

Ref. No. Admn/05/018/220/442

Date: 21/11/2025

NOTICE

Final Reminder: Submission of Details of Company Garage Allotment

As intimated earlier vide notice dated 09/10/2025, the Estate Department is undertaking an updation of records to ensure accuracy, transparency, and optimal utilization of Company garages. Accordingly, employees presently holding Company garages were requested to submit the required details.

However, it has been observed that several employees have not yet responded.

In view of the above, all employees currently in occupation of Company garages are hereby once again requested to furnish the requisite details in the attached format to the Estate Department **on or before 25.11.2025**.


It is further notified that failure to submit the required information within the stipulated date will render the occupation liable to be treated as unauthorized. Consequently, necessary action as per Company rules may be initiated, including taking over of the garages by the Estate Department without any further notice.

All concerned employees are, therefore, requested to extend their full cooperation in this exercise to enable proper updation and maintenance of records.

This notice may be treated as a **final reminder**, and no requests or submissions after the due date mentioned above shall be entertained.

Please Note:

- The list of employees who have already submitted the required garage details is enclosed at **Annexure-I** for perusal.
- This notice is **not applicable** to occupants of **D & E type quarters**.


21.11.25
(GM-Admin)



Enclosed: Format for submission of garage details

CC:

- I. All Employees of M&R Complex
- II. All HODs of M&R Complex- For Wide Circulation

Format for submission of Garage Details

Name of the Employee-	
P. no.	
Designation-	
Department-	
Unit-	
Quarter no.-	
Garage no.-	
Exact Location of the Garage-	

Note: Please enclose garage allotment order with this format.

Signature with Date:

Name:

Annexure I

SECTOR-I Occupied Garage list

Sl. No.	Garage No.	Name	Pl. No	Qtr No.	Status
1	CG-1/I	Naresh Swarnkar	9535	C004/I	occupied
2	CG-7/I	Md Zunaid Ahmed Siddiqui	9560	C027/I	occupied
3	CG-24/I	Sama Majhi	6772	C007/I	occupied
4	CG-26/I	Nirada Kumar Naik	6372	C014/I	occupied
5	CG-27/I	Dharanidhar Sijui	4863	C012/I	occupied
6	CG-33/I	Nilamani Pattnaik	6735	B677/II	occupied

SECTOR-II Occupied Garage list

Sl. No.	Garage No.	Name	Pl. No	Qtr No.	Status
1	CG-2/II	Abunasar	9592	B102/II	Occupied
2	CG-7/II	Prasant Kumar Biswal	7232	B092/II	Occupied
3	CG-9/II	Pravin Ashok Bagde	9644	B182/II	Occupied
4	CG-10/II	Umasankar Choudhury	6495	B237/II	Occupied
5	CG-15/II	Subhadarsan Behera	10424	B454/II	Occupied
6	CG-23/II	Santosh Kumar Maharana	8901	B298/II	Occupied
7	CG-24/II	Borra Sai Sasiteja	9762	B646/II	Occupied
8	CG-29/II	Sunit Karmakar	10634	B696/II	Occupied
9	CG-31/II	Yugandhara Rao Nooka	10041	B476/II	Occupied
10	CG-33/II	Rakesh Chandra Sethy	9780	B720/II	Occupied
11	CG-34/II	Roshan Pandey	10158	B496/II	Occupied
12	CG-36/II	Biswanath Mahapatra	8905	B654/II	Occupied
13	CG-37/II	Mahendra Kumar Behera	8908	B636/II	Occupied

SECTOR-III Occupied Garage list

Sl. No.	Garage No.	Name	Pl. No	Qtr No.	Status
1	CG-5/III	M.Shivshankar, SM(Sys)	8842	C005/III	Occupied
2	CG-59/III	Malaya Ku. Sahoo (Geo), Mines	9936	C014/III	Occupied
3	CG-60/III	Shankar Majhi, (HRD)	10410	B306/III	Occupied
4	CG-63/III	Nirmal Kumar Nayak, SM(Elect)	8774	C010/III	Occupied
5	CG-71/III	Umakanta Senapati	9516	C118/III	Occupied
6	CG-82/III	Kishore Kumar Pattanaik	7231	B121/III	Occupied
7	CG-93/III	Chaitan Murmu, AM(Sectt)	6682	B376/III	Occupied
8	CG-94/III	Arunanshu Kumar Mohanta, SM	8820	C033/III	Occupied
9	CG-99/III	Vijay Kumar Thalari	10432	B194/III	Occupied
10	CG-105/III	Rabi Narayan Pal, Mgr(Elect), CDS	4766	B434/III	Occupied
11	CG-111/III	Samir Kumar	9849	B323/III	Occupied
12	CG-116/III	Bailochana Sahu	8904	B310/III	Occupied
13	CG-112/III	K.V.Reddy, JM(Elect)	9664	B135/III	Occupied
14	CG-113/III	Arup Kumar Jana	10615	B470/III	Occupied
15	CG-117/III	Chandra Sekhar Soni, JM(Sys)	9652	B516/III	Occupied
16	CG-118/III	Pradeep Singh	9585	B001/III	Occupied
17	CG-119/III	Rakesh Kumar Verma	8794	C109/III	Occupied

18	CG-131/III	Manmatha Kumar Pramanik	4565	C111/III	Occupied
19	CG-135/III	Rashmi Ranjan Sethi	8806	C038/III	Occupied
20	CG-137/III	Rajesh Kumar Behera	9873	C044/III	Occupied
21	CG-138/III	Manas Ranjan Sahoo	6497	C048/III	Occupied
22	CG-139/III	Shivesh Tiwari	8641	C060/III	Occupied
23	CG-140/III	Manish Martolia	8769	C086/III	Occupied
24	CG-145/III	Priyam Shrivastava	9658	B484/III	Occupied
25	CG-146/III	Jagabandhu Pradhan, M(Mech)	6587	B390/III	Occupied
26	CG-147/III	Boda Devsingh	9559	B362/III	Occupied
27	CG-148/III	Suraj Lugun	6642	B254/III	Occupied
28	CG-152/III	Bikram Murmu,AM(Elect)	6824	B211/III	Occupied
29	CG-155/III	Anil Singh Chauhan	9772	B-482/III	Occupied
30	CG-156/III	Subash Kumar Dev	9794	B428/III	Occupied
31	CG-158/III	Soumya Ranjan Sahoo, Mines	9769	B084/III	Occupied
32	CG-161/III	Chandan Das, JM(Geo), Mines	9529	B102/III	Occupied
33	CG-162/III	Dhananjaya Kumar	9526	B065/III	Occupied
34	CG-163/III	Narendra Kumar Verma	8757	C115/III	Occupied
35	CG-164/III	Akyana Chaitanya	10011	C124/III	Occupied
36	CG-167/III	Anand Nayak	8760	C119/III	Occupied
37	CG-168/III	Md. Sakib Khan	9982	C113/III	Occupied
38	CG-186/III	Dr. Pandit Sansip ramesh	9684	C139/III	Occupied
39	CG-187/III	Rashmi Ranjan Padihary	8632	C135/III	Occupied
40	CG-191/III	Trinath Das,AM(Mech)	4925	C088/III	Occupied
41	CG-193/III	Amit Kumar Parida, AM(Mining)	8840	C078/III	Occupied
42	CG-197/III	Samrat Biswas	9795	B478/III	Occupied
43	CG-208/III	A.K.Choudhury, HEMM Mines	9546	B474/III	Occupied
44	CG-211/III	Kshitish Ranjan Behera- (Mines)	9495	B108/III	Occupied
45	CG-218/III	Amit Baroi	10046	B439/III	Occupied

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