

January 5th, 2022

Dear Hiring Manager,

As an aspiring computer scientist, I am looking to branch out into the field of information technologies at Lippert Components from my current position in engineering. I am currently studying computer science at Bethel University, and am excited to learn more about the field of technology, and how I fit into the industry. IT is a great starting point for gaining some much-needed experience, and I hope I can do that with Lippert. I am eager to gain new experiences in the computing industry, so that I might find a job that I am truly passionate about. I believe that this internship would allow me to greatly improve myself, while also being a worthwhile asset to the Lippert IT department.

Last summer, I started working with Lippert as an engineering intern, which gave me experience in an office setting, where I worked with a small team to produce CAD models. Since these models were sent straight to production, I became more detail focused in order to minimize mistakes. I was responsible for managing myself, especially since my supervisor's time was split between two different plants. I have also worked as a student help desk worker at Elkhart Memorial High School, so I am familiar with the operations of an IT department. I was responsible for assisting students and staff with software and hardware-related problems. This included answering help tickets, resetting student passwords, and fixing problems with the school-provided devices. Although this job only lasted a year, I learned a great deal about how an IT department functions, and I believe this experience would be beneficial to Lippert. I believe that these experiences and qualities would be greatly beneficial to your IT department.

My experience with Lippert throughout my internship has been overwhelmingly positive. Lippert's initiative to better the lives of its customers, employees, and communities is inspiring, and I am honored to call myself an employee. I especially admire Lippert's internship program, and would love to come back for a second year. Transferring to IT would allow me to gain experience in the field of computer science, as well as continuing to contribute my talents to Lippert.

Further details about my skills and educational background can be found in my resume. Please don't hesitate to reach out if you have any questions about my background. I look forward to the opportunity to speak with you further, and learn more about a possible position. Thank you for your time and consideration.

Sincerely,

Noah Jackson