



# NALCO OFFICERS' ASSOCIATION

## MINES & REFINERY COMPLEX, NALCO

DAMANJODI-763008, Koraput, Odisha.

(Regd.No.537-98/1289-90/23.01.90)

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**CHANDRA SEKHAR SONI**  
**PRIYAM SHRIASTAVA**

Ref: NOA/M&R/25-26/10

Date: 30.10.2025

To,  
The Chairman-cum-Managing Director,  
National Aluminium Company Ltd.,  
Corporate Office, BHUBANESWAR

**Subject: Request for Re-introduction of Annual NALCO Diary & Calendar Distribution**

Respected Sir,

As part of NALCO's long-standing tradition, the annual **NALCO Diary** and **Calendar** have always been a source of pride and identity for all employees, symbolizing the organization's legacy and unity.

Both the Diary and Calendar have embodied NALCO's strong corporate culture and nationwide presence. Over the years, they have consistently reflected the Company's milestones, social commitments, and vision for excellence, while also fostering a sense of belonging among employees and associates.

In view of the above, the **Nalco Officers' Association, Damanjodi** humbly requests that the practice of distributing NALCO's Diary and Calendar to all employees be kindly reconsidered for re-introduction from the next calendar year.

This initiative will not only uphold our cherished tradition but also serve as a constant reminder of our collective commitment to the organization's vision and values.

We sincerely request your kind consideration of the above proposal.

With respectful regards,

(Ranajit Nayak)  
For Nalco Officers' Association, Damanjodi