Thy Nguyen

8 Jarwick Drive, Scarborough, Ontario, M1H2H2

Tel: 647-675-1818

Email: nguyen.thy2986@gmail.com

# Education

## Diploma of electrical engineering technician Jan. 2017- ApR. 2018

Centennial College, Toronto, ON

* Graduate with a GPA 4.3/4.5

## BACHELOR OF BUSINESS MANAGEMENT AND STRATEGY

University of Gloucestershire

# Skills & Abilities

**technical skills**

* Knowledgeability of the electrical rules and regulations (CEC, WHMIS, CCOHS).
* Experience in using AutoCAD, AutoCAD Electrical software.
* Experience in programming with Allen-Bradley PLC program (RSLogix 500, RSlinx)
* Adept in using Microsoft Office Suit (Word, Excel, Power Point)
* Skilled at using electrical tools, testing equipment, and materials used for installation, troubleshooting, maintenance and repairing.
* Knowledgeability of Personal Protective Equipment to safely accomplishing work.
* Skilled in reading and obtain information from manual, blue prints, electrical drawings.
* Achieved principles and operations of electrical devices (transmission power, transformers, AC and DC power, AC & DC Motor, AC/DC drives, Panels)

**OTHER SKILLS**

* Leadership
* Teamwork and individual work
* Communication
* Problem-solving
* Interpersonal
* Positive Attitude
* Proficiency in using devices based technology

# Experience

**Peer tutor | Canada OCT. 2017 – APR. 2018**

centennial college

* Enhanced students’ grades from C to A in courses (Electrical Theory, Electronics, PLC and Mathematics).
* Mentored and developed students’ solving problem skill to overcome academic obstacles and reinforced their fundamental principles.

**ACCOUNTANT | VIETNAM OCT. 2013 – OCT. 2016**

INTERNATIONAL ACCOUNTING COMPANY LIMITED

* Managed financial books and records for Budgets, Forecasting, Payroll, Accounts Payable and Receivable.
* Ensured compliance with accounting deadlines.
* Prepared company accounts and tax returns for audit.
* Coordinated monthly payroll functions for employees.
* Prepared annual company accounts and reports.

# Academic Achievements

# Project of service entrance estimation and calculation for residence

**Role: Team leader**

* In the first semester, we performed the project of Service Entrance Estimation and Calculation for residential field. As the team leader in a group with 3 members, I was responsible for delegating tasks for team members and supervising the progress to ensure our work to meet the deadline. The project was about wiring and installing as well as loads estimating and calculating for electrical devices in a residential house.

# Project of mOTOR INSTALLATION and calculation IN INDUSTRY

**Role: Team leader**

* This project was carried out in our third semester about calculating and installing specific motors in industrial field. With the role as a team leader, I was responsible for allotting missions for every member in our group. Beside accomplishing my own work, I also supervised and supported other members to finish our project on time and got the bonus for being one of the earliest project completing groups.

# CAPSTONE PROJECT

**Role: Team leader**

* Capstone was the last project we implemented in Electrical course to demonstrate our skills and knowledge that we obtained through entire course. We constructed a robot as a fundamental concept for practical applications in future. In the project, I was accountable for programming part and guided other members in building the model for the robot. Under my management, the project was accomplished on schedule and achieved high valuation.

# Reference

**Professor Jorge Gruszka**

Advanced Manufacturing & Automation Technology (AMAT),

School of Engineering Technology & Applied Science (SETAS)  
T 416-289-5000, ext. 2514  
P.O. Box 631, Station A, Toronto, ON M1K 5E9  
941 Progress Avenue, Toronto, ON M1G 3T8  
Email: jgruszka@centennialcollege.ca

**Professor Van Can Ngo**

School of Engineering Technology & Applied Science (SETAS)  
T 416-289-5000, ext. 2514  
P.O. Box 631, Station A, Toronto, ON M1K 5E9  
941 Progress Avenue, Toronto, ON M1G 3T8  
Email: vngo15@my.centennialcollege.ca