-free. Local or long-distance telephone charges apply.

****Additional Information****

More information on how to report an incident of misconduct and the role of the Inspector General can be found [here](#).

Here is the translation:

"More information on how to report a case of sexual exploitation and violence, as well as the role of the Inspector General, can be found [here](#)."

I made sure to keep the translation simple, accurate, and contextually appropriate for refugees. Let me know if you need any further assistance!