

**Leo Leopard**  
 555 La Verne Way, La Verne, CA  
[lleopard@laverne.edu](mailto:lleopard@laverne.edu)  
 (909) 555-5555

### **OBJECTIVE**

To obtain an on-campus position serving my fellow students which utilizes my strong communication skills.

### **EDUCATION**

**University of La Verne, La Verne, CA**  
 Bachelor of Arts, Business Administration  
 GPA: 3.5

Expected Graduation: June 2016

### **HONORS/AWARDS**

**Dean's List**

Fall 2013 – Spring 2014

### **ON CAMPUS INVOLVEMENT**

**Enactus, University of La Verne**  
*Member*

August 2013 – Present

- Implement collective ideas to sponsor campus and community events which promote educational and social change
- Led groups of 9 junior high students in discussion on success skills, business ethics, and personal finances
- Co-designed 17 minute audio-visual presentation accurately and creatively describing project for use in regional and national competition

### **VOLUNTEER EXPERIENCE**

**LionLike MindState, Pomona, CA**  
*Volunteer*

June 2012 – Present

- Plan two yearly outreach events to highlight community members' creativity in spoken word, poetry, music, and art

**YMCA, Pomona, CA**  
*Volunteer Swim Coach*

Summer 2013, 2014

- Instructed classes of up to 15 children on basic swimming skills
- Communicated regularly with parents on children's progress

### **SKILLS**

**Computer:** Proficient in Windows and Mac OS, Microsoft Word, PowerPoint, and Excel

**Language:** Fluent in Spanish

**Social Media:** Facebook, Twitter, Instagram