

Profile

Detail-oriented student with strong technical skills and the ability to learn concepts quickly. Recent graduate with High School diploma with excellent critical analysis and research skills. Currently an incoming fall semester student at University of North Georgia, Dahlonega campus and completing a Bachelor of Science degree in Cybersecurity. Well-rounded and professional team player dedicated to continuing academic pursuits at a collegiate level.

Employment History

Cart Boy / Shop Employee at Achasta Golf Course, Dahlonega, GA 2022

Working outdoors to maintain the course status and working with the POS system in the shop. Daily duties consist of:

- Cultivating relationships with members of the course on a daily basis.
- Expanding knowledge of POS computer system.
- Communicating with members to provide an excellent customer experience.

Student Event Helper at UNG Athletics, Dahlonega, GA

Worked at school sporting events completing numerous tasks such as ticketing, scoreboard, AV team, etc. Duties include:

- Communicating with fans and students to provide a great fan experience.
- Working with numerous teams to set up / clean up events.
- Problem solving with a team to resolve issues on the spot.

Counter Server at Mr. Chick, Cairo, GA

May 2020 — August 2021

- Replenished food items, paper products and canned goods to keep pantry well-stocked during busy periods.
- Worked with POS system to place orders, manage bills and handle complimentary items.
- Cultivated warm relationships with regular customers.
- Used slow periods to restock supplies, ice, trays and delivery bags.
- Bussed and reset tables to keep dining room and work areas clean.
- Strategically timed check-ins with customers to take orders and confirm satisfaction with meals after delivery, taking action to correct any problems.
- Maintained thorough menu knowledge to sufficiently answer questions regarding menu item sourcing, ingredients and cooking methods.

Details

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Links

Portfolio

Skills

Communication

Ability to Multitask

Ability to Work in a Team

Computer Skills

Ability to Work Under Pressure

Customer Service

Leadership

Microsoft Office

Communication Skills

- Printed dining checks with total due, collected payment and offered receipts to complete transactions.
- Quickly and clearly communicated dining orders to kitchen staff, directing attention to special requests or dietary restrictions.

Certified Grassroots Soccer Referee at Florida Soccer Referees, Tallahassee, FL

2019 - 2021

- Inspected sporting equipment for compliance with safety and event regulations.
- Communicated with fans, coaches, players and other umpires.
- Verified accuracy of score calculations before winners were announced.
- Promoted good sportsmanship among players.
- Notified players, coaches and officiating team of rule infractions and relevant penalties.
- Monitored play times and elapsed time during particular events, stopping clocks to meet regulatory requirements.
- Added and subtracted points from scores, tabulated penalties and keep accurate totals for each game.

Education

Cybersecurity, University of North Georgia, Dahlonega

2021 - 2024

Seeking Bachelor of Science in Cybersecurity. Although I am a freshman for the 21-22 year, I will have achieved enough credit hours to be classified as a Junior (60 hours) by the end of the Summer 2022 semester.

Cairo High School

2016 - 2021

Graduated with Diploma, competitive GPA, and accumulated 28 college level credit hours through Dual Enrollment.